

REGULAR COUNCIL MEETING
Tuesday, April 12, 2022, 7:00pm

This is a Hybrid Meeting (In-person and Virtual)
Council Chambers City Hall

Join Zoom Meeting

<https://us06web.zoom.us/j/84252117452?pwd=bnlYa2VpYU1ESWxJZDd3T3BkWEFKOT09>

Meeting ID: 842 5211 7452

Passcode: 502351

One tap mobile

929-205-6099

Page No.	Agenda
	1. Call to Order – 7:00 pm
	2. Adjustments to the Agenda
	3. Visitors and Communications
	4. Consent Agenda
6.	A. Approval of Minutes of the Regular City Council Meeting April 5, 2022
10.	B. Approval of City Warrants
17.	C. Clerk’s Office Licenses and Permits
18.	D. Authorize Manager Execution of Accu-Data Workforce Solutions HR/Payroll Contract
33.	E. Approval of Bond Documents & Resolution #2022-04 for Revolving Loan Funds For N. Ma Pump Station
	F. Ratifications of Council Resolution #2022-03 re: Senate Action on H. 444 (Barre City Chart Changes)
49.	G. Ratification of Manager’s Execution of Re-Appraisal Contract with New England Municip Consultants
63.	H. Resignation of Reverend Carl VanOsdall from the Cow Pasture Committee
64.	I. Standard Allocation Method of Revenue Replacement for ARPA (Mayor)
66.	J. Resignation of Steve Micheli from the Central Vermont Solid Waste District of Supervisors
	5. City Clerk & Treasurer Report
	6. Liquor Control Board
	7. City Manager’s Report
	8. Unfinished Business
	A. Update on Barre Town’s Decision on W/WW cost-share for ARPA funded dispatch equipme (DPW Director)
	B. Update on Next Steps for Council’s Strategic Planning Process & Contract (Manager & Mayo
	9. New Business
	A. Transportation Advisory Committee Appointment (1 vacancy) (Mayor)
67.	i. Ericka Reil
68.	ii. Tina Routhier
	B. Americans with Disabilities Appointment (1 vacancy) (Mayor)
70.	i. Brian Perkins
	C. Police Advisory Committee Appointment (2 vacancies) (Mayor)
71.	i. Michael Milo
	D. Civic Center Committee Request to Expand to 9 Members (Charlie Atwood, CCC Chair)
72.	E. Update on Twin Cities EMS Teams Communications Project (Manager)
91	F. Background Discussion on Acquisition, Funding, & Policy of Police Body &/or Cruiser Camer (Chief Vail)
	G. City Councilor Appointments To strategic Planning Design Team (3 vacancies) (Mayor Manager)
	10. Upcoming Business
	11. Round Table
	12. Executive Session –Property Negotiations
	13. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 194 CVTV
and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.

Monday, April 11

Police Advisory Committee, 6pm, Hybrid (ZOOM and Public Safety Building)

Wednesday, April 13

Garden Committee, 4pm, at Elmwood Community Garden
Paths, Routes and Trails Committee, 5pm, Virtual only

Thursday, April 14

Tree Committee, 5:30pm, Alumni Hall

Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
 - Assume Good Intent and Explain Impact
 - Ask Clarifying Questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify All Choices
 - Consequences – Project Outcomes
 - Tell Your Story – Prepare Your Defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, Ordinance, Policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor Time Limits
 - Be attentive, not repetitive
- Be open minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject.
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate Expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting/email/or videogames during the meeting



City of Barre, Vermont

“Granite Center of the World”

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City Manager

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MEMO

TO: City Council
FR: The Manager
DATE: 04/08/22
SUBJECT: Packet Memo re: 04/12/22 Council Mtg Agenda Items

Councilors:

The following notes apply to the subject Agenda, as published, and related packet support materials for the Subject Council Meeting.

General:

Due to the extraordinarily large number of pages (240+/-) if we prepared the typical Council Packet as one (1) pdf, I have asked Jody to segregate out and prepare a separate pdf attachment (80+/- pages) for the Liquor Control items/applications to reduce the size of the primary packet (to 160+/- pages). It is my intent that this will facilitate your review of the more critical components of the primary packet

Special Session: None

Adjustments to the Agenda:

I will request that **Item 8.A (Dispatch Equipment ARPA Cost Sharing)** be moved to the end of New Business. Refer to Unfinished Business below for an explanation.

Communications: No Notes

Consent Agenda: No Notes

Unfinished Business:

Item 8.A: Update on City/Town Cost-Share for Dispatch Equipment

Bill Ahearn advises he has followed up on his written request and has spoken with Carl Rogers. Carl supports the request made by Bill for sharing of ARPA funds and will so advise the Selectboard. However, the Selectboard meets this coming Tuesday (not last Tuesday as I previously thought). Bill is planning to attend the Selectboard meeting to

advocate for the request and to support Carl and his recommendation. He is hopeful he can report back to Council Tuesday evening before the Council adjourns.

Item 9. B: Next Steps for Council's Strategic Planning Process & Contract

I will include a brief narrative summary of the 4/6 "Kick-off" meeting last week between Fio staff, the Mayor, and me in my Managers Report

New Business:

Item 9.D: Civic Center Committee Request to Expand to 9 Members

Charlie Atwood, CCC Chair, will be present to present/discuss this request.
No advance materials provided.

Executive Session: Property Negotiations

I will provide under separate, CONFIDENTIAL email back-ground info for this ES topic in advance of the ES.

Attachments: None

To be approved at 04/12/2022 Barre City Council Meeting

**Regular Meeting of the Barre City Council
Held April 5, 2022**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were Manager Steve Mackenzie, Public Works Director Bill Ahearn, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Adjustments to the Agenda: Manager Mackenzie noted the reappraisal contract was not included in the packet, however he would like to have the document acted upon, with an opportunity to ratify at next week's meeting. Councilors voiced no objections to keeping this item on the agenda.

Councilor Lauzon asked to have a discussion on the charter changes currently being considered by the legislature. This item will be added to the end of the agenda.

Visitors and Communications –

Resident Bernadette Rose said she is attending this evening's meeting via zoom on an iPad provided by Central Vermont Council on Aging. Ms. Rose thanked CVCOA for providing seniors with technology support through equipment, tutoring and classes. She also mentioned ticks are now out with the warmer weather, and she encouraged people to wear tick protection.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Boutin. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of March 29, 2022
- B. City Warrants as presented:
 1. Approval of Week 2022-14, dated April 6, 2022:
 - i. Accounts Payable: \$169,069.67
 - ii. Payroll (gross): \$130,093.86
- C. 2022 Licenses & Permits:
 1. Entertainment Licenses:
 - i. Church of the Good Shepherd, City Hall Park, May 22nd, 11AM – 1:30 PM.
- D. Approve Additional Coin Drop Requests.
- E. Accept Resignation of Amy Galford from the Tree Stewardship Committee.

City Clerk & Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- Dog licenses have been on sale since the first of January. Vermont law requires all dogs to be licensed by April 1st each year. The office has been issuing a large number of licenses over the past couple weeks, however, there are still unlicensed dogs in the community. Postcard notices will be sent out shortly, reminding people to license their dogs.

Liquor Control Board – Council approved the following liquor license renewals on motion of Councilor Cambel, seconded by Councilor Waszazak. **Motion carried with Councilor Boutin abstaining.**

<u>Establishment</u>	<u>Address</u>	<u>License class</u>
Elks Lodge	10 Jefferson Street	1 st , 3 rd & outside consumption
Mutuo	20 Beckley Street	1 st & 3 rd

To be approved at 04/12/2022 Barre City Council Meeting

Reynold's House	102 S. Main Street	1 st , 3 rd & outside consumption
AJ's Sunoco	320 Washington Street	2 nd
Bella Campo Food Products	131 S. Main Street	2 nd
Champlain Farms	169 Washington Street	2 nd
Dente's Market	406 N. Main Street	2 nd

City Manager's Report –

Manager Mackenzie added the following announcements to his written report:

- The RFP for the Capital Improvement Plan has been issued.
- The Manager will be on vacation next week, but will attend the Council meeting.
- The walk-through near Subway will be cleaned and maintained on a weekly basis.

Manager Mackenzie said there will be an update on the public works facility planning and programming by mid-May. There was a request to get the volunteer pages updated on the website. The Fire Department ladder truck has been recalled for repairs. The City has made back-up arrangements for ladder truck coverage with Montpelier, Berlin, and Williamstown. There was a question about warrantee on the repairs, and the Manager will look into it.

Unfinished Business –

A) Update on City/Town Cost-Share for Water/Sewer American Rescue Plan Act (ARPA) Funded Dispatch Equipment.

Manager Mackenzie said the request for shared funding has been made to Barre Town Manager Carl Rogers, who is presenting it to the Barre Town Selectboard at their meeting this evening. The response will be reported at next week's Council meeting.

New Business –

A) Police Advisory Committee Appointment: Abby Blum.

Abby Blum addressed the Council, sharing her interest in serving on the Police Advisory Committee. Council approved the appointment on motion of Councilor Lauzon, seconded by Councilor Boutin. **Motion carried.**

B) Authorize Manager to Execute Re-Appraisal Contract with New England Municipal Consultants.

Manager Mackenzie said the contract is for \$295,000 plus an annual licensing fee, and the work will begin this fall and be completed in April 2025. It was noted again that the contract wasn't included in the Council packet. Council approved execution of the contract, subject to ratification at next week's meeting, on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

C) Update on 2022 Street Sweeping & Crosswalk Striping Program.

Public Works Director Bill Ahearn reviewed the street sweeping schedule for April, and shared information about how street sweeping is being conducted this year including more day operations, and reviewing how long it takes to sweep different types of streets. There was discussion about sweeping around City Hall Park overnight during the Heritage Festival, how much is collected during street sweeping, what happens with the material that's collected, and sidewalk sweeping.

Mr. Ahearn said striping of stop bars will begin in two weeks, followed by crosswalks and long lines. The department is experimenting with a different way to designate stop bars in an effort to make the demarcations last longer. There was discussion on coordinating long line painting with the state. Resident Bernadette Rose asked about ways to increase pedestrian safety at the intersection of Allen and Prospect Streets. There was discussion on sidewalk plans for Allen Street, and working with VTRANS on a major re-build of Prospect Street.

To be approved at 04/12/2022 Barre City Council Meeting

D) Accept Report of the Trash Task Force Report-Out, Disband Task Force & Thank Members for the Service.

Trash Task Force member John LePage said they have been meeting since July 2021, and have been researching options for composting and the feasibility of having the City contract for trash collection services. They are recommending the Community Garden Committee offer opportunities for composting, and that the City hold a scaled-back Green Up Day in the fall with no curbside pickup. There was discussion on City ordinances on noise as it relates to commercial trash haulers who pick up early mornings. City Code Enforcement is in contact with the trash haulers to make sure they are aware of the hours set out in ordinance.

Councilor Stockwell, who also serves on the Task Force, recommended their work is done and it's time to disband them. Council approved disbanding the Task Force and thanked its members on motion of Councilor Waszazak, seconded by Councilor Lauzon. **Motion carried.**

E) Discussion on Use of Executive Session for Officer Appointments under 1 VSA 212(a).

Mayor Hemmerick shared an email opinion from Carl Andeer, one of the attorneys at the Municipal Assistance Center at VT League of Cities and Towns. Mr. Andeer's opinion reviewed executive session statutes and City policy, and determined it may be appropriate for the City to use executive session when making appointments to committees. There was discussion on the meaning of "public official", transparency and open government, using executive sessions only when there are more candidates than available seats, and criteria for making appointments including balance of gender and ward. There was no formal action following discussion.

Upcoming Business/Events/Council Liaison Reports –

Mayor Hemmerick reviewed items on upcoming Council agendas including:

- Update on twin city teams communication project.
- Presentation and discussion on use of body cams by Police Department.
- Update from the Washington County Substance Abuse Regional Partnership.
- TIF parking study update.
- Amendment to organizational update process.
- Discussion on manager transition.

Round Table –

Councilor Stockwell noted April is National Poetry Month.

Councilor Boutin said he toured the soon-to-open Rainbow Bridge Community Center.

Mayor Hemmerick notes the following:

- Acknowledged mistake at last week's meeting in making two appointments to the Planning Commission when only one was warned.
- Working with a UVM student who is researching housing issues.
- Working on Green Up Day planning.
- Met with Central VT Adult Basic Education about their services to the community.

Executive Session –

Councilor Waszazak made the motion to find that premature general public knowledge of contracts related to the city manager search would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Lauzon. **Motion carried, with Councilor Boutin voting against.**

To be approved at 04/12/2022 Barre City Council Meeting

Council went into executive session at 8:54 PM to discuss contracts under the provisions of 1 VSA § 313 on motion of Councilor Stockwell, seconded by Councilor Cambel. Manager Mackenzie, Manager Search Committee Chair Amanda Gustin, Human Resources Director Rikk Taft, and Clerk Dawes were invited into the executive session. **Motion carried, with Councilor Boutin voting against.**

Council came out of executive session at 9:37 PM on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**

There was no action taken.

Other/Added) Charter Changes.

Councilor Lauzon said the City conducted free and fair elections in March 2021, at which voters approved a series of charter changes. He recommended Council approve resolution #2022-03 encouraging the legislature to honor the vote and pass the City's charter changes as approved by the voters.

Councilor Lauzon made the motion to approve resolution #2022-03, seconded by Councilor Deering.

Former Councilor Ericka Reil said this item wasn't warned for this evening's meeting. There was discussion on the flag language that is part of the voter-approved charter changes, adopting regulations through charter vs. ordinance, and public fatigue on the subject of flags.

Councilor Cambel made the motion to table the discussion. The motion died for lack of a second.

There was discussion on the recent actions of the House Government Operations Committee with regards to including or not including the flag charter change in House Bill 444, which includes all the other proposed Barre City charter changes for 2021 and 2022, contacting the legislators to voice opinions, and the constitutionality of the charter changes.

Councilor Stockwell made the motion to end discussion, seconded by Councilor Cambel. **Motion did not pass with Councilors Stockwell and Cambel voting in favor, and Mayor Hemmerick and Councilors Deering, Boutin, Waszazak and Lauzon voting against.**

It was noted the charter change language had been reviewed by Legislative Counsel for constitutionality.

Council voted on the original motion to adopt resolution #2022-03. **Motion carried with Mayor Hemmerick and Councilors Deering, Boutin and Lauzon voting in favor, and Councilors Cambel, Waszazak and Stockwell voting against.**

The meeting adjourned at 10:08 PM on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

04/08/22
03:31 pm

4-12-2022 Council Packet
City of Barre Accounts Payable
Warrant/Invoice Report # 22-42

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
01122 ABILITY NETWORK INC		22M-0041306	Electronic statements	001-6040-350.1053	OFFICE SUPPLIES	0.00	126.59	144850
01150 AIRGAS USA LLC		9123890075	Oxygen	001-6040-350.1055	OXYGEN	0.00	32.51	144851
		9123991684	oxygen	001-6040-350.1055	OXYGEN	0.00	48.39	144851
						0.00	80.90	
01004 ALDSWORTH JOSEPH		03242022	Reimb EMT certificate crd	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	37.00	144852
01136 ALLEGIANCE TRUCKS		X12200567501	V-ribbed fan belt 10pk	001-8050-320.0743	TRUCK MAINT - STS	0.00	42.16	144853
		X40101392201	Tensioner assy fan	001-8050-320.0743	TRUCK MAINT - STS	0.00	419.70	144853
						0.00	461.86	
01215 ALLEGIANCE TRUCKS JERICHO		R12200066901	Engine repair	001-8050-320.0743	TRUCK MAINT - STS	0.00	3,591.44	144854
01060 AMAZON CAPITAL SERVICES		1997LXCHPF96	Column pad, 3 column	001-6040-350.1053	OFFICE SUPPLIES	0.00	26.24	144855
23018 AUBUCHON HARDWARE		495736	Tarp	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	49.49	144856
		495784	24" rake w/grip	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	13.49	144856
		495857	midwest nuts & bolts	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	2.32	144856
		495964A	light bulbs	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	9.25	144856
						0.00	74.55	
02047 BARRE ELECTRIC & LIGHTING SUPPLY I		335551	pipe adaptr conduit fittn	003-8300-320.0737	EJECTOR STATION N MAIN ST	0.00	106.26	144857
		335636	pipe elbow coupling adapt	003-8300-320.0737	EJECTOR STATION N MAIN ST	0.00	80.04	144857
		335835	clear 200w bulbs	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	3.96	144857
						0.00	190.26	
02193 BEN'S UNIFORMS		102363	Pants	001-6040-340.0940	CLOTHING	0.00	823.00	144858
02135 BUEL ELIZABETH		04052022	Refund parking permits	001-4030-430.4038	PARKING PERMITS	0.00	193.99	144859
03124 CENTRAL VERMONT MEDICAL CENTER		2201 1474	LTV 1200 Ventilator	001-6040-350.1058	DEFIB/PREVENTIVE MAINT	0.00	2.00	144860
03411 COLLINS APRIL		04012022	Reimbursement E-waste	001-7035-200.0213	RUBBISH REMOVAL	0.00	6.00	144861

04/08/22
03:31 pm

4-12-2022 Council Packet
City of Barre Accounts Payable
Warrant/Invoice Report # 22-42

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

04071 DEAD RIVER CO		11832	69 Treatment Plnt Dr	003-8330-330.0825	FUEL OIL	0.00	1,736.72	144862
		11833	4 Burnham St	002-8200-330.0829	FUEL OIL - GARAGE	0.00	201.45	144862
		11834	12 Burnham St	003-8300-330.0829	FUEL OIL	0.00	774.69	144862
		11835	6 Burnham St	001-8050-330.0829	FUEL OIL - GARAGE	0.00	520.02	144862
		11836	14 Burnham St	001-8050-330.0829	FUEL OIL - GARAGE	0.00	408.97	144862
		1510	69 Treatment Plnt Dr	003-8330-330.0825	FUEL OIL	0.00	375.44	144862

						0.00	4,017.29	
04208 DEERING MICHAEL OR CITY OF BARRE		01293	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.22	144863
04209 DUNN AMANDA		04052022	CC overpayment refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.20	144864
05059 ENDYNE INC		404045	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	144865
05030 ESMI OF NEW YORK LLC		426257	3/13-3/19 Biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	4,640.96	144866
		427190	Biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	2,200.03	144866

						0.00	6,840.99	
05007 EVERETT J PRESCOTT INC		5995911	5/x3/4 SRII ECR/DM MTR	002-8200-320.0750	MAIN LINE MAINT	0.00	1,177.15	144867
07042 GOODWIN BRUCE & JOAN FOX OR CITY O		01305-033022	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	22.99	144868
07040 GRANITE GROUP THE		14243692-00	libalm21 eye 20'cord	003-8300-320.0737	EJECTOR STATION N MAIN ST	0.00	324.03	144869
07012 GREEN MOUNTAIN CREDIT UNION		JAN-MARCH22	3rd Qtr HSA payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	200.00	144870
07149 GREEN MOUNTAIN POWER CORP		517725	pole rent	001-6060-200.0210	ELECTRICITY	0.00	8.00	144871
07006 GREEN MT POWER CORP		03252022	Bailey St West Hill tank	002-8200-200.0208	Electricity-Bailey St	0.00	23.62	144872
		03282022	Hope cemetery office	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	60.91	144872
		03282022A	N Main St pump station	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	257.08	144872
		03312022	Street lights	001-6060-200.0210	ELECTRICITY	0.00	12,427.54	144872

						0.00	12,769.15	
08001 HACH CO		12928180	Sulfuric acid	002-8220-320.0737	LAB MAINT	0.00	174.73	144873

04/08/22
03:31 pm

4-12-2022 Council Packet
City of Barre Accounts Payable
Warrant/Invoice Report # 22-42

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	12953968	Fluoride	002-8220-320.0737	LAB MAINT	0.00	103.39	144873
	12956607	Stablcal STD 20 NTU	002-8220-320.0737	LAB MAINT	0.00	624.96	144873

					0.00	903.08	
08993 HAMPSIRE FIRE PROTECTION CO LLC							
	225988	installed air compressor	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	960.00	144874
09021 IRVING ENERGY							
	245655	propane	002-8220-330.0836	PROPANE	0.00	293.79	144875
	283927	propane	002-8220-330.0836	PROPANE	0.00	69.58	144875
	520773	Propane	001-7030-330.0836	PROPANE	0.00	317.99	144875

					0.00	681.36	
12013 LANCE KEITH & JESSICA OR CITY OF B							
	03471-040120	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.31	144876
12295 LANE ZEBULYN							
	2519097	boot reimbursement	003-8330-340.0943	FOOTWARE	0.00	199.71	144877
12109 LARAMIE WATER RESOURCES LLC							
	1033	Annual backflow test	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	450.00	144878
12024 LAROCHE TOWING & RECOVERY							
	28097	Tow to Jericho	001-8050-320.0743	TRUCK MAINT - STS	0.00	675.00	144879
	28098	tow Jerico to Barre shop	001-8050-320.0743	TRUCK MAINT - STS	0.00	225.00	144879

					0.00	900.00	
12009 LOWELL MCLEODS INC							
	S70242	Leaf spring repair	001-8050-320.0743	TRUCK MAINT - STS	0.00	145.00	144880
	S70254	clip leaf w/hardware	002-8200-320.0743	TRUCK MAINT	0.00	125.00	144880
	S70295	Radiator	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,380.00	144880

					0.00	1,650.00	
13102 MACKENZIE STEVEN E							
	040822	Manager recruitment Ads	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	611.00	144881
13045 MARTIN CAROL							
	04052022	CC overpayment refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	17.51	144882
13189 MILES SUPPLY INC							
	BB0159538-01	soap ppr towels tp	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	391.56	144883
	BB105914001	trashcan liners	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	148.08	144883

					0.00	539.64	
13140 MONTPELIER AGWAY							
	412884	100' hardware cloth	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	339.98	144884

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
14016 NELSON ACE HARDWARE							
	260871	cotton cord sash	001-8050-350.1061	SUPPLIES - GARAGE	0.00	12.59	144885
	260907	tube cutter	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	16.19	144885
	260911	3/4" coupling	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	30.59	144885
	260929	clock/thrm/hyg inf prt ht	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	41.39	144885
	260929	clock/thrm/hyg inf prt ht	003-8330-320.0740	EQUIPMENT MAINT	0.00	80.99	144885
	261012	toggel bolt misc hardware	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	7.65	144885
	261074	vinyl tubng hose barb	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	18.71	144885
	261185	batteries	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	17.09	144885
	261200	oring, glue, fltr cartrid	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	18.05	144885
	261213	tape measure bolt	001-8500-350.1060	SMALL TOOLS	0.00	12.04	144885
	261216	rain wand, hose	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	83.68	144885
	261254	UPS Shipping	001-6040-350.1054	MEDICAL SUPPLIES	0.00	47.35	144885
					0.00	386.32	
14078 NEW ENGLAND AIR SYSTEMS LLC							
	U306637-01	Boiler room leak repair	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	850.00	144887
14059 NOVUS BECKLEY HILL SOLAR LLC							
	54	Est monthly gen March	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	6,042.00	144888
	55	Est monthly gen Apr	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	6,042.00	144888
					0.00	12,084.00	
15051 ONE CREDIT UNION							
	JAN-MARCH22	3rd Qtr HSA payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	2,225.00	144889
	JAN-MARCH22	3rd Qtr HSA payment	002-8200-110.0160	BC/BS EMPLOYEE	0.00	225.00	144889
	JAN-MARCH22	3rd Qtr HSA payment	003-8300-110.0160	BC/BS EMPLOYEE	0.00	675.00	144889
					0.00	3,125.00	
15003 ORMSBY'S COMPUTER SYSTEMS INC							
	40226	OCS Support svcs	001-7020-200.0217	IT	0.00	453.75	144890
	40399	HP PProDesk mini HP ZBook	001-5040-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	2,865.00	144890
					0.00	3,318.75	
16048 PARSONS							
	68803	Inspections	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	4.42	144891
16800 PEOPLE'S UNITED BANK							
	040122	revolving fund	003-8330-500.1400	BOND REPAYMENT I/P	0.00	2,215.51	144892
	040122	revolving fund	003-2000-230.0292	VT CLEAN WATER (STP HVAC)	0.00	9,103.29	144892
					0.00	11,318.80	
16301 PUTNEYS GARAGE							
	800548	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	800549	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	852025	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	852027	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	852028	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	8520626	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893

					0.00	492.00	
18148 R K MILES							
	28170/7	screws plywood	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	60.42	144894
18004 REYNOLDS & SON INC							
	3405652	funnel transmission fille	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	2.79	144895
	3406057	L-2 RIT bag Portable Air	001-6040-310.0612	BREATHING APPARATUS	0.00	4,592.99	144895
	3406135	Cable ties	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	18.00	144895

					0.00	4,613.78	
18211 ROYER CORY							
	04052022	Reimbursement prking tick	001-4060-460.4066	PARKING TICKETS	0.00	38.00	144896
19418 SANEL NAPA - BARRE							
	359526	alarm	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	31.49	144897
	359531	Armorall Protectant	001-6040-320.0720	CAR/TRUCK MAINT	0.00	105.44	144897
	359572	air filters	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	73.68	144897
	359620	fuel cap	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.99	144897
	359695	alternator belt	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.29	144897
	359854	trailer adapter wire	001-8050-320.0743	TRUCK MAINT - STS	0.00	48.49	144897

					0.00	354.38	
19150 SHERWIN WILLIAMS CO							
	7751-4	paint, foam brushes	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	76.31	144898
19119 STRASSBERGER KIRK							
	040822	Mileage	001-6040-330.0835	VEHICLE FUEL	0.00	83.07	144899
19415 SUNBELT RENTALS INC							
	123891906000	trailer rental	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	138.00	144900
20128 THYGESEN JASON OR CITY OF BARRE							
	03065-040122	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	125.00	144901
20005 TOWN OF BARRE							
	005/08900MAY	46 acres Access Rd	002-8200-230.0534	PROPERTY TAX EXP	0.00	461.37	144902
	006/10804MAY	23 Pierce Rd	002-8220-230.0534	PROPERTY TAX EXP	0.00	799.79	144902
	025/13700MAY	2.5 Acres E Barre Road	002-8200-230.0534	PROPERTY TAX EXP	0.00	202.73	144902
	029/02400MAY	220 Taplin Rd	002-8200-320.0726	BLD,GRD,MAINT FIRE DIST 8	0.00	242.33	144902
	031/01701MAY	19 acres S Barre Rd	002-8200-230.0534	PROPERTY TAX EXP	0.00	554.95	144902

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03:31 pm

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City of Barre Accounts Payable
Warrant/Invoice Report # 22-42

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	407/04801MAY	302 E Cobble Hill Rd	002-8200-320.0726	BLD,GRD,MAINT FIRE DIST 8	0.00	119.69	144902
					0.00	2,380.86	
21002 UNIFIRST CORP							
	70118956	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.62	144903
	70118956	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.30	144903
	70118956	Uniforms	003-8330-340.0940	CLOTHING	0.00	71.98	144903
	70118958	Uniforms	001-7020-340.0940	CLOTHING	0.00	204.79	144903
	70118958	Uniforms	001-7030-340.0940	CLOTHING	0.00	59.39	144903
	70118958	Uniforms	001-7035-340.0940	CLOTHING	0.00	25.29	144903
	70118958	Uniforms	001-7015-340.0940	CLOTHING	0.00	11.56	144903
	70118958	Uniforms	001-8500-340.0940	CLOTHING	0.00	24.42	144903
	70118961	Uniforms	002-8220-340.0940	CLOTHING	0.00	79.85	144903
	70118962	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.99	144903
	70118962	Uniforms	001-8050-340.0940	CLOTHING	0.00	243.38	144903
	70118962	Uniforms	002-8200-340.0940	CLOTHING	0.00	142.96	144903
	70118962	Uniforms	003-8300-340.0940	CLOTHING	0.00	83.94	144903
					0.00	1,079.47	
21055 USABLUEBOOK							
	912977	CorePro Sr Swing samplr	003-8330-320.0737	LAB MAINT	0.00	318.66	144905
	919020	Alge brush Pole Wite out	003-8330-320.0737	LAB MAINT	0.00	309.53	144905
					0.00	628.19	
22100 VERMONT DEPT OF TAXES							
	PR-04/06/22	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	5,624.46	144906
22135 VERMONT ELEVATOR INSPECTION SERVIC							
	33958	Ann Insp City Hall PSB	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	125.00	144907
	33958	Ann Insp City Hall PSB	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	200.00	144907
	33958	Ann Insp City Hall PSB	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	175.00	144907
					0.00	500.00	
22095 VMERS DB							
	03252022	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	38,302.98	144908
	03252022	Employer contributions	002-8200-110.0155	PENSION	0.00	3,184.37	144908
	03252022	Employer contributions	002-8220-110.0155	PENSION	0.00	3,547.96	144908
	03252022	Employer contributions	003-8300-110.0155	PENSION	0.00	2,288.28	144908
	03252022	Employer contributions	003-8330-110.0155	PENSION	0.00	3,390.11	144908
	03252022A	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	42,175.27	144908
	03252022B	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	27,057.83	144908
	032522C	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	5,519.90	144908
					0.00	125,466.70	
22163 VRWA							
	03292022	Membership renewal	002-8220-130.0180	TRAINING/DEVELOPMENT	0.00	307.50	144909

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By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	03292022	Membership renewal	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	307.50	144909
					0.00	615.00	
23189 VT DEPARTMENT OF PUBLIC SERVICE							
	04012022	VCAAP II	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	2,979.95	144910
23050 W B MASON CO INC							
	228841118	Ink cartridge	001-7015-350.1053	OFFICE SUPPLIES	0.00	40.62	144911
						214,940.94	
Report Total							

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***214,940.94
Let this be your order for the payments of these amounts.

**Permit List to Council
April 1, 2022 to April 8, 2022**

Planning, Permitting & Assessing Services
6 N. Main Street, Suite 7 ~ Barre, VT 05641



Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
7	W Second Street	B22-000013	Building Permit	Construction of 3 accessory structures (material storage racks) on slab with roof above. To be constructed per Vendor's specifications and locations as depicted on plans as submitted with application.	04/07/2022	FHS Holdings, LLC
502	N Main Street	B22-000014	Building Permit	Installation of metal racking system and new mezzanine inside accessory building attached to main office. CONDITIONS: To be constructed and installed per Vendor specifications. Stairs to mezzanine must be built to code. Ensure the OSHA Load posting for the mezzanine is signed properly. Install a Knox Box per Barre City Code requirements (Fire Dept.).	04/07/2022	FHS Holdings, LLC
1	Berlin Street	B22-000015	Building Permit	Construction of new wooden loading dock floor over existing, inside existing structure; replacement installation of one (1) new garage door in same location; pour new concrete curb wall approx. 10' long and 30" high around loading dock.	04/07/2022	FHS Holdings, LLC
1	Berlin Street	E22-000031	Electrical Permit	EM-04851. Replacement lighting upgrades in the loading dock building.	04/08/2022	FHS Holdings, LLC
131	S Main street	Z22-000007	Zoning Permit	Approval for a 50 sq. ft. internally illuminated channel-letter sign for Sherwin Williams on the South Building at 139 S. Main St. CONDITIONS: Sign must be turned off at close of business or 10 pm whichever is sooner, and not left on overnight. Light output must NOT exceed 10 lumens per square foot of sign area.	Issued 04/06/2022, effective 04/21/2022	WALL STREET INVESTMENTS
21	Metro Way	Z22-000009	Zoning Permit	Change of Use to Greenhouse (growing crops entirely inside enclosed building, with drying, processing, packaging and storing all allowed under the Greenhouse definition).	Issued 04/06/2022, effective 04/21/2022	METRO DEVELOPMENT ONE LLC
7	W Second Street	Z22-000010	Zoning Permit	Site work related to installation of 3 accessory structures, consisting of rack systems on slab with roof above. One replaces an existing accessory structure, one is a new accessory structure and the last is an additional system onto an existing building.	Issued 04/06/2022, effective 04/21/2022	FHS Holdings, LLC
502	N Main Street	Z22-000011	Zoning Permit	Site work related to installation of accessory structures (metal racking system) inside accessory building next to main Office.	Issued 04/06/2022, effective 04/21/2022	FHS Holdings, LLC
25	Gable Place	F22-000001	Flood Hazard Area Permit	Non-substantial improvement: Revision to interior of automotive shop to move one overhead door to the opposite wall to move the existing office from one area to another inside, and create an interior 2-story office - base floor as a waiting room, and second floor with bathroom for office.	Issued 04/07/2022, effective 04/22/2022	STEVEN M BIGRAS
81	N Main Street	Z22-000008	Zoning Permit	Approval for a 94" x 30" lettered sign on a wooden background to hang over the Restaurant window; and solar overhead lighting onto the sign. CONDITIONS TO BE MET: Sign lighting cannot cause any glare or light trespass off the sign itself; the total light output must not exceed 5 lumens per square foot of sign area; lighting must be fully shielded and aimed so that the light falls entirely onto the sign; sign lighting must be turned off by 10 pm or when the restaurant closes.	Issued 04/07/2022, effective 04/22/2022	Green Block, LLC
7	W Second Street	F22-000002	Flood Hazard Area Permit	Installation of 3 exterior material racking systems on slabs with roofs. The system in the floodway will not encroach into the floodway. Approved by State Floodplain Manager on April 8, 2022.	Issued 04/08/22, effective 04/23/2022	FHS Holdings, LLC
502	N Main Street	F22-000003	Flood Hazard Area Permit	Installation of interior free-standing racking system and mezzanine per plans provided by applicant. Approved by State Floodplain Manager on April 8, 2022.	Issued 04/08/22, effective 04/23/2022	FHS Holdings, LLC
1	Berlin Street	F22-000004	Flood Hazard Area Permit	Approval of loading dock floor improvements to the existing structure, including refacing surface with a wooden deck; replacing an outdated overhead door, and refacing with a protective concrete curb wall. Approved by the State Floodplain Manager on April 8, 2022. CONDITION: Due to tracking substantial improvement over the required 5-year term, upon completion of project, applicant must submit total expense listing including ALL costs related to materials and labor, electrical upgrade costs	Issued 04/08/22, effective 04/23/2022	FHS Holdings, LLC
3	Bank Street	VB22-000001	Vacant Building Registration	Renewal and required funds received for the current 6-month window we are in now; registration created and filed in the Code Enforcement database, paper filed in PPA office.	Issued 04/08/22, valid until 06/30/2022	PEMCO, Ltd.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 4/12/2022**

Consent Item No.: 4D

AGENDA ITEM DESCRIPTION: Authorize Manager Execution of Accu Data Workforce Solutions HR/PR Contract

SUBJECT: Upgrading to a combined HR/PR solution

SUBMITTING DEPARTMENT or PERSON: Human Resource Administrator & Finance Director

STAFF RECCOMENDATION: To authorize the City Manager to execute the Accu Data Workforce Solutions HR/PR Contract

STRATEGIC OUTCOME/PRIOR ACTION: Currently the Payroll System and the Human Resources System are not integrated causing decreased productivity, delayed communication and lack of efficiency. The new system will reduce duplicated work, reduce manual work and improve efficiency and communication between the two departments.

EXPENDITURE REQUIRED: Base charges: \$106.95/payroll + \$2/employee/payroll (proposal was based on 103 employees = \$312.95 x 52 weeks = \$16,273.40)

W2 & 1095 annual processing fee: Base Charges: \$130 + \$6.75/W2 + \$6.75/form 1095 (proposal was based on 103 employees = \$832 annual charge)

FUNDING SOURCE(S): General Fund/refund from NeoGov

LEGAL AUTHORITY/REQUIREMENTS: N/A

BACKGROUND/SUPPLEMENTAL INFORMATION: On April 27, 2021, council approved a request to enter into a three (3) year agreement with NeoGov for an integrated HR/PR contract. The contract was executed, preliminary meetings were held and minimal work had begun. +5 months had passed by with little to no contact from NeoGov. In late January, their VP of Operations reached out to us to inform us that they were experiencing a severe labor shortage and with the amount of time they require to train their employees, we were looking at a July 2023 implementation restart date. It was a quick internal decision that we cannot wait that long. While Accu Data wasn't on our short list from before, they are a vendor that meets our needs and can start as soon as they receive the executed contract. We found that Accu Data is a better

product solution that will provide a quicker implementation, less implementation work required by staff, and a cheaper price than NeoGov.

LINK(S): N/A

ATTACHMENTS: Accu Data contract

INTERESTED/AFFECTED PARTIES: Human Resource Administrator, Finance Director, & AP/PR Clerk, current and future City employees

RECOMMENDED ACTION/MOTION: To authorize the Manager to execute the Accu Data Workforce Solutions HR/PR Contract

Agreement

Accu Data Corp.

95 West Old Country Road
Hicksville, NY 11801



Date:	Services Performed By:	Services Performed For:
4/1/2022	Accu Data Corp. 95 West Old Country Road Hicksville, NY 11801	City of Barre 6 N. Main Street, Ste 2 Barre, VT 05641

This Agreement to Perform Services is by and between City of Barre with its principal place of business located at 6 N. Main Street, Ste 2, Barre, VT 05641 and Accu Data Corp., a New York Corporation with its principal place of business located at 95 West Old Country Road, Hicksville, New York 11801 (hereinafter referred to as "Accu Data"), (hereinafter referred to as the "Agreement").

Period of Performance

The Services shall commence when first payroll is processed by Accu Data Corp. unless sooner terminated pursuant to the terms herein.

Recitals

WHEREAS, Accu Data is engaged in providing comprehensive employee management services, including but not limited to, payroll processing, time and attendance systems, and benefit administration.

WHEREAS, Client desires to contract with Accu Data for one or more of the above-referenced services; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises set forth herein, and intending to be legally bound, the parties hereto agree as follows:

1. Definitions

- 1.1. Unless otherwise specified, any capitalized words used in this Agreement but not otherwise defined herein shall have the meanings set forth below:

- 1.1.1. "Accu Data Products" shall mean the computer software programs delivered, or otherwise made available, to Client as part of the Services including any and all manuals and related documentation generally provided or made available by Accu Data to Client in connection with such computer software programs, as well as tutorials and other training materials provided or made available by Accu Data to Client.
- 1.1.2. "Accu Data Internet Services" means any Services provided through the Internet, including any Services offered through iSolved.
- 1.1.3. "iSolved" means Accu Data's web-based portal that provides a single point of access to Accu Data online solutions and employee-facing websites and resources related to payroll, human resource management, benefits, and time and attendance.
- 1.1.4. "Client" means Client receiving Services and Accu Data Products under this Agreement.
- 1.1.5. "Client Content" means (i) payroll, benefits, human resources and similar information provided by Client or its employees or plan participants, including transactional information, as well as (ii) Client's trademarks, trade names, service marks, logos and designs provided by Client (the "Authorized Marks") which Accu Data may include, either directly as part of its set-up services or through Client or any of its employees or plan participants, in any Accu Data Internet Services.
- 1.1.6. "Confidential Information" means all information of a confidential or proprietary nature, including pricing and pricing related information and all personally identifiable payroll and employee-level data, provided by the disclosing party to the receiving party for use in connection with Accu Data Products or Services, or both, but does not include (i) information that is already known by the receiving party, (ii) information that becomes generally available to the public other than as a result of disclosure by the receiving party in violation of this Agreement, and (iii) information that becomes known to the receiving party from a source other than the disclosing party on a non-confidential basis.
- 1.1.7. "Payment Services" means any Services that require Accu Data, as part of such Services, to impound funds from Client's bank account to pay Client's third-party payment obligations, including but not limited to tax filings, wage garnishments, and direct deposit.

2. Services

- 2.1. Accu Data will provide to Client and Client shall receive from Accu Data the services as agreed to below, and as further described herein in Attachment "A" (Services):

Services	Client Signature Indicates Acceptance of Service
Payroll Processing	

2.1.1. Client may, at any time during the term of this Agreement, add, modify or remove Services from the list of accepted Services above in accordance with the terms of this Agreement. To the extent any Services are accepted by the Client following the date of this Agreement, such Services will be subject to the terms of this Agreement as if accepted by the Client in the chart above.

2.2. Client agrees to the following regarding its use of Services:

2.2.1. Client shall use Services in accordance with the instructions and reasonable policies established by Accu Data as communicated to Client;

2.2.2. Client shall use Services only for the internal business purposes of Client;

2.2.3. To the extent Client elects to decline any Services, relies on its own provision of Services, or delegates the performance of any such Services to a third party, that is not Accu Data Accu Data will not be responsible for such Services and Client will be solely responsible;

2.2.4. Accu Data shall not provide, directly or indirectly, Services or any portion thereof to any party other than Client or its designated affiliate or subsidiary entities;

2.2.5. Client shall be responsible for ensuring that Client and its employees that access Accu Data Internet Services (including any of the Services offered through iSolved) or use any Services to be provided hereunder comply with all the terms of this Agreement and any online terms (the "Online Terms") or other accompanying documentation ("Additional Terms");

2.2.6. Client, and not Accu Data, will remain solely responsible for all decisions affecting its employees; including, but not limited to, decisions related to rates of pay, classification of employees, provision of benefits and taxes;

2.2.7. Client will remain responsible for the manner in which it uses Services, including the manner in which it interprets and acts upon any guidance or recommendation provided by Accu Data;

- 2.2.8. Client will be responsible for the accuracy and consequences of any instructions or information Client provides to Accu Data; and
- 2.2.9. Accu Data may suspend access to Services by any employee or plan participant of Client if Accu Data has reason to believe that such employee or plan participant has violated such terms or is otherwise using any Service in an inappropriate manner.
- 2.3. Services may include the provision of certain Accu Data Products and Client shall comply with the terms of this Agreement related to such Accu Data Products.
- 2.4. All Services provided hereunder will be based upon information provided to Accu Data by Client, which shall include but not be limited to proof of federal, state and local tax identification.
- 2.5. Upon receipt from Accu Data, whether electronically or otherwise, Client will promptly review all disbursement records and other reports prepared by Accu Data for validity and accuracy according to Client's records and Client agrees that it will promptly notify Accu Data of any discrepancies before distribution of any paychecks or relying on any such disbursement records or reports.
- 2.6. The Services are designed to assist Client in complying with applicable laws and governmental regulations. However, Client hereby acknowledges that Accu Data is not a law firm and is not providing legal advice to Client. Client also hereby acknowledges that, Client, not Accu Data, will be solely responsible for (i) Client's compliance with all laws and governmental regulations affecting its business and (ii) any use Client may make of Services (including any reports and worksheets produced in connection therewith) to assist it in complying with such laws and governmental regulations.
- 2.7. Client will not rely solely on its use of the Services for compliance with applicable laws or governmental regulations. This shall include, but not be limited to, any applicable Office of Foreign Assets Control ("OFAC") screening requirement.
- 2.8. Each party will be responsible for their own compliance with all requirements of applicable law or regulation regarding security breaches and suspected security breaches involving personal information that is stored on the computer systems of such party or its subcontractors.
- 2.9. Client shall indemnify, hold harmless, and defend Accu Data, including its officers, directors, managers, shareholders, members, partners, employees, agents, affiliates, successors, and permitted assigns against any and all losses, damages, liabilities, deficiencies, claims, actions,

judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees, that are incurred by Accu Data arising out of or related to any third-party claim alleging: (a) breach or non-fulfillment of any provision of this Agreement; (b) any negligent or more culpable act or omission of Accu Data (including any reckless or willful misconduct) in connection with the performance of its obligations under this Agreement; (c) any failure by Accu Data to comply with any applicable federal, state, or local laws, regulations, or codes in the performance of its obligations under this Agreement. For purposes of clarity, as set forth above, Client is solely responsible for knowing, understanding and complying with its obligations under federal and state law and, as such, shall not be entitled to any damages from Accu Data for any violations of the laws attributed or attributable to Client, including, but not limited to, the Fair Labor Standards Act and/or New York Labor Law.

2.10. If Client elects Services that include the provision of services by a sub-contractor of Accu Data ("Contractor"), such as an entity separate and distinct from Accu Data that provides Human Resources Support Center Services to Client, Accu Data, including its officers, directors, managers, shareholders, members, partners, employees, agents, affiliates, successors, and permitted assigns shall not be liable to Client for any losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees, that are incurred by Client as a result of any advice, information, services or filings provided by the Contractor in connection with the Services.

2.11. Payment Services are subject to the operating rules of NACHA – The Electronic Payments Association ("NACHA"). Accu Data and Client each agree to comply with the NACHA rules applicable to it with respect to payroll processing services. CLIENT makes the following agreements, certifications, authorizations, acknowledgments and warranties:

2.12. CLIENT agrees (1) to be bound by the NACHA Rules, as the same may be amended from time to time, (2) it will not submit Entries that violate the laws of the United States, (3) to comply with all U.S. laws, rules and regulations, including, as applicable, laws, rules and regulations applicable to IAT Entries (including those of the Office of Foreign Assets Control (OFAC) and the Financial Crimes Enforcement Network), (4) PROVIDER and ODFI shall have the right to audit CLIENT'S compliance with the provisions of this Agreement and the NACHA Rules, and (5) PROVIDER and ODFI shall have the right to suspend or terminate the Agreement immediately upon 30 day notice to CLIENT in the event CLIENT breaches any of the NACHA Rules;

2.13. Electronic Funds Transfer. If Accu Data requires payment of Amounts Due through an EFT, Client (i) will designate a bank account for the EFT of Amounts Due; (ii) will execute all

documentation needed by Accu Data to originate EFT transactions and to verify availability of funds in Client's bank account; (iii) agrees that the funds representing the Amounts Due will be on deposit in Client's bank account in collectible form and in sufficient amount on or before the Funding Deadline; and (iv) authorizes Accu Data to collect all Amounts Due from Client's bank account on the Funding Deadline. Client's submission of Client Information to Accu Data constitutes Client's authorization for Accu Data to create and transmit the EFT credit or debit entries ("Entry" or "Entries") contained therein. All EFTs are performed in compliance with the National Automated Clearing House Association operating rules ("NACHA"), which can be viewed at NACHAOperatingrulesonline.org. Client (i) authorizes Accu Data to send Entries on behalf of Client to receivers and assumes the responsibilities of an originator of EFTs, if applicable; (ii) affirms that it obtained valid authorization of Entries from receivers; (iii) agrees to follow NACHA, as they are amended from time-to-time; (iv) will not originate any EFT that violates any law; (v) agrees that Entries are limited to Prearranged Payment and Deposit (PPD), Corporate Credit or Debit (CCD, CTX), International ACH (IAT) or others required for Services; and (vi) agrees that Accu Data or originating banks have the right to audit Client's compliance with NACHA. Client further acknowledges and understands that Accu Data may (i) identify Client to banks involved in the EFT and (ii) terminate or suspend the Agreement for breach of NACHA or this section. Client further agrees that it will notify Accu Data, pursuant to applicable NACHA and federal regulations, if funding for Client's payroll is received from a foreign financial agency and of any Workers with non-U.S. addresses. Accu Data may reject any Entry that does not comply with the requirements of this Agreement or NACHA or with respect to which Client's account does not contain sufficient available funds to pay for the Entry. Accu Data will have no liability to Client by reason of the rejection of any Entry or Entries. Client will have no right to cancel, amend, or reverse an Entry received by Accu Data after it has been submitted. In its own discretion, Accu Data may use reasonable efforts to act on a request but will have no liability if the cancellation, amendment or reversal is not successful. Client agrees to reimburse Accu Data for any expenses, losses or damages Accu Data may incur in attempting to cancel, amend or reverse an Entry. Payment by Wire Transfer or Other Method. If Accu Data requires payment of Amounts Due by a wire transfer or other method, Client agrees to provide Accu Data with all information necessary to confirm receipt of the payment prior to the Funding Deadline.

Insufficient or Non-Confirmed Funds. If sufficient funds are not available on the Funding Deadline, Accu Data may take such action to collect Amounts Due including, but not limited to, reissuance of an EFT and assessing insufficient fund Fees. Client acknowledges that Client is responsible for any delay in remittance of Reimbursement Amounts if Accu Data is unable to confirm receipt of funds prior to the Funding Deadline.

No Right to Interest. Client waives any right to interest that may accrue on any amounts, including, but not limited to, Reimbursement Amounts, Fees, and security deposits received by Accu Data.

Refund/Adjustment/Overpayment. Accu Data will not process any refunds, adjustments or overpayments until Accu Data receives verification that all outstanding fees, payments, and

balances due to Accu Data have been paid. Client agrees that Accu Data may apply any balances it is holding for Client to Amounts Due owed to Accu Data or its affiliates.

2.14. NOTHING IN THIS AGREEMENT IS INTENDED NOR SHOULD BE CONSTRUED AS PROVIDING LEGAL ADVICE TO CLIENT. CLIENT ACKNOWLEDGES AND AGREES THAT THE SERVICES PROVIDED HEREUNDER ARE NOT INTENDED TO BE AND WILL NOT BE RELIED UPON BY CLIENT AS EITHER LEGAL, FINANCIAL, INSURANCE OR TAX ADVICE. TO THE EXTENT CLIENT REQUIRES ANY SUCH ADVICE, CLIENT REPRESENTS THAT IT WILL SEEK SUCH ADVICE FROM QUALIFIED LEGAL, FINANCIAL, INSURANCE, ACCOUNTING OR OTHER PROFESSIONALS. CLIENT SHOULD REVIEW APPLICABLE LAW IN ALL JURISDICTIONS WHERE CLIENT OPERATES AND HAS EMPLOYEES AND CONSULT EXPERIENCED COUNSEL FOR LEGAL ADVICE.

3. Fee(s) for Service(s)

- 3.1. Client agrees to pay Accu Data for the services based upon the proposed pricing.
- 3.2. Accu Data will initiate a funds transfer for fees or charges, payroll taxes, direct deposit, or any other amounts due under this Agreement. At the agreed upon payroll processing time, Client authorizes Accu Data to originate Automated Clearing House (ACH) debit payment orders against Client's bank account for the amount of liabilities and fees of all services agreed to by Client, including per employee per payroll fees, payroll tax, direct deposit, implementation fees, and other service-related liabilities or processing fees due Accu Data.
- 3.3. Services performed under this Agreement and funding authorization begin upon the effective live date and will continue until revoked by the Client with fifteen (15) days advance written notice or until this Agreement is terminated by either party in accordance with the terms below.

4. Internet Access

- 4.1. Certain Accu Data Products or Services may be accessed by Client and its authorized employees and/or plan participants through the Internet at a website provided by Accu Data, including those hosted by Accu Data on behalf of Client (a "Site").
- 4.2. Client acknowledges that security of transmissions over the Internet cannot be guaranteed.
- 4.3. Accu Data is not responsible for Client's access to the Internet, interception or interruptions of communications through the Internet, or changes or losses of data through the Internet.

- 4.4. In order to protect Client's data, if a breach of security is suspected, Accu Data may suspend Client's or Client's employee's or plan participants' use of Accu Data Products or Services via the Internet immediately, without prior notice.
- 4.5. Client may provide access to Accu Data Internet Services' self-administration module to those employees it deems necessary to perform Client's administration.
- 4.6. Client may provide access to the employee self-service module of the Accu Data Internet Services to any of its employees.
- 4.7. Client grants Accu Data a right to use Client Content for the sole purpose of performing the Services for Client.
- 4.8. Client agrees to maintain the privacy of usernames and passwords associated with any Accu Data Internet Services.
- 4.9. Client is fully responsible for all activities that occur under Client's password or Internet account. Client agrees to immediately notify Accu Data of any unauthorized use of Client's password or Internet account or any other breach of security.
- 4.10. Accu Data shall not be liable for any damages incurred by Client or any third party arising from Client's failure to comply with this Section.
- 4.11. Client will not assign, loan, sublicense, alter, modify, adapt (or cause to be altered, modified or adapted), reproduce, duplicate, copy, sell, trade, resell or exploit for any commercial purposes, all or any portion of Accu Data Internet Services or any access or use thereof. Client will not write or modify interfaces or reports to any Accu Data Internet Services except as expressly authorized by Accu Data. CLIENT WILL NOT RECOMPILE, DISASSEMBLE, REVERSE ENGINEER, OR MAKE OR DISTRIBUTE ANY OTHER FORM OF, OR ANY DERIVATIVE WORK FROM ACCU DATA.
- 4.12. Client acknowledges that, in making Accu Data Internet Services available, Accu Data is not acting as an investment advisor, broker-dealer, insurance agent or intermediary or a financial or benefit planner.
- 4.13. Accu Data is not providing any benefits or information related thereto.
- 4.14. The right to use Accu Data Products is granted to Client for the sole purpose of utilizing Services as provided in this Agreement.

4.15. All Accu Data Products licensed to Client hereunder are the licensed and/or owned property of and embody the proprietary trade secret technology of Accu Data and/or its licensor(s) and are protected by copyright laws, international copyright treaties, as well as other intellectual property laws, that among other things, prohibit the unauthorized use and copying of any Accu Data Products.

4.16. Client receives no rights to any Accu Data Products or any intellectual property of Accu Data or its licensors, except as expressly stated herein. Any license to Accu Data Products shall automatically terminate upon Accu Data ceasing to provide Client with Services.

5. Confidentiality

5.1. All Confidential Information disclosed hereunder will remain the exclusive and confidential property of the disclosing party.

5.2. The receiving party will not disclose the Confidential Information of the disclosing party and will use at least the same degree of care, discretion and diligence in protecting the Confidential Information of the disclosing party as it uses with respect to its own Confidential Information.

5.3. The receiving party will limit access to Confidential Information to its affiliates, employees and authorized representatives with a need to know and will instruct them to keep such information confidential.

5.4. Notwithstanding the foregoing, the receiving party may disclose Confidential Information of the disclosing party (i) to the extent necessary to comply with any law, rule, regulation or ruling applicable to it, (ii) as appropriate and with prior notice where practicable, to respond to any summons or subpoena or in connection with any litigation, and (iii) relating to a specific employee, to the extent such employee has consented to its release.

5.5. Upon the request of the disclosing party, the receiving party will return or destroy all Confidential Information of the disclosing party that is in its possession.

5.6. Notwithstanding the foregoing, Accu Data may retain information as may be required by applicable law for regulatory purposes or in back-up files, provided that Accu Data's confidentiality obligations hereunder continue to apply.

5.7. Accu Data maintains appropriate security measures to protect the personal information of Client's employees and payees consistent with applicable state and federal laws.

5.8. Accu Data will employ commercially reasonable storage (including backup, archive and redundant data storage, on-site and off-site) and reasonable precautions to prevent the loss of or alteration to Client's data files and/or Client Content in Accu Data's possession, but Accu Data does not undertake to guarantee against any such loss or alteration.

6. Term and Termination

6.0 This Agreement shall begin on the execution date hereof and shall continue unless Accu Data or Client provides the other party with 30 days prior written notice of termination.

6.1. Notwithstanding anything herein to the contrary, payroll services may be immediately suspended or terminated by Accu Data without prior notice if (i) Accu Data has not received timely funds from Client as required by this Agreement, (ii) a bank notifies Accu Data that it is no longer willing to originate debits and credits for any reason, (iii) the authorization to debit Client's account is terminated or Accu Data reasonably believes that there is or has been fraudulent activity on the account, (iv) Accu Data reasonably determines that Client no longer meets Accu Data's credit/financial eligibility requirements for such Services or (v) Client has any material adverse change in its financial condition.

7. Miscellaneous Provisions

7.0. Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party.

7.1. This Agreement shall not be modified except by a writing signed by Accu Data and Client.

7.2. Excluding any payment obligations to Accu Data as provided hereunder, any party hereto will be excused from performance under this Agreement for any period of time that the party is prevented from performing its obligations hereunder as a result of an act of God, war, utility or communication failures, or other cause beyond the party's reasonable control. Both parties will use reasonable efforts to mitigate the effect of a force majeure event.

7.3. All notices, which are required to be given by either party to the other in connection with this Agreement, shall be in writing and shall be deemed to have been properly given when sent by regular mail, addressed as follows:

If to Accu Data:	If to Client:
Accu Data Corp. 95 West Old Country Road Hicksville, NY 11801	City of Barre 6 N. Main Street, Ste 2 Barre, VT 05641

7.4. This Agreement shall be construed and enforced according to the laws of the State of New York without regard to conflict of law principles. The parties agree to submit all their disputes arising out of or in connection with this Agreement to the exclusive jurisdiction of the Courts of the State of New York, Nassau County.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their respective representatives duly authorized to do so, to take effect as specified in this Agreement.

The individual signing this Agreement represents and acknowledges that he or she has the authority to (i) execute this Agreement on behalf of the Client identified above and each Client identified in paragraph 1, if applicable, and (ii) bind each identified Client to this Agreement. Client warrants that it possesses full power and authority to enter into this Agreement and each part, and has read and agrees to the terms and conditions set forth in this Agreement and each referenced Part to this Agreement. The parties agree that Client's signature on this Agreement may be transmitted to Accu Data Corp electronically or by facsimile. The Parties further agree that such signature will have the same force and effect as if the original signature had been provided and received.

Accu Data Corp.

City of Barre

By: _____
 Name: Susan Accardo
 Title: Vice President

By: _____
 Name: Steven E. Mackenzie PE
 Title: City Manager

Date:

Date:

Attachment “A” – Services

PAYROLL PROCESSING (IF ACCEPTED BY CLIENT)

- Accu Data will process payroll for Client’s employees and payees, deliver payroll to Client, process direct deposits to those employees electing such service, remit payroll taxes on Client’s behalf to those federal, state, and local taxing jurisdictions designated by Client (notincluding the filing or depositing of excise, sales, use, corporate, or similar taxes), and file related tax returns.
- Accu Data will also process calendar year-end W-2 forms for Client’s employees and Forms1099-MISC for payments to individuals that provide services to Client as independent contractors.
- Client shall have sufficient funds in Client’s account within the deadline established by Accu Data to satisfy such third-party payment obligations in their entirety. Should Client fail to have sufficient, collected funds by such established deadline(s), Accu Data shall have sole discretion in determining whether any such payroll service will be suspended and whether Client will process payroll checks through its own business bank account. In addition, Client must provide a wire transfer for any funds not impounded by Accu Data due to insufficient funds. Should Accu Data be unable to remit taxes on a timely basis, Client shall owe a service charge for each day such payment is due.
- Client agrees to cooperate with Accu Data and any other parties involved in processing any transactions hereunder to recover funds credited to any employee as a result of an error made by Client, Accu Data, or another party processing a transaction on behalf of Accu Data.
- Client shall be liable for debits properly initiated by Accu Data hereunder. Client unconditionally promises to pay to Accu Data the amount of any unfunded payroll file (including any debit that is returned to Accu Data because of insufficient or uncollected fundsor for any other reason), plus any associated bank fees or penalties. Also, if any debit to an employee or other payee’s account reversing or correcting a previously submitted credit(s) is returned for any reason, Client unconditionally promises to cooperate with Accu Data and paythe amount of such debit upon demand and interest thereon at the rate set forth in this Section.

HUMAN RESOURCE SUPPORT CENTER (IF ACCEPTED BY CLIENT)

- Employee self-service portal
- Job and salary management
- Training management
- Certification tracking
- Performance review management
- Job history

- Employee access to pay stub history, W-2's and 1095-C forms via Employee self-service("ESS") portal
- HR Pro On-Demand

TIME & ATTENDANCE (IF ACCEPTED

BY CLIENT)

- Time clock hardware options including clocks with optional biometric scanner
- Rules-driven pay policies
- PTO/Vacation accrual management with employee time off request functionality
- Shift differentials
- Self-service punching
- Labor allocations
- Crossing midnight boundaries
- GPS Mobile App Punch Tracking
- Overtime and premiums
- Flexible time rounding rules
- Meal and break tracking
- Error alerts

BENEFITS ADMINISTRATION (IF ACCEPTED BY CLIENT)

- Employee access to preview available coverage plans, select, and manage benefits throughESS
- Annual open enrollment management
- Benefit tracking by employee
- Register enrollees online
- add additional new hires
- Alter plans due to life events
- Renew coverage during annual enrollment
- Production and filing of ACA 1094-C and 1095-C forms



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 04-12-22**

Consent Item No.: E **Discussion Item No.** _____ **Action Item No.** _____

AGENDA ITEM DESCRIPTION:

Approval of Bond Documents & Resolution #2022-04 for Revolving Loan Funds for N. Main Pump Station

SUBJECT:

Same

SUBMITTING DEPARTMENT/PERSON:

Carol Dawes, clerk/treasurer; Bill Ahearn, Public Works Director

STAFF RECOMMENDATION:

Approve

STRATEGIC OUTCOME/PRIOR ACTION: *Not applicable*

EXPENDITURE REQUIRED: *None.*

FUNDING SOURCE(S): *Not applicable.*

LEGAL AUTHORITY/REQUIREMENTS:

BARRE CITY CHARTER, Chapter 3. Sec. 314. {Authority to borrow money, issue bonds, pledge credit.} The City Council shall have the authority to borrow money, issue its bonds or notes and pledge the credit of the City pursuant to provisions of the Vermont statutes as they govern borrowing for towns and municipalities as provided in Title 24, V.S.A.

BACKGROUND/SUPPLEMENTAL INFORMATION:

This loan combines two separate revolving loan fund requests: one for \$21,400 and one for \$30,700, for a total of \$52,100.

LINK(S): *Not applicable*

ATTACHMENTS:

Loan documents, including resolution #2022-04.

INTERESTED/AFFECTED PARTIES:

Clerk/Treasurer, Finance Department, Public Works Department

RECOMMENDED ACTION/MOTION:

Approval as part of consent agenda

LOAN AGREEMENT

Vermont State Revolving Fund

Loan RF1-281-2.0

Loan Amount: \$52,100.00

1. City of Barre, the Municipality, hereby certifies to the Vermont Municipal Bond Bank (“Bond Bank”) that:
 - (a) It will secure all state and federal permits, licenses and approvals necessary to construct and operate the improvements to be financed by the Loan (the “Project”), if any, as described in Exhibit A;
 - (b) It has established, or covenants with the Bond Bank to establish, by ordinance, rule or regulation, a rate charge or assessment schedule which will generate annually sufficient revenue to pay:
 - (i) Principal, administrative fees and interest of the Municipal Note, as the same becomes due; and
 - (ii) reasonably anticipated cost of operating and maintaining the improvements to be financed by the Loan, if any, and the system of which is a part;
 - (c) It has duly established a fund under Title 24 of the Vermont Statutes Annotated, or by other means permitted by law which, for so long as the Municipal Note shall remain outstanding, shall be maintained and replenished from time to time, and used solely to repair, replace, improve and enlarge the improvement to be financed by the Loan, if any.
2. The Municipality shall make funds sufficient to pay the principal, administrative fees and interest as the same matures (based upon the Maturity Schedule appended hereto as Exhibit C) available to the Bond Bank at least five business days prior to each principal payment date.
3. The Bond Bank and Municipality agree that Loan proceeds will be paid to the Municipality as Project costs are incurred and paid by the Municipality over the course of the Project, but in no event shall payments be made more often than monthly, and only on Municipality’s certification, through its authorized representative, that such costs have been paid.
4. The Municipality is obligated to make the principal, administrative fee and interest portion of the Municipal Note payments scheduled by the Bond Bank on an annual basis. The Municipality may prepay the Loan at its option without penalty.
5. The Municipality shall be obligated to inform in writing to the Bond Bank, or such agent designated by the Bond Bank, at least thirty days prior to each principal payment date of any

changes to the name of the official or address to whom invoices for the payment of principal, administrative fees and interest should be sent.

6. The period of performance for this agreement begins upon execution and ends five years after execution.

7. Notwithstanding paragraph 14 hereof, prior to payment of the amount of the Loan, or any portion thereof, the Bond Bank shall have the right to cancel all or any part of its obligations hereunder and after payment of any portion thereof to require a refund of amounts paid if:

(a) Any representation made by the Municipality to the Bond Bank in connection with its application for a loan or additional loans shall be incorrect or incomplete in any material respect; or

(b) The Municipality has violated commitments made by it in its application and supporting documents or has violated any of the terms of this Loan Agreement.

8. The Municipality shall at all times comply with all applicable federal and state requirements pertaining to the Project, including but not limited to requirements of Federal Clean Water Act, Title 24 of the Vermont Statutes Annotated, and the list of Federal Laws and Authorities included as Exhibit B. The enumeration of the Federal Laws and Authorities in Exhibit B shall not be construed as a waiver by the Municipality of any exemption or exception, jurisdictional or otherwise.

9. If any provisions of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

10. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as are necessary, to give effect to the terms of this Loan Agreement.

11. No waiver by either party of any term or condition of the Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement. Any delay in exercising rights or requirements of the Loan Agreement does not constitute a waiver of such rights or requirements.

12. The Municipality agrees to indemnify and hold the Bond Bank, the state, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Municipality or any of its officials, agents, or employees of the Municipality's obligations under this Agreement, as it

may be amended or supplemented from time to time. It is further understood that such indemnity shall not be limited by an insurance coverage.

13. The Municipality agrees that the Loan will be adjusted upon final audit to an amount equal to or less than the project costs determined eligible by the Department of Environmental Conservation and recommended to the Bond Bank for loan participation.

14. The Municipality agrees that if actual final eligible costs are less than the amount paid under the Loan Agreement, repayment of the excess funds will be made within sixty days of the request made by the Department of Environmental Conservation.

15. Increases, amendments, or modifications to the project during construction will be processed for record keeping purposes only, except for the addition of major approved Project Elements, Exhibit A. The Loan Agreement will also be amended upon completion of the project based upon final audited eligible costs, and any increases in the Loan will be made contingent upon availability of funds. All Project records will be retained by the Municipality and made available for state inspection upon request for three years after Project completion or until any audit questions have been resolved, whichever is later.

16. The Municipality will obtain flood insurance for any insurable portion of the Project.

17. The Municipality agrees to use the Loan proceeds solely for the Project for which the Loan is made and any approved amendments thereto. The Municipality further agrees to make prompt payment to the contractors and to apply any interest received to the Project. Once payment has been made to contractors, the applicant shall submit a payment request to the Department of Environmental Conservation (DEC). Funds will be disbursed from Federal Award ID Number CS500001## (## equals last two digits of award year). Upon disbursement, DEC will notify the Municipality of the standard terms and conditions applicable based on the exact amount of federal funds disbursed and relevant capitalization grant being drawn down. Please see <https://dec.vermont.gov/water-investment/water-financing/srf/reimbursement-help> for the standard terms and conditions. If the foregoing link is not accessible, contact DEC for assistance.

18. The terms of this Loan Agreement shall be controlling over those of any prior Agreement with respect to this Loan Agreement. However, this Loan Agreement shall not otherwise supersede the terms of any other agreements between the Municipality and the State.

19. The Municipality agrees to furnish to the Bond Bank such financial statements as the Bond Bank may reasonably request, which statements and supporting records shall be prepared and maintained in accordance with Generally Accepted Accounting Principles (GAAP).

20. This agreement will be funded by approximately 80 percent federal funds. These funds are being awarded in accord with the Federal Clean Water State Revolving Fund, CFDA number 66.458, under the authority of the Environmental Protection Agency. This is not a research and development award. For any accounting year in which the Municipality expends Loan proceeds and other Federal funds of \$750,000.00 or more from all Federal sources, the Municipality shall

have an audit performed in accord with the Federal Single Audit Act and furnish a copy to the Vermont Department of Environmental Conservation within 9 months of the end of Municipality’s accounting period.

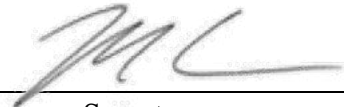
21. By acceptance of this Agreement, the Municipality agrees to complete a Subrecipient Annual Report as provided by the Department of Finance. Prior to submitting the Subrecipient Annual Report, the Municipality must review previous fiscal year disbursements from the Facilities Engineering Division to determine the actual amount of federal funds disbursed from the loan proceeds. The Subrecipient Annual Report must then be submitted to the State of Vermont Department of Finance within 45 days after its fiscal year end, informing the State whether or not a single audit is required for the prior fiscal year. If a single audit is required, the Municipality will submit a copy of the audit report to the Vermont Department of Environmental Conservation within 9 months of its fiscal year end. If a single audit is not required, only the Subrecipient Annual Report to the State Department of Finance is required.

22. The Municipality understands that the provisions of the Davis-Bacon Act, which is codified at Subchapter IV of Chapter 31 of Title 40 of the United States Code and U.S. Department of Labor Memorandum No. 208 (“Memorandum 208”), may apply to the Project, and the Municipality certifies and agrees that with respect to the Project, it has complied and will continue to comply with the requirements of the Davis-Bacon Act and Memorandum 208, as applicable.

23. The effective date of the Loan Agreement is the execution date of the General Obligation Note.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Attest:



Secretary

VERMONT MUNICIPAL BOND BANK

By: 

Executive Director

Attest:

Clerk

City of Barre

By: _____
Chair of the Governing Body

And by:

Treasurer

List of Loan Exhibits

EXHIBIT A: Project description and conditions

EXHIBIT B: List of Federal Laws and Authorities

EXHIBIT C: General Obligation Note

EXHIBIT D: Resolution and Certificate

EXHIBIT A

PROJECT DESCRIPTION AND CONDITIONS FOR THIS AGREEMENT

Description:

This planning loan is for the final design for the North End Ejector Station project.

Conditions:

- 1) Repayment of this loan shall commence five (5) years after the execution of the loan.
- 2) If this loan does not result in a constructed project by the anticipated repayment start date, repayment shall commence immediately.
- 3) The engineer will meet with the Water Investment Division (WID) to present work summaries at 30% work completion, 60% work completion, and 90% work completion, or as otherwise directed by the WID engineer. Disbursements will not be made without each required meeting and disbursements above 90% of the loan amount will not be made until the final documents have been received, reviewed, and approved by WID.
- 4) If this project is funded by USDA/Rural Development or any other non-CWSRF funding, the applicant shall, within sixty (60) days of receiving the non-CWSRF funding, repay the entire portion of the CWSRF planning loan(s).
- 5) The Applicant shall, as a condition of the loan, provide the Department with a digitally formatted copy of any plan or surveys developed with funds awarded under the loan, if the Applicant or any subcontractor develops plans or surveys in digital format. By acceptance of the loan, the Applicant agrees to pass through this requirement to any subcontracts awarded and funded by the loan. This condition is included pursuant to Section 56 of Act 233 of 1994. Such digital formats are subject to the Federal Freedom of Information Act and the State Access to Public Records and Document Statute and, unless otherwise restricted, the Department will release copies of such information to the general public upon request. It shall be acceptable to submit read only copies or copies marked archival copies only. The Applicant, by acceptance of this loan agrees not to copyright any plans or surveys developed pursuant to this action. Acceptable electronic formats include pdf and pdf/A.

EXHIBIT B

LIST OF FEDERAL LAWS AND AUTHORITIES WHERE APPLICABLE

ENVIRONMENTAL:

- “American Iron and Steel” requirements of P.L. 113-76 the Consolidated Appropriations Act of 2014
- Archeological and Historic Preservation 16 USC §469a-1
- Bald and Golden Eagle Protection Act, 16 USC §668-668c
- Clean Air Act, 42 USC §7401
- Coastal Barrier Resources Act, 16 USC §3501
- Coastal Zone Management 16 USC §1451
- Davis-Bacon Act (40 CFR '31.36(i)(5))
- Davis Bacon and Related Acts Wage Rate Requirements (29 CFR 5.5)
- Endangered Species Act, 16 USC §1531
- Floodplain Management, Executive Order 11988, as amended by Executive Order 12148
- Protection of Wetlands, Executive Order 11990 (1977) as amended by Executive Order 12608 (1997)
- Environmental Justice, Executive Order 12898
- Protection and Enhancement of the Cultural Environment, Executive Order 11990 (1977), as amended by Executive Order
- Farmland Protection Policy Act, 7 USC §4201
- Fish and Wildlife Coordination Act, 16 USC §661
- Magnuson-Stevens Fishery Conservation and Management Act, 16 USC §1801 *et seq.*
- Marine Mammal Protection Act, 16 USC §7703 *et seq.*
- Migratory Bird Act 16 USC Chapter 7, Subchapter II: Migratory Bird Treaty
- National Historic Preservation Act 54 USC § 300101 *et seq.*
- Rivers and Harbors Act, 33 USC §403
- Safe Drinking Water Act, 42 USC §300f
- Wild and Scenic Rivers Act 16 USC §1271

ECONOMIC:

- Demonstration Cities and Metropolitan Development Act of 1966, PL 89-754 as amended
- Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans

SOCIAL LEGISLATION:

- Age Discrimination Act, PL 94-135
- Civil Rights Act of 1964, PL 88-352
- Disadvantaged Business Enterprise, 49 USC § 47113 - Minority and disadvantaged business participation

- Equal Employment Opportunity, Executive Order 11264
- Women's and Minority Business Enterprise, Executive Orders 11625 and 12138
- Section 13 of PL 92-500; Prohibition against sex discrimination under the Federal Water Pollution Control Act
- Rehabilitation Act of 1973, PL 93-112 (including Executive Orders 11914 and 11250)

MISCELLANEOUS AUTHORITY:

- Executive Order 12549 - Debarment and Suspension
- Trafficking and Violence Protection Act of 2000 (P.L. 106-386)
- Uniform Relocation and Real Property Acquisition Policies Act of 1970, PL 91-646
- Signage requirements per 2015 EPA guidance
- 2 CFR 200.216 and section 889 of Public Law 115-232, Prohibition of certain telecommunication and video surveillance services or equipment

EXHIBIT C

\$52,100.00

UNITED STATES OF AMERICA
 STATE OF VERMONT
 City of Barre
 GENERAL OBLIGATION NOTE

The City of Barre (hereinafter called the “Municipality”), a body corporate and a political subdivision of the State of Vermont, promises to pay to the Vermont Municipal Bond Bank, or registered assigns, the not-to-exceed sum of \$52,100.00 with a preliminary interest at the rate of 0.00% per annum and with a preliminary administrative fee of 0.00%, subject to change based on final disbursed value, beginning on 11/1/2026 as follows:

Barre City, Vermont							
Loan RF1-281-2.0							
Prepared on 9/16/2021							
Loan Terms							
Loan Amount:	\$52,100.00						
Loan Term Year:	5						
Interest rate:	0.0000%						
Administrative Fee:	0.0000%						
Repayment Date	Payment Number	Principal Due	Principal Payment	Principal Forgiven	Interest Payment	Administrative Fees	Total Payment
11/1/2026	1	52,100.00	5,210.00	26,050.00	0.00	0.00	5,210.00
11/1/2027	2	20,840.00	5,210.00	0.00	0.00	0.00	5,210.00
11/1/2028	3	15,630.00	5,210.00	0.00	0.00	0.00	5,210.00
11/1/2029	4	10,420.00	5,210.00	0.00	0.00	0.00	5,210.00
11/1/2030	5	5,210.00	5,210.00	0.00	0.00	0.00	5,210.00
			26,050.00	26,050.00	0.00	0.00	
For Planning purposes only. Figures subject to change based on actual disbursements.							

EXHIBIT C

This Note is payable in lawful money of the United States at People’s United Bank in the City of Burlington, State of Vermont. Repayment terms shall comply with 24 V.S.A. Chapter 120, §4755 which prohibits deferral of payment. Final payment of this Bond shall be made upon surrender of this Bond for cancellation.

This Note is issued by the Municipality for the purpose of financing design of infrastructure improvements under and by virtue of Title 24, Vermont Statutes Annotated, and a vote of the governing body of the Municipality duly passed on 8/31/2021.

This Note is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments as provided hereon.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Note have been done, have happened, and have been performed in regular and due form, as required by such law and vote, and for the assessment, collection and payment hereon of a tax to pay the same when due the full faith and credit of the Municipality are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Municipality has caused this Note to be signed by its Treasurer, and a majority of its Selectboard and its seal to be affixed hereto.

City of Barre

By: _____

Majority of its Governing Body

Date _____

Treasurer

EXHIBIT C

\$52,100.00

City of BarreGENERAL OBLIGATION NOTECERTIFICATE OF REGISTRATION

It is hereby certified that this Note is a fully registered Note, payable only to the holder of record as appears of record in the office of the Treasurer of the issuing Municipality. This Note may be transferred by presentation of the same with an assignment in writing signed by the registered holder. Presentation shall be made to the Treasurer of the Municipality at his office and he shall record such transfer in his records and on the Note. The name and address of the original registered owner of this Note is Vermont Municipal Bond Bank, 20 Winooski Falls Way #305, Winooski, VT 05404.

Treasurer

EXHIBIT D

RESOLUTION AND CERTIFICATE
(General Obligation)
(Vermont Clean Water State Revolving Fund)

WHEREAS, at meetings of the municipal legislative body of the City of Barre (herein called the "Municipality") at each of which all or a majority of the members were present and voting, which meetings were duly noticed, called and held as appears of record, it was found and determined that the public interest and necessity required certain public wastewater improvements described in Exhibit A, and it was further found and determined that the cost of making such public improvements would be too great to be paid out of ordinary annual income and revenue, and that a proposal for providing such improvements and the issuance of bonds of the Municipality to pay for its share of the cost of the same shall be submitted to the legal voters at meetings thereof, and it will be ordered, all of which action will be hereby ratified and confirmed; and

WHEREAS, the Municipality has applied for financial assistance in planning for the authorized improvements which application has been approved by the Department of Environmental Conservation and the Vermont Municipal Bond Bank, as evidenced by the Funding Application Approval, the terms and conditions of which are found in Exhibit A; and

WHEREAS, pursuant to powers vested in them by law the said governing board is about to enter into a Loan Agreement on behalf of the Municipality with the Vermont Municipal Bond Bank respecting a Loan from said Bank in the amount of \$52,100.00 to be discounted by the amount of up to \$26,050, repayable with interest at the rate of 0.00% per annum, together with an administrative fee of 0.00%.

AND WHEREAS, the Note to be given by the Municipality to the Vermont Municipal Bond Bank at the time of receiving the proceeds of said Loan shall be substantially in the form found in Exhibit C;

THEREFORE, be it resolved that the Governing Body proceed forthwith to cause said Note to be executed and delivered to the Vermont Municipal Bond Bank upon the price and terms stated, and be registered as the law provides; and

BE IT FURTHER RESOLVED, that the Note when issued and delivered pursuant to law and this Resolution shall be the valid and binding obligation of the said Municipality, payable according to law and the terms and tenor thereof from unlimited ad valorem taxes on the grand list of taxable property of said Municipality as established, assessed, apportioned and provided by law; and

BE IT FURTHER RESOLVED, that in addition to all other taxes, there shall annually be assessed and collected in the manner provided by law each year until the Note, or any bond or bonds issued to refund or replace the same, is fully paid, a tax, charge or assessment sufficient to pay the note and bond or bonds as the same shall become due; and

BE IT FURTHER RESOLVED, that execution of the above-referenced Loan Agreement between the Municipality and the Vermont Municipal Bond Bank is hereby authorized, the presiding officer of the legislative body and Treasurer of the borrower being directed to execute said Loan Agreement on behalf of the Municipality and the legislative branch thereof; and

EXHIBIT D

BE IT FURTHER RESOLVED, that the Municipality expressly incorporates into this Resolution each and every term, provision, covenant and representation set forth at length in Exhibit A to be delivered in connection with the issuance and sale of the Note, execution and delivery of each of which is hereby authorized, ratified and confirmed in all respects, and the covenants, representations and undertakings set forth at length in said Loan Agreement are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Municipality, and any and all acts or proceedings of the Municipality and of its Governing Body, in, about or concerning the improvements hereinabove described and of the issuance of evidence of debt in connection therewith, are hereby ratified and confirmed.

BE IT FURTHER RESOLVED, that in connection with the pending sale of the Note in the face amount of \$52,100.00 to the Vermont Municipal Bond Bank, execution and delivery of the Note, this Resolution Certificate, Loan Agreement and incidental documents, all attached hereto, are authorized; and

BE IT FURTHER RESOLVED, that People's United Bank in the City of Burlington, Vermont, is hereby designated the Municipality's paying agent with respect to the Note and the Loan Agreement.

And we, the undersigned officers, as indicated, hereby certify that we as such officers have signed the Note payable as aforesaid, and reciting that it is issued under and pursuant to the vote herein above mentioned, and we also certify that the Note is duly registered in the office of the Treasurer of the Municipality as prescribed by law.

And we, the said officers of the Municipality, hereby certify that we are the duly chosen, qualified and acting officers of the Municipality as undersigned; that the Note is issued pursuant to said authority; that no other proceedings relating thereto have been taken; and that no such authority or proceeding has been repealed or amended.

We further certify that no litigation is pending or threatened affecting the validity of the Note nor the levy and collection of taxes, charges or assessments to pay it, nor the works of improvement financed by the proceeds of the Note, and that neither the corporate existence of the Municipality nor the title of any of us to our respective offices is being questioned.

EXHIBIT D

ATTEST:

City of Barre

Clerk

By: _____

Majority of its Governing Body

And By:

Its Treasurer



A RESOLUTION HONORING THE VOTE

WHEREAS, On March 2, 2021, being properly warned, Article III was presented to the voters of the City of Barre, Vermont at the city's annual meeting, and;

WHEREAS, Article III read "Shall Chapter I, Section 104 of the Barre City Charter be amended as follows: Chapter I, Incorporation and General Provisions. Section 104 General Corporate powers. (d) Barre City shall only fly the City, State, United States, and the POW/MIA flags." and;

WHEREAS, Article III was approved by 1,499 citizens participating in the election, with 927 voters voting "YES", 549 voters voting "NO", 1 OVERVOTE and 22 UNDERVOTES, and;

WHEREAS, ARTICLE III was not petitioned for revote, nor was the accuracy or integrity of the March 2, 2021 election questioned and;

WHEREAS, having been approved by the voters in a free, fair and democratic election, Article III has been presented to the Vermont Legislature as a voter approved change to the Barre City Charter, and;

WHEREAS, we believe that it is incumbent upon those involved in the approval process to respect the collective voice of the voters and the result of a free, fair and democratic election, and;

WHEREAS, in the words of President Joseph Biden, "In America, if you lose, you accept the results. You follow the Constitution. You try again. You don't call facts "fake" and then try to bring down the American experiment just because you're unhappy. That's not statesmanship." and;

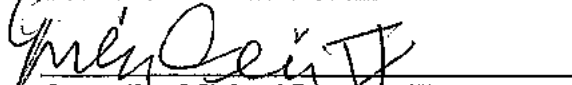
WHEREAS, with particular emphasis of the events of January 6, 2021, the Barre City Council recognizes its constitutional duty to respect and defend the result of a free, fair and democratic election,

NOW THEREFORE BE IT RESOLVED, that the Barre City Council respectfully asks that the Vermont Legislature respect the will of the its constituents and the result of a free, fair and democratic election held in the City of Barre, Vermont on March 2, 2021 and include Article III within the approved City of Barre Charter changes.



Councilor Michael Boutin

Councilor Emel Cambel



Councilor Michael Deering, II




Mayor Jake Hemmerick



Councilor Thomas Lauzon

Councilor Samn Stockwell

Councilor Teddy Waszazak

 4/5/2022

Attest: City Clerk Carol Dawes



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: (04-05-22)**

Action Item No. 4.G

AGENDA ITEM DESCRIPTION:

Authorize Manager to Execute Reappraisal Contract with New England Municipal Consultants (NEMC), Lyndon Center, VT

SUBJECT: City-Wide Re-Appraisal Contract

SUBMITTING DEPARTMENT/PERSON: Planning Director, City Manager

STAFF RECCOMENDATION: Approval to Execute

PRIOR ACTION/TRATEGIC OUTCOME:

Prior Action: Solicitation of and Council Approval of Reappraisal Consultant

Strategic Outcome: A “Complete” City Wide Reappraisal “to achieve Updated Property Valuations and Grand List

EXPENDITURE REQUIRED:

Contract cost of reappraisal \$295,000. Annual Support/License Fee \$3,000.

FUNDING SOURCE(S):

Each town receives \$8.50 per parcel per year from their equalization and reappraisal account within the education fund. At this point, our fund balance for reappraisal costs is \$420,700 +/-.

LEGAL AUTHORITY/REQUIREMENTS:

32 V.S.A. § 4041

Title 32 : Taxation And Finance

Chapter 129 : Grand Tax Lists

Subchapter 002 : Appraisals

§ 4041. Examination of property; appraisal

BACKGROUND/SUPPLEMENTAL INFORMATION:

The attached contract is to prepare a Complete Reappraisal, which is the most comprehensive reappraisal which can be undertaken; it will simultaneously re-assess all properties on a consistent basis to eliminate any inequities that may have developed over the 20 years since the last reappraisal.

A **complete reappraisal** is a reassessment of all City properties including the following:

- interior property inspections
- development of new land and building pricing schedules
- adjustments and factors.

The **goal** is to implement new values for all properties that **reflect 100% of fair market value** across the community.

Due in part to the length of time it took to negotiate a Final Contract, and NEMC's expansion of its workload, the completion of this re-appraisal has been extended from 2024 to 2025.

LINK(S): None

ATTACHMENTS: NEMC Contract for Re-Appraisal 03-18-22

INTERESTED/AFFECTED PARTIES:

Barre City taxpayers, Assessor's office, Clerk's office, City Manager, City Council, State Department of Taxes, State Division of Property Valuation and Review

RECOMMENDED ACTION/MOTION:

Authorize the City Manager to execute the Reappraisal Contract with New England Municipal Consultants, Ltd.

CONTRACT FOR SERVICES**CITY OF BARRE, VERMONT****AND****NEW ENGLAND MUNICIPAL CONSULTANTS, LTD**

This contract is made and entered into this 5th day of April, 2022, by and between the City of Barre, Vermont (hereinafter referred to as the CITY), a Municipal Corporation existing under the laws of the State of Vermont, acting by and through its City Manager, and New England Municipal Consultants, Ltd, a Massachusetts corporation (hereinafter referred to as the COMPANY), whose principal place of business is at 37 Old Place Road, Lyndonville, Vermont. This contract shall be governed by the laws of the State of Vermont.

In consideration of the mutual covenants and agreements hereinafter set forth, the parties agree as follows:

1. IDENTIFICATION

1.1 Name of CITY	BARRE, VERMONT
1.2 Address of CITY	6 NORTH MAIN STREET SUITE 7 BARRE, VT 05641
1.3 Contracting Officer for the CITY	CITY MANAGER
1.4 Name of COMPANY	NEW ENGLAND MUNICIPAL CONSULTANTS, LTD
1.5 Mailing Address of COMPANY	PO BOX 372 LYNDON CENTER, VT 05852
1.6 Name and Title of COMPANY Signatory	WILLIAM J. KRAJESKI, PRESIDENT

2. GENERAL SERVICES TO BE PERFORMED BY THE COMPANY

- 2.1 Install a duly licensed version of Patriot Properties, Inc.'s *AssessPro 5* appraisal system on hardware and operating systems to be provided by the CITY. The COMPANY will advise the CITY as to hardware and operating systems specifications and needs.
- 2.2 Convert all records and data required by Patriot Properties, Inc currently held by the CITY to the AssessPro appraisal system.
- 2.3 Determine the "appraisal value" (32 V.S.A. 3481) of all property as identified in the CITY RFP in compliance with the statutes of the State of Vermont.
 - 2.3.1 Appraise all taxable and non-taxable property within the taxing jurisdiction in a good and workman like manner in accordance with the appropriate rules and statutes of the State of Vermont.

2.4 Completion of work

- 2.4.1 With the exception of Grievance and BCA hearings, the COMPANY shall complete all work and deliver the same in final form to the Assessor on or before June 4, 2025.
- 2.4.2 The COMPANY recognizes the importance of the dates set in Section 2.4.1. The COMPANY agrees to pay a penalty of \$100 per day for each day of delay beyond that date until delivery, provided the delay is caused by the COMPANY.
- 2.4.3 The reappraisal shall be considered complete and in its final form only when all Board of Civil Authority reviews have been completed.

2.5 Personnel

The COMPANY shall employ experienced and competent appraisers, who have been approved first by the Vermont Property Valuation and Review Division and then the CITY in the grading, classifying and appraising of all property covered by this contract, and all necessary field appraising of all property covered by this contract. All necessary field assistants employed by the COMPANY shall be competent to perform the work they are called upon to do.

2.6 Public Relations

The COMPANY and the CITY, during the progress of the work shall use their best efforts and that of their employees to promote the full cooperation and amiable relations with the taxpayers. All publicity and news releases will be cleared with and approved by the City's Assessor and/or City Manager. The COMPANY will make available speakers to acquaint groups with the nature and purpose of the reappraisal and all of the factors and conditions that eventually make up said individual property values. Following substantial completion of the reappraisal, informal public meetings will be scheduled at which taxpayers may meet with the COMPANY appraisers to review their assessments. The COMPANY shall also meet one time with the Board of Civil Authority (BCA) prior to the 2025 BCA hearings to offer training and assistance to the BCA.

2.7 Confidentiality

The COMPANY agrees not to disclose to anyone, other than the Assessor, any new value discovered, for any purpose, or to permit anyone to use or peruse any of the data on the file in connection with the reappraisal until such time as the values are turned over to, and accepted by, the Assessor.

2.8 Compensation and Terms

The CITY, in consideration of the services hereunder to be performed by the COMPANY, agrees to pay to the COMPANY the sum of TWO HUNDRED AND NINETY-FIVE THOUSAND DOLLARS (\$295,000).

- 2.8.1 Payment shall be made in monthly installments as the work progresses based on 90% of the estimated proportion of the work completed in the preceding month with the 10% balance being held accumulated until final satisfactory completion of the reappraisal as defined herein.
- 2.8.2 Payment shall be based on monthly progress reports submitted by the COMPANY and accepted by the CITY.
- 2.8.3 Additional payment will be required for any active parcel counts above 3,370. The additional compensation shall be \$75 for each parcel. This overage is for active counts only. **Inactive accounts are considered part of the original proposal.**

3. DETAILED SERVICES TO BE PERFORMED BY THE COMPANY

3.1 Development of Unit Costs

- 3.1.1 The COMPANY shall make a careful study and investigation of the costs of residential and commercial construction in the area based on material and labor costs in the area. These costs shall include all costs to construct. The COMPANY shall test these costs against known completed costs in order to test the accuracy of the study.
- 3.1.2 The COMPANY shall use unit costs as the basis of residential cost. Tables will be constructed to represent the various units of construction and these tables will be calibrated to represent the current cost in the CITY.

3.2 Manual of Appraisal

- 3.2.1 The COMPANY shall provide the CITY with a full manual with all costs and formulae needed to manually reconstruct the cost value of each parcel. The COMPANY shall train designated parties in the CITY in the use of such manual. Upon completion of the reappraisal, the COMPANY shall provide one bound copy of the full documentation to the Assessor. The CITY shall be provided with full user documentation of Patriot Properties' CAMA software, *AssessPro*.

3.3 Property Record Cards

- 3.3.1 The COMPANY shall provide the CITY with the ability to produce on demand a property card for each parcel and parcel card on 8.5 X 11 inch paper.
- 3.3.2 Each property record shall display the owner's name, property location, mailing address and other such property data along with the necessary information to determine land value and classification, and all values broken down to land, building, other buildings and totals.
- 3.3.3 The card shall display building and land descriptive information and the pricing ladder for each parcel, including all depreciation codes and factors. Each parcel may have multiple photographs embedded. Only the primary photograph is

displayed on the printed record card. The CITY will be able to reproduce any record card on demand.

- 3.3.4 All coding on the card shall be readily clear as to meaning or contained in documentation.
- 3.3.5 Each property record card shall have an activity line added reflecting the appraiser responsible for inspection and valuation.

3.4 Sales Survey

- 3.4.1 The CITY shall provide a copy of all or access to property transfers for the period covering April 1, 2021 through April 1, 2025. Complete access to all historical transfers is preferred.
- 3.4.2 The COMPANY shall provide an analysis of all such sales using generally accepted mass appraisal statistical goals. The analysis will include a detailed discussion of the results and the basis used for determining land, building and total values along with adjustment patterns. The COMPANY shall provide notation on all sales disqualified from the process as non-arm's length or unrepresentative.
- 3.4.3 The sales survey and analysis shall be constructed and built by the project supervisor.
- 3.4.4 The COMPANY shall verify each sale for date, price and validity and record all information, including inspection or information collection dates, in the appraisal system.
- 3.4.5 The COMPANY shall determine land values through the analysis of land only sales whenever possible. In the cases of the absence or low volume of sales, the COMPANY will use land residuals. Each residual used will be fully documented.
- 3.4.6 Land values shall be determined for each appropriate land unit. Typical units would include lot, square feet, front acres, rear acres and front feet.
- 3.4.7 The final analysis delivered to the CITY shall include a sales record book, all analysis used and spreadsheets showing land pricing units and increments by neighborhood.

3.5 Informal Review

The COMPANY shall assist the CITY in the preparation of notice to all property owners together with the announcement of an informal review process. The contents and manner of the notice are subject to discussions with the CITY. The CITY shall be responsible any printing and mailing costs involved in the Informal process. The COMPANY shall provide the CITY with sufficient days to hear informal appeals.

3.6 Photography

The COMPANY shall photograph each inhabited structure at the front and rear of the structure. The COMPANY shall photograph all major outbuildings. Major outbuildings are generally described as garages, barns, and commercial storage buildings. The COMPANY shall be responsible for the determination of a major outbuilding.

3.7 Training

The COMPANY shall provide training in the use of the AssessPro software system to the any party identified by the CITY. The COMPANY shall provide at a minimum 40 hours of training. Training shall be ongoing with a reasonable expectation that the Assessor shall involve themselves sufficiently in the project to ensure all aspects of the system are viewed in use during the reappraisal. Generally, the Assessor can expect to receive substantial training beyond 40 hours should they choose to participate in the project on an ongoing basis.

4. VALUATION OF REAL PROPERTY

4.1 Inspection

The COMPANY agrees to attempt inspection and verify measurement of all improved property as identified in the attached REQUEST FOR PROPOSALS. The COMPANY shall mail notice to each property owner prior to any attempted entry.

4.2 Entrance

The COMPANY will make an initial attempt to inspect. If entry is not gained a notice will be left at the property. The COMPANY, in cooperation with CITY personnel who will set the appointments, will attempt to schedule inspections of properties receiving a notice. The COMPANY will send by mail a final request for inspection should no response be generated from previous attempts. The COMPANY may opt to send an informational request to the property owner along with the final notice. The COMPANY will use its expertise, familiarity with the community, prior record and informational request returns to estimate any property where entry is not gained. The COMPANY and the CITY shall not schedule appointments beyond March 1, 2025 without the approval of the COMPANY.

4.3 Measurement

The COMPANY shall verify all measurements and provide a diagram, with measurements of each dwelling or primary building on the record card. The COMPANY shall verify the measurement of partial second floors and above to ascertain the correct finished floor space. All diagrams are to be notated with the year built of any additions and the percent completion for unfinished sections.

4.4 Construction

The record card shall note all property aspects used in the valuation of each structure, including age, exterior frame construction and covers, heating and cooling systems, interior

wall and floor covers, plumbing fixtures, rooms and commercial construction features.

4.5 Replacement Cost

A replacement cost shall be computed using the tables constructed in AssessPro. This value shall then be depreciated by the appropriate factors.

4.6 Income Approach

All parcels containing four or more residential rental units will be analyzed using the income approach. All commercial and industrial property will be analyzed using the income approach. The CITY may opt to apply the income value as the final fair market value of the parcel. The CITY shall cooperate in educating property owners as to the validity, fairness and accuracy of the income approach as applied to income generating properties.

4.7 Final Comparison

The COMPANY shall produce a final analysis comparing all sold property within the sales period with the proposed assessed value for the purpose of ensuring that values reflect accurately the fair market value as of April 1, 2025.

4.8 Final Review

After all data has been collected and all tables are established, the COMPANY shall perform a final review of all property. This process shall involve an exterior viewing of each parcel to establish an equitable balance in valuations and to eliminate errors.

4.9 Grievance and BCA Hearings

The COMPANY will provide a total of 16-man days of assistance to the CITY in the Grievance and BCA phases. Assistance shall consist of preparing the Assessor for grievance/BCA meetings and attending the meetings at the request of the Assessor. The COMPANY will provide post hearing advice.

5. VALUATION OF PUBLIC UTILITY PROPERTY

5.1 Public utility property shall be appraised consistent with Vermont law.

5.2 The property record card shall reflect all improvements and land.

6. TAX APPEALS

The COMPANY agrees to provide qualified representatives to support values in the appeal process beyond the Board of Civil Authority phase for a fee of \$700 per day. Such fee may be negotiated between parties.

7. GENERAL SERVICES TO BE PROVIDED BY THE CITY

As a part of the compensation set forth herein, the CITY agrees to provide the following services:

- 7.1 The CITY shall provide sufficient, secure work area for the COMPANY to perform the appraisal task. The CITY shall provide the COMPANY with afterhours/weekend access.
- 7.2 The CITY shall provide a minimum of two (2) network connections for the COMPANY's use. The CITY will be responsible for all connection setup costs.
- 7.3 The CITY shall allow the COMPANY to remove existing assessment records and transport the records to remote office locations for the purpose of conversion of data or shall alternatively provide, at the COMPANY's cost, a clear, legible copy of each record for removal.
- 7.4 The CITY agrees that the physical delivery of the electronic database may be delayed should the COMPANY decide that the process is better accomplished off site. In no case shall the delivery take place after April 1, 2025 and the COMPANY may be required to provide proof of progress at any point.
- 7.5 The CITY shall be responsible for making all appointments at all phases of the contract with homeowners. The COMPANY shall provide the appropriate schedules.

8. RELATIONSHIP OF PARTIES

In performing services pursuant to this Agreement, the COMPANY is performing solely in the capacity of an independent contractor and is not an employee or agent of the CITY. The COMPANY does not undertake by this Agreement, or otherwise, to perform any obligation of the CITY, whether regulatory or contractual, and the CITY shall not be bound under contract, subcontract, or other commitment made by the COMPANY without the express written consent of the CITY.

9. PRIME CONTRACTOR RESPONSIBILITY

The CITY requires single-point responsibility for the entire project. Subcontractors may be used, but the COMPANY must and does accept full responsibility for a subcontractor's performance. The COMPANY must identify all subcontractors, and the COMPANY must describe the type of contractual arrangement that will exist with all subcontractors. All subcontractors must be approved by the CITY, in writing, prior to their performing any of the services under this Agreement.

The CITY is herein notified that Patriot Properties, Inc. of Marblehead, Massachusetts is identified as a subcontractor and is the provider of all software, installation, technical support and license.

10. ASSIGNMENT OF CONTRACT

The COMPANY shall not assign or in any way transfer any interest in this Agreement without

the prior written consent of the CITY, provided, however, that claims for money due or to become due to the COMPANY from the CITY hereunder may be assigned to a bank, trust Company, or other financial institution without such consent so long as notice of any such assignment is furnished promptly to the CITY. Any such assignment shall be expressly made subject to all defenses, set offs, or counter claims, which would have been available to the CITY against the COMPANY in the absence of such assignment

11. OWNERSHIP AND CONFIDENTIALITY OF INFORMATION

- A. All information acquired by the COMPANY from the CITY, or from others at the expense of the CITY, in the performance of the Agreement shall be and remain the property of the CITY. This includes all records, data files, computer records, work sheets, deliverable products complete and incomplete, and all other types of information prepared or acquired by the COMPANY in the performance of this Agreement.
- B. The COMPANY recognizes that in the performance of this Agreement, it may obtain or have access to confidential information including information subject to restrictions on its disclosure. The COMPANY agrees to comply with all laws and any regulations, rules, and guidelines promulgated thereunder regarding access to, and disclosure of, such information.
- C. The COMPANY agrees that it will use this information only as required in the performance of the Agreement and will not, before or after the completion of this Agreement, otherwise use said information, nor copy, nor reproduce the same in any form, except pursuant to the sole written instructions of the CITY. The COMPANY further agrees to return said information to the CITY promptly at its request in whatever form it is maintained by the COMPANY.
- D. The COMPANY agrees to take reasonable steps to ensure the confidentiality and security of the information in its possession or under its control.

12. INDEMNIFICATION

The COMPANY shall indemnify and hold harmless the CITY against any and all liability, loss, damages, cost, or expenses relating to personal injury or property damage which the CITY may sustain, incur, or be required to pay, arising out of or in connection with services performed under this Agreement, by reason of any negligent action or inaction or willful misconduct of the COMPANY, a person employed by the COMPANY, or any of its subcontractors, provided that:

- A. The COMPANY is notified of any claim within a reasonable time after the CITY becomes aware of it, and
- B. The COMPANY is afforded an opportunity to participate in the defense of such claim. In such event, the COMPANY shall have the right to approve any settlement negotiated.

13. INSURANCE REQUIREMENTS

The COMPANY will maintain all insurance required by law for its employees, including disability, worker's compensation and unemployment, and public liability insurance at least as hereinafter set forth so as to protect it and the CITY from any and all claims for personal injury and property damage for the entire pendency of the project:

- A. A comprehensive general liability insurance policy with the following limits of coverage: Bodily injury and property damage, \$1,000,000 (One Million) each occurrence, \$1,000,000 (One Million) each individual claim per occurrence, \$1,000,000 (One Million) aggregate of all claims per occurrence.
- B. A comprehensive automobile insurance policy with the following limits: Bodily injury \$1,000,000 (One Million) each person and \$1,000,000 (One Million) for each occurrence; property damage \$500,000 (One-Half Million) each occurrence, aggregate \$1,000,000 (One Million) for each occurrence.
- C. An insurer licensed and authorized to do business in Vermont must issue all of the insurance. The foregoing comprehensive liability insurance policy and comprehensive automobile liability insurance policy shall include the CITY as an additional named insured, at no extra cost to the CITY, and the certificate of the insurance relating thereto shall be submitted to the CITY within fourteen (14) calendar days of receipt of such written request.

14. PERFORMANCE BOND

Not Required.

15. TERMINATION OF CONTRACT

- A. Subject to the provisions of the Section entitled "Force Majeure", if the COMPANY shall fail to fulfill in a timely and satisfactory manner its obligations under this Agreement, or if the COMPANY shall violate any of the covenants, conditions, or stipulations of this Agreement, which failure or violation shall continue for twenty-one (21) business days after written notice of said failure or violation is received by the COMPANY, then the CITY shall thereupon have the right to terminate this Agreement by giving written notice to the COMPANY of such termination and specifying the effective date thereof, at least seven (7) calendar days before the effective date of such termination.
- B. Subject to the provisions of the Section entitled "Force Majeure", if the CITY shall fail to fulfill in a timely and satisfactory manner its obligations under this Agreement, or if the CITY shall violate any of the covenants, conditions, or stipulations of this Agreement, which failure or violation shall continue for twenty-one (21) business days after written notice of said failure or violation is received by the CITY, then the COMPANY shall thereupon have the right to terminate this Agreement by giving written notice to the CITY of such termination and specifying the effective date thereof, at least seven (7) calendar days before the effective date of such termination.

- C. In the event of termination, all finished deliverables and all deliverables in process and all other records, data files, computer records, work sheets, studies, documentation and materials, complete and incomplete, shall be delivered to the CITY within fifteen (15) calendar days after such termination. The COMPANY acknowledges that any failure or unreasonable delay on its part in the delivery of such materials to the CITY will cause irreparable injury to the CITY not adequately compensable in damages. The COMPANY accordingly agrees that the CITY may, in such event, seek and obtain injunctive relief as well as monetary damages. The COMPANY shall be entitled to receive just and equitable compensation for any work performed under this Agreement completed prior to the date of termination, which is determined by the CITY to be satisfactory.
- D. Notwithstanding the above, in the event of termination, the COMPANY shall not be relieved of liability by virtue of any breach of this Agreement by the COMPANY, and the CITY may withhold any payments to the COMPANY for the purpose of set-off until such time as the exact amount of damages due to the CITY from the COMPANY is determined.

16. DISPUTE RESOLUTION/MEDIATION

COMPANY and CITY agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation by a mutually agreed upon mediator. Owner and NEMC agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 days. Costs of Mediation shall be borne equally between each party to this agreement. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

17. FORCE MAJEURE

Neither party will be liable to the other or be deemed to be in breach under this Agreement for any failure to perform or delay in rendering performance due to causes beyond its reasonable control and without its fault and negligence. Such causes may include, but are not limited to, an order, injunction, judgment, or determination of any Court of the United States or other such competent jurisdiction, an Act of God, war, civil disobedience, extraordinary weather conditions, labor disputes, or shortages or fluctuation in electric power, heat, light, or air conditioning. Dates or time of performance will be extended automatically to the extent of such delays provided that the party whose performance is affected notifies the other promptly of the existence and nature of such delay. It is agreed, however, that since the performance dates of this Agreement are important to the implementation of the entire program, continued failure to perform for periods aggregating sixty (60) or more days, even for causes beyond the control of the COMPANY, shall be deemed to render performance impossible, and the CITY shall thereafter have the right to terminate this Agreement, in accordance with the provisions of the section entitled "Termination" without termination costs, penalties, or other liability.

18. EFFECTIVENESS OF AGREEMENT

The effective date of this Agreement shall be the date upon which the Agreement has been signed and executed by the COMPANY and the CITY.

19. NOTICES

Any notice required or permitted to be given to a party shall be sufficient if given in writing and sent by Certified Mail, addressed to the CITY as identified above and to the COMPANY as identified above.

20. INTEGRATION

All attachments referred to in this Agreement are deemed to be part of the Agreement.

21. AMENDMENT

No amendment to this Agreement shall be effective unless it is in writing, signed by authorized representatives of both parties and attached hereto.

22. WAIVERS

No covenant, condition, duty, obligation, or undertaking contained in or made a part of this Agreement shall be waived except by the written agreement of the parties. Forbearance or indulgence in any form or manner by a party shall not be construed as a waiver, nor in any way limit the legal or equitable remedies available to that party.

23. SEVERABILITY

If any provision of this Agreement is declared or found to be illegal, unenforceable, or void, then both parties shall be relieved of all obligations under that provision. The remainder of the Agreement shall be enforced to the fullest extent permitted by law.

IN WITNESS WHEREOF, NEW ENGLAND MUNICIPAL CONSULTANTS, LTD and the CITY OF BARRE, VERMONT has caused this Agreement to be executed by their duly authorized officers.

CITY OF BARRE,
BY ITS CITY MANAGER


Steven E. Mackenzie

Date: 4/5/22

NEW ENGLAND MUNICIPAL CONSULTANTS, LTD
BY ITS PRESIDENT


William Krajewski

Date: 4/6/22

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A, I certify under the penalties of perjury that NEW ENGLAND MUNICIPAL CONSULTANTS, LTD to the best of my knowledge and belief, has filed all Massachusetts State tax returns and paid all Massachusetts State taxes required under law.

NEW ENGLAND MUNICIPAL CONSULTANTS, LTD
Company Name

59-3762873
Fed. I.D. Number

By: 
William J. Krajewski, President

ATTACHMENTS

RFP MATERIAL

The following items are considered a portion of this contract and herein attached;

- **REQUEST FOR PROPOSAL FOR 2021 CITY-WIDE** issued by the City of Barre on January 29, 2021.
- **NEMC response to the above document dated March 24, 2021. (AMENDED BY AGREEMENT ON MARCH 22, 2022 TO MOVE COMPLETION TO GRAND LIST 2025)**

From: Carl Hilton VanOsdall [mailto:fpcbarrepastor@gmail.com]
Sent: Wednesday, April 6, 2022 8:19 AM
To: Chris Russo-Fraysier <mcfraysier@myfairpoint.net>
Cc: Jody Norway <ExecAssist@barrecity.org>
Subject: Re: Rev. Carl's Resignation from CPC

It is with gratitude for the city (and its citizens)'s stewardship of the Cow Pasture that I, regretfully, submit my resignation from the Cow Pasture Committee effective today. I look forward to a few last visits to that wonderful space before leaving town on April 18th and will tread the paths again when I visit.

Thanks, Jody, for all your work, and Chris, for your years of appreciation and dedication. Let me know if you need anything else from me regarding this.

Peace,
Carl

Carl Hilton VanOsdall
Pastor, First Presbyterian Church of Barre, VT
pronouns he/him [[why?](#)]
802 476 3966 church
802 272 4037 mobile
fpcbarrepastor@gmail.com
fpcbarre.org
Find us on Facebook & our YouTube channel

Join us for Worship Sundays at 10 AM - Visit www.fpcbarre.org for details



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 4/12/2022**

Consent Item No.: 4.I

AGENDA ITEM DESCRIPTION: Standard Allocation Method of Revenue Replacement for ARPA

SUBJECT: The Standard Allowance approach for APRA award

SUBMITTING DEPARTMENT or PERSON: City Manager & Finance Director

STAFF RECCOMENDATION: To authorize the City Manager to elect the standard allowance approach on the April 30, 2022 ARPA reporting

STRATEGIC OUTCOME/PRIOR ACTION: This approach allows the greatest flexibility in spending the ARPA award funds and simplicity in reporting requirements

EXPENDITURE REQUIRED: N/A

FUNDING SOURCE(S): N/A

LEGAL AUTHORITY/REQUIREMENTS:

See **BACKGROUND/SUPPLEMENTAL INFORMATION** below

BACKGROUND/SUPPLEMENTAL INFORMATION: The U.S. Department of Treasury issued a 437-page Final Rule on January 6, 2022 outlining how the ARPA (Coronavirus State and Local Fiscal Recovery Funds) may be spent. In this final ruling, the Treasury is permitting the award recipients to elect to take a standard allowance of up to \$10 million in revenue loss by presuming that up to \$10 million in revenue has been lost due to the public health emergency. This allows recipients to use up to \$10 million of the award to fund government services. The City does not need to demonstrate the loss as it is presumed by Treasury. The U.S. Treasury recommends that all ARPA recipients with an award less than \$10 million should make this one-time, irrevocable election.

LINK(S): N/A

ATTACHMENTS: None

INTERESTED/AFFECTED PARTIES:

City Council, City Manager, Department Heads, City Residents and Taxpayers

RECOMMENDED ACTION/MOTION: Move that Barre City make the one-time irrevocable decision to elect the “Standard Allowance” approach for our ARPA award in the amount of \$2,549,241.25 to spend on the provision of government services throughout the period of performance of the grant.

From: Steve Micheli

Sent: Tuesday, April 5, 2022 6:43 AM

To: Steven Mackenzie <manager@barrecity.org>; Lisa Liotta <LisaL@cvswmd.org>

Subject: Board of Supervisors

With regret I resign from the Central Vermont Solid Waste District Board Of Supervisors as of today. The Wastewater Facility has consumed the majority of my time for the past year. Staff shortage and equipment failures have me checking on the Facility early morning and night/weekends. Thanks

Steve Micheli

Water & Sewer Superintendent

City of Barre

6 North Main St Suite 1

Barre, Vermont 05641

(802)-476-0250

Handwritten initials



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Erica Reil Date of Birth: [REDACTED]

Other Names/Nicknames Used : _____

E-mail: Erica@anotherwayvt.org Present Mailing Address: 31 Basset Street Barre Vermont 05641

Years at Address? 13 Legal residence:(if different from above)

Home Phone: 802-839-9504 Business Phone: _____

Cell Phone: _____

Position (Commission, Board, Committee or Task Force) applying for

1. Transportation Advisory Committee

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have work with people that have disabilities, also folks that are homeless. So many of the people I work with ride public transportation and walk regularly as their only means of transportation. So when it comes to transportation issues around the walkability and public transportation issues, I feel that I have some inside knowledge. I feel that my addition would add another side to the conversation around transportation in and around Barre.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Erica Reil

Date: 3/24/2022

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on 4/7/22 to attend Council Mtg. on 4/12/22

Notified by: Jody

Term of Appointment: From 2022 to 2023

RECEIVED

APR - 7 2022

BARRE CITY MANAGER



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Tina Routhier Date of Birth: [REDACTED]

Other Names/Nicknames Used : _____

E-mail: gicharm@yahoo.com Present Mailing Address: 8 Lois Circle

Years at Address? 10+ Legal residence:(if different from above) _____

Home Phone: 802-272-6388 Business Phone: _____

Cell Phone: _____

Position (Commission, Board, Committee or Task Force) applying for

1. Transportation Advisory Committee

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I want to help the community and improve the safety for the residents that live here. I am also concerned about the cost of infrastructure. Seeing how much traffic drives by our automotive center daily tells me how important this committee is. Although it helps our auto center get business - our roads and thorough-ways are in terrible disrepair. We need to figure this out!

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Tina Routhier Date: 4/7/22

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only	
Notified by: <input checked="" type="checkbox"/> email	<input checked="" type="checkbox"/> phone on <u>4,7,22</u> to attend Council Mtg. on <u>4,12,22</u>
Notified by: <u>Jody</u>	
Term of Appointment: From <u>2022</u>	to <u>2023</u>

Tina Routhier

routhiercars@gmail.com

802-272-6388

APRIL 8, 2022

BARRE CITY COUNCIL
6 NORTH MAIN ST
BARRE, VT 05641

Dear Barre City Council:

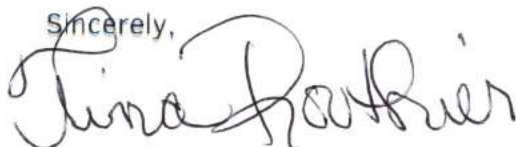
I am writing to express my interest in volunteering for the vacant position on the Transportation Advisory Committee. As a Barre City Resident for over 10 years, and a small business owner in this city, I have a vested interest in the improvement of our community for both residents and business owners.

At Routhier Auto Center on South Main Street, I witness daily how heavy the traffic is, and the dangers of an intersection that does not have a traffic light. As a resident, my daily commute to work reminds me of the great disrepair our roads are in. That being said, as a tax payer I feel the burden of high taxes. We have infrastructure issues that need to be addressed while being cognizant of the potential tax burden to the residents of our community.

For 20 years I worked at National Life of Vermont, and there I learned many critical lessons in regards to working as a team to solve problems. First, always search out the view of someone different than yourself and second, if you bring a problem to the table, also bring a potential solution. As a taxpayer, resident, and business owner in Barre City, I want to be involved in the solution instead of just complaining about the problem.

Thank you for your consideration, and feel free to contact me via email or phone should you have any questions.

Sincerely,



Tina Routhier



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Brian Perkins Date of Birth: [REDACTED]

Other Names/Nicknames Used: _____

E-mail: All Rock 123@yahoo.com Present Mailing Address: 46 Maplewood Ave

Years at Address? my life Legal residence: (if different from above) _____

Home Phone: 802-476-8039

Business Phone: 802-584-3261

Cell Phone: _____

July - Sept

Position (Commission, Board, Committee or Task Force) applying for

1. ADA Committee Member

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I want to find + give support in the neurodiverse community.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Brian J Perkins

Date: March 25, 2022

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only	
Notified by: <input checked="" type="checkbox"/> email	<input checked="" type="checkbox"/> phone on <u>4/7/22</u> to attend Council Mtg. on <u>4/12/22</u>
Notified by: <u>Jody</u>	
Term of Appointment: From <u>2022</u>	to <u>2024</u>



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Michael Milo Date of Birth: [REDACTED]

Other Names/Nicknames Used: Mike

E-mail: TRIPLEM821@YAHOO.COM Present Mailing Address: 50 WINDYWOOD RD, BARRE

Years at Address? 1 Legal residence:(if different from above)

Home Phone: 516-382-0724

Business Phone: _____

Cell Phone: 516-382-0724

Position (Commission, Board, Committee or Task Force) applying for

1. Police Advisory Committee

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have long been interested in public safety and health. I am new deputy health officer for Barre Town. I was an EMT for 20 yrs on Long Island, NY. I have over 25 yrs experience in IT/network field.
email: TRIPLEM821@YAHOO.COM

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Michael Milo

Date: 4-2-2022

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on 4/7/22 to attend Council Mtg. on 4/12/22

Notified by: Jody

Term of Appointment: From 2022 to 2023

Michael M Milo

50 Windywood Rd.

Barre, VT 05641

Main Contact#: 516-382-0724

Email: Triplem821@yahoo.com

QUALIFICATIONS

Certified NYS Emergency Medical Technician for 20 years (Expired Cert.)

Chief Dispatcher-EMS

Treasurer- 4 years

Over 25 years of experience in IT/Networks/Computers

Over 15 years of experience in management and customer service

EDUCATION

Bachelor of Arts (English/Writing), State University of New York- Potsdam

Associate of Arts, Suffolk County Community College, New York

EXPERIENCE1990- 2010 ***EMT-B, Huntington Community First Aid Squad, Inc.
(Huntington Sta., NY)***

Was (and am a life member) a member of the all-volunteer ambulance squad in Huntington Station, NY.

Duties included ambulance driver, crew leader, and first aider.

Have held administrative, management, and operational positions

throughout the 20 years at the squad (1st Deputy Chief, Chief Dispatcher,

Day Captain, Chairman-Technology/computer Committee, Director on the Board of Directors, Treasurer).

The squad did over 5500 calls a year, with over 200 members.

4 years as Squad Treasurer, providing monthly administration, analysis, and reports of \$15 million organization.

Extensive computer IT and business management background and experience.

INTERESTS & ACTIVITIES

BSA Eagle Scout

Emergency Medical Technician (EMT-B) (NYS certified) (Expired Cert# 175711)

Former American Red Cross CPR/First Aid Instructor (3 years)

Past Chairman- Technology Committee, Huntington Community First Aid Squad

Treasurer- Huntington Community First Aid Squad

Director-BOD- Huntington Community First Aid Squad



City of Barre, Vermont

"Granite Center of the World"

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 04-12-22**

Discussion Item No. 9.E

AGENDA ITEM DESCRIPTION:

Update on Twin Cities EMS Teams Communications Project

SUBJECT: Emergency Communications System Upgrade Project

SUBMITTING DEPARTMENT/PERSON:

Fire Chief Doug Brent, City Manager Mackenzie

STAFF RECCOMENDATION:

No formal action required, but (informal) Council acknowledgement and endorsement is encouraged

PRIOR ACTION/TRATEGIC OUTCOME:

Prior Action:

CVPSA Commissioning of the Televate Telecommunications Needs Assessment (August 2021)

Prioritization of Fire Communications deficiencies by Barre/Montpelier public safety officials.

"Twin Cities Team" * planning/coordination meetings over the last 36 months identifying daily operations-based communications and operational needs. Validation and prioritization of findings of Televate report into realistic phases for implementation to address immediate communications needs. Investigation of cost estimates provided by Televate to be able to seek out available funding sources.

Working with Montpelier to develop requirements for dispatch console replacement (15 years old) joint purchase: same product, quantity purchase price, use of state bid process, technical support by DPS, all agency dispatcher familiarity

Taking advantage of Department of Public Safety Homeland Security Unit Grant processes for replacement of key items: BCPD console replacement grant application (Dec/Jan 22) (denied) BCFD portable radio replacement grant application (Feb/Mar 22) (pending)

Substantial leadership and coordination by Chiefs Brent and Aldsworth, Deputy Chief Eastman, City Manager Mackenzie and now Chief Vail; City Manager Fraser and the City of Montpelier Public Safety Chiefs, Public Safety Commissioner Michael Shirling and the Legislature to achieve full funding of the \$3.2 M Capital Region Communications System upgrade.

Council Approval March 15, 2022 of a Department of Public Safety/HSU funding application in the amount of \$107,000 for the purchase of 24 Fire Department Handheld/Portable Radios.

**Note: The “Twin Cities Team” consists of the City Managers and Fire/Police Chiefs from Barre and Montpelier.*

Strategic Outcome:

End-of-life Replacement of Dispatch Consoles and Fire Department Radio’s Upgrade of the Capital Region Communications System.

EXPENDITURE REQUIRED:

LMR Radios:	\$107,000
Dispatch Consoles	\$250,000 estimate
Capital Region Communications System Upgrade	\$3.2 M

FUNDING SOURCE(S):

Portable Radio’s	100% - Dept. of Public Safety (DPS) Grant
Dispatch Consoles	100% City Dispatch Console Capital Fund
Capital Region Communications System Upgrade:	100% Legislative/DPS Grant

LEGAL AUTHORITY/REQUIREMENTS:

Barre City Procurement Policy

BACKGROUND/SUPPLEMENTAL INFORMATION:

See **LINKS, ATTACHMENTS** below

LINK(S):**[Televate Report](#)**

Note: This is a voluminous report which we believe has been shared with Councilors Previously. I forward this link in the event you haven't seen it. That said, we forward it merely for your awareness of the report and for your reference if desired. We not expect you to read/assimilate the report for the Council meeting The other documents attached/referenced below are much more concise and easier to review/absorb. **Lastly:** I appreciate the short-cut link above may likely not "work" from this pdf. I will forward the "active" link via separate email.

ATTACHMENTS:

Presentation Slides (04-12-22)
December 17, 2021 Managers Letter to CVPSA
Twin Cities "**Capital Region Communications System**" Overview Summary
Twin Cities Communications Project (Internal) Concept/Status Summary (SEM)

INTERESTED/AFFECTED PARTIES:

Barre City Council, Barre City Emergency Response Personnel (Fire, Police, Dispatch)
Barre City Taxpayers, residents, and emergency dispatch system covered central
Vermont Residents

RECOMMENDED ACTION/MOTION:

No formal action required, but (informal) Council acknowledgement and endorsement is encouraged. Formal Purchase authorization will be brought to Council at the appropriate time(s).

Capital Region Communications System

Chief Douglas Brent, Barre City Fire Department

Deputy Chief Joe Aldsworth, Barre City Fire Department

Chief Brian Peete, Montpelier Police Department

Capital Region Communications System

- **Background: Capital Region**
- **Background: Statewide Communications**
- **What the Capital Region Needs For Its Communications Infrastructure**
- **What's Been Done**
- **Next Steps**

Background: Capital Region

- The Capital Region’s Current Infrastructure is deteriorated and at End of Life.
- Both Barre City and Montpelier dispatch for roughly thirty police, fire and EMS agencies: Both centers provide redundancy and continuity of operations for the other: ~75k people and ~750sq miles.

<u>Current Regional Customers Supported</u>	
Barre City Police	Berlin Fire & Fast Squad
Barre City Fire & EMS	Cabot Ambulance
Barre Town EMS, Fire, DPW, & Police	Cabot Fire Department
Washington Fire Department Fast Squad	East Montpelier Fire & EMS
Williamstown Fire Department & Ambulance	Marshfield Fire Department
Washington County Sheriff’s Department	Middlesex Fire & Fast Squad
Vermont State Police (Channel 2)	Moretown Fire Department
Randolph Center, Randolph Village, & East Randolph Fire	Northfield Fire Department
Montpelier Police Department	Northfield Ambulance Service
Montpelier Fire & EMS	Plainfield Fire & Fast Squad
Capitol Police	Roxbury Fire Department
Walden Fire & Fast Squad	Waterbury Fire Department
Waterbury Ambulance Service	Waitsfield Fire Department
Warren Fire Department	Woodbury Fire & Fast Squad
Worcester Fire & Fast Squad	

Background: Capital Region

- The Capital Region's Current Infrastructure is deteriorated and at End of Life (EOL).
- Both Barre City and Montpelier dispatch for roughly thirty police, fire and EMS agencies: Both centers provide redundancy and continuity of operations for the other: ~75k people and ~750sq miles.
- The Central Vermont Public Safety Authority (CVPSA) commissioned *Televate* to perform a telecommunications needs assessment. *Televate* is based in VA and its staff are consultants and subject matter experts in public-centric communications solutions. CVPSA has commissioned a second RFP with *Televate* to ID equipment.
- The *Televate* Study wrote *"Public Safety Radio Communications Supporting Firefighters are Woefully Inadequate..."* and that *"Communications gaps require immediate attention, this is an issue of (Firefighter) First Responder Safety."*
- Both *Televate* and the Capital Region Communications team recommend Land Mobile Radio (LMR) technology for emergency services communications in the area due to topography. It must be noted that current cellular services are not reliable or efficient throughout the region.

Background: Statewide Communications

- In 2021, the over-reliance of the existing communications network on the Vermont State Police (VSP) pushed emergency communications to a breaking point.
- There is roughly \$11M projected to be allotted this year to building infrastructure across the state to take on regional dispatching (not Public Safety Answering Points or PSAPs). The state is off-loading 110 police, fire, and EMS agencies. Additional money is anticipated to be allotted over the next two years.
- The Capital Region Communications Team became part of the Public Safety Commissioner's Working Group and began working with the Department of Public Safety to find ways to provide relief to VSP, as well as to improve the EOL communications infrastructure in the Capital region. In many cases we are a baseline or best practice for other regions within the state.
- Both Barre and Montpelier anticipate to dispatch for an additional two, potentially three additional agencies, in the wake of the state shedding agencies.

What the Capital Region Needs For Its Communications Infrastructure

- Televate provided tiered recommendations from Priority 1 (Highest) to Priority 3 (lowest). Barre and Montpelier Administration, the Capital Region Communications Team, and the CFMAS membership have all agreed on record in support of meeting all Priority 1 issues highlighted in the Televate Report. Costs estimates are from a regional assessment study.

Primary Upgrade	Priority	Estimated Cost
Regional Radio System Infrastructure, Procurement, PM, Governance, Construction	1	\$2,900,000
Tower upgrades and reinforcement / Radio equipment shelters (if and where required)	1	\$330,000
Radio Console for Montpelier and Barre City dispatch	1	\$700,000 Paid By Twin Cities
Mobile and portable radios: P25 capable (assume 200)	1	\$700,000 DHS Grants Applied For
TOTAL COST ESTIMATE		\$4,630,000 3,230,000

The Public Safety Commissioner’s Office noted the Capital Region Communications team as “...being in a more advanced phase of development.”

What the Capital Region Needs For Its Communications Infrastructure

- Funding for Priority 1 items updates the Capital Region Communications infrastructure drastically improves communications in Central VT and allows for Both Barre and Montpelier to assist in dispatching for several of the agencies VSP can no longer support.
- The infrastructure upgrade also allows for both Barre and Montpelier with the capability to provide backup dispatch services for all state emergency responders including VSP.

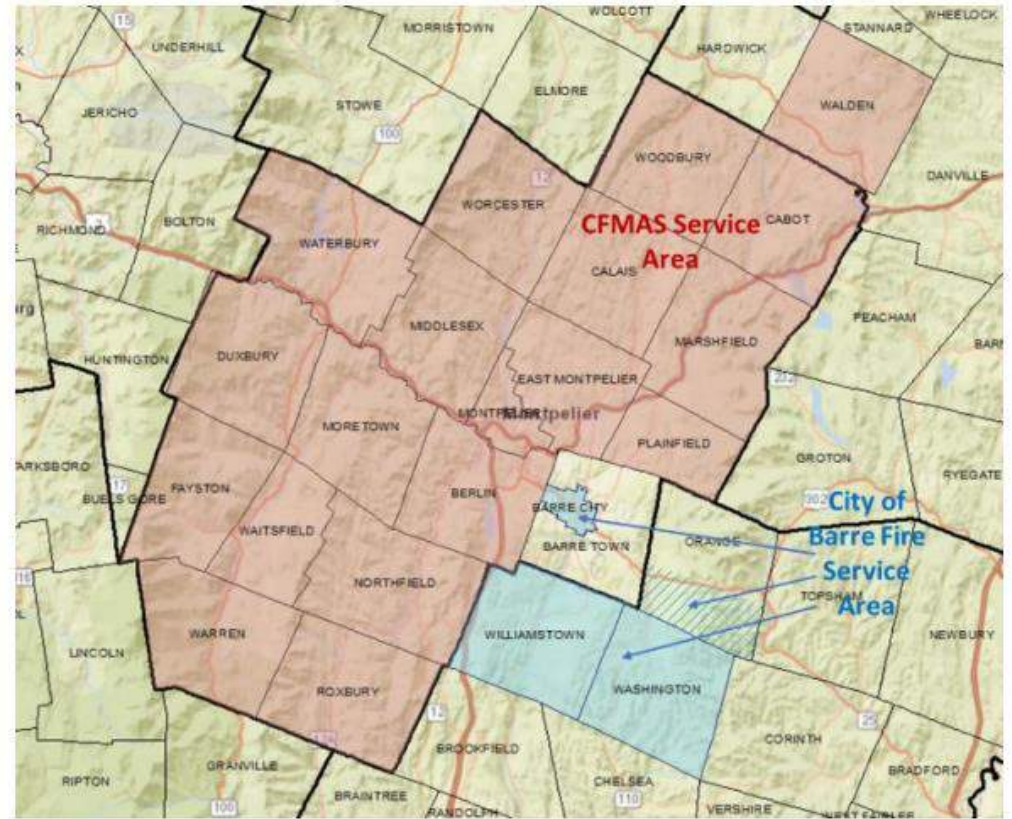


Figure 1: Central Vermont Towns Served by CFMAS. Barre City and Montpelier

What's Been Done

- **Needs Assessment Completed!** We know what infrastructure is exactly needed and what the real estimated costs are
- **All parties are onboard:** Barre, Montpelier, CFMAS, CVPSA, the State, and key technological partners/companies
- **Avtec consoles are recommended:** Also allows for interoperability with State
- **DHS Grants for mobile and portable radios have already been applied for**
- **The Capital Region Communications Team has included Barre and Montpelier Dispatchers, and their Union, in the planning and feedback process**
- **The State is expected to solicit grant applications for the infrastructure funding soon. Our team is ready to apply.**

Next Steps

- **Purchase Dispatch Consoles (Council Authorization/Approval needed)**
- **Incorporate any future Televate recommendations to ensure operability**
- **Purchase Mobile and Portable Radios (Awaiting DHS grant award results)**
- **The Capital Region Communications Team needs the infrastructure funding from the state**
- **Procure state funding and enter into contract and begin building the necessary infrastructure as quickly as possible**

Questions?



December 17, 2021

Central Vermont Public Safety Authority

Dear Distinguished Board Members:

The public safety and management staffs of the Cities of Barre and Montpelier greatly appreciate the leadership shown by CVPSA to generate the August 2021 Televate report. This report lays out a plan for improved public safety communications systems within Central Vermont and provides the kind of information needed to move forward.

We write today as a follow up to our team letter dated September 7, 2021. We have followed discussion at subsequent CVPSA Board meetings and wish to clarify the intent stated in that earlier correspondence.

When broken into components, the Televate report considers three independent but related efforts: a Barre-Montpelier radio infrastructure upgrade for \$700,000 to \$1,000,000, improvements to the dispatching consoles in both Barre and Montpelier for \$700,000 combined, and a major upgrade of towers and other telecommunications infrastructure within Central Vermont towns in the Capital Fire Mutual Aid System for \$3.3M to \$4M.

The Cities of Barre and Montpelier are proceeding together with the Barre-Montpelier radio project and dispatch console recommendations within the report. We will not need additional assistance from CVPSA.

Barre has set aside \$150,000 for the consoles and submitted a grant application for the balance. Montpelier has set aside \$135,000 for their consoles and has a plan for funding the balance. It is intended that the cities will purchase these together to assure compatibility as well as benefiting from joint buying power. These consoles will be technically consistent with the Televate recommendations for serving the entire area.

Similarly, the two cities are moving ahead with the Twin City radio infrastructure project. This will address shortfalls in our current systems. We are seeking grant funding for this project and expect to have a more complete proposal for our City Councils to consider later in 2022.

The third project with the larger region primarily involves the City of Montpelier, Capital Fire Mutual Aid System and, perhaps, CVPSA but does not include the City of Barre.

We hope this makes your work clearer. Thank you, again, for your contribution to these regional efforts.

Steven Mackenzie
Barre City Manager

William Fraser
Montpelier City Manager

CAPITAL REGION COMMUNICATIONS SYSTEM

Communications Summary

Other than the State, the only 24/7 dispatch operation centers within the central region of Vermont (specifically Washington County), are in the cities of Barre and Montpelier. Each communications center provides mutual aid and backup dispatching services for the other for continuity of operations. Combined, Barre and Montpelier cover an area of well over 700 square miles of mountainous topography for a population of over 75,000 people. Additionally, they provide first responder services for twenty-seven state-owned facilities (not including AOT resources) including assets in Waterbury, the Statehouse, and the Capitol Complex.

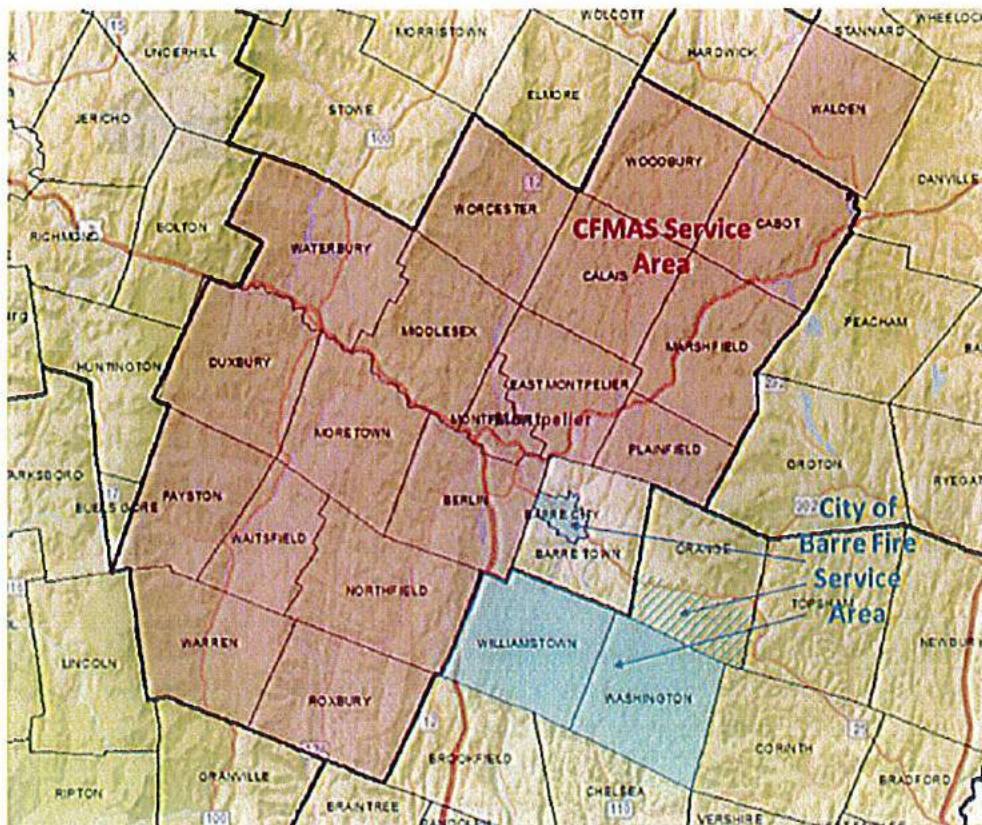


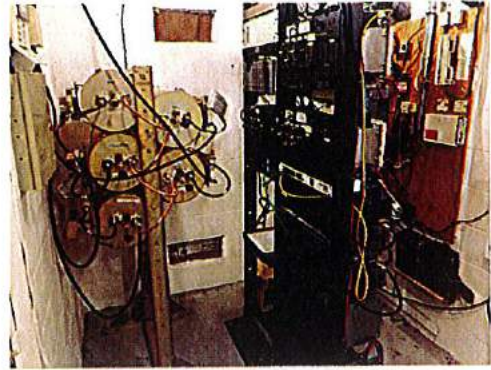
Figure 1: Central Vermont Towns Served by CFMAS. Barre City and Montpelier

Current Regional Customers Supported	
Barre City Police	Berlin Fire & Fast Squad
Barre City Fire & EMS	Cabot Ambulance
Barre Town EMS, Fire, DPW, & Police	Cabot Fire Department
Washington Fire Department Fast Squad	East Montpelier Fire & EMS
Williamstown Fire Department & Ambulance	Marshfield Fire Department
Washington County Sheriff's Department	Middlesex Fire & Fast Squad
Vermont State Police (Channel 2)	Moretown Fire Department
Randolph Center, Randolph Village, & East Randolph Fire	Northfield Fire Department
Montpelier Police Department	Northfield Ambulance Service
Montpelier Fire & EMS	Plainfield Fire & Fast Squad
Capitol Police	Roxbury Fire Department
Walden Fire & Fast Squad	Waterbury Fire Department
Waterbury Ambulance Service	Waitsfield Fire Department
Warren Fire Department	Woodbury Fire & Fast Squad
Worcester Fire & Fast Squad	

The Need

Current equipment and infrastructure are at a critical breaking point. The Land Mobile Radio (LMR) system is deteriorated and beyond the end of life with the age of towers and equipment ranging from five to over twenty years in age. LMR technology must be used for emergency communications in central Vermont due to terrain and topography and current cellular services are not reliable. In-Building communication coverage is also difficult or non-existent, and radio channels are crowded with limited available frequencies.

The State's current communications infrastructure are also at a critical breaking point and must reduce its workload (possibly shed over 100 agencies) to regionalized centers to avoid system collapse.



Shovel Ready

1. Both Barre and Montpelier have strong and stable workforces capable of providing dispatch services for other agencies to provide relief for the state, as well as the ability to attract potential new staff.
2. Both Barre and Montpelier have significant and proven communications experience, providing regional dispatch services since 1986. Additionally, dispatchers undergo a thorough Communications Training program and are APCO certified.
3. **This entire project is shovel ready:**
 - a) The Central Vermont Public Safety Authority (CVPSA) commissioned a needs assessment in 2021 from an independent (and outside) subject matter expert organization
 - b) There are already mutual aid agreements and long-standing memorandums of understanding in place with nearly thirty agencies and local governments
 - c) All estimations of technology, equipment, and costs are based on a verified study of needs and are not "ballpark" figures without technological consultation
 - d) The project working group has conducted internal reviews and consulted with communications centers in Williston VT., Chicago and Las Vegas to devise strategic operational plans and staffing estimates.
 - e) a focus was made on the expandability and interoperability of the proposed system with the State of Vermont and future technologies.

Project Team

Doug Brent, Fire Chief, Barre City, VT
Joseph Aldsworth, Deputy Fire Chief, Barre City, VT
Braedon "Brad" Vail, Police Chief Barre City VT.
Larry Eastman, Deputy Police Chief, Barre City, VT
Brian Peete, Police Chief, Montpelier, VT
Eric Nordenson, Deputy Police Chief, Montpelier, VT
Carrie McCool, Dispatch Supervisor, Montpelier, VT
 Paul Cerutti, Capital Fire Mutual Aid System, Communications Chair

Project Summary

Based on the CVPSA Televate report, the project team has identified the new sites that are needed for the communications systems, as well the equipment necessary to update the existing sites. The project team will consult with the selected vendor to finalize sites and frequencies which guarantee effective range and coverage. "Skin in the Game" and long-term commitment as both Barre and Montpelier are in the final stages of purchasing the same dispatch consoles systems that will allow for redundancy and interoperability between both cities, adjacent municipalities, and as a backup for the state's communication's system. All infrastructure purchases will be upgradable for anticipated technological advances and need (e.g., P25, public safety broadband applications, Commercial Push-to-Talk, or Mission Critical Push-to-Talk).

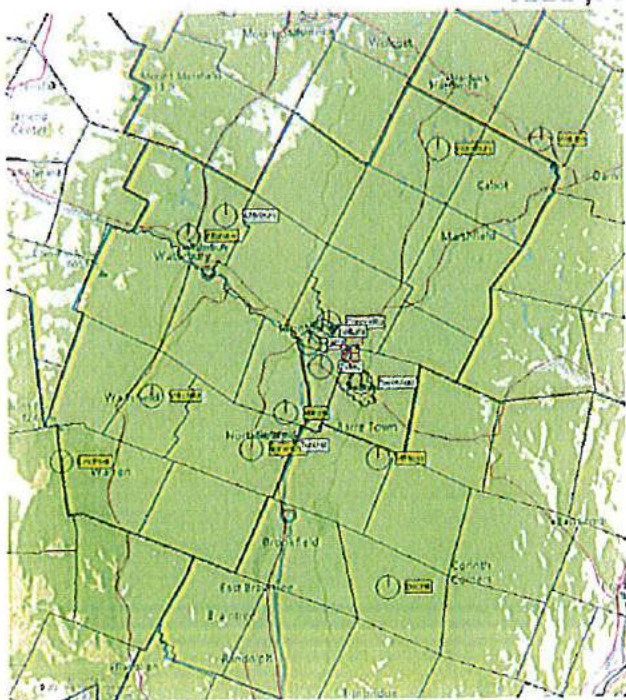
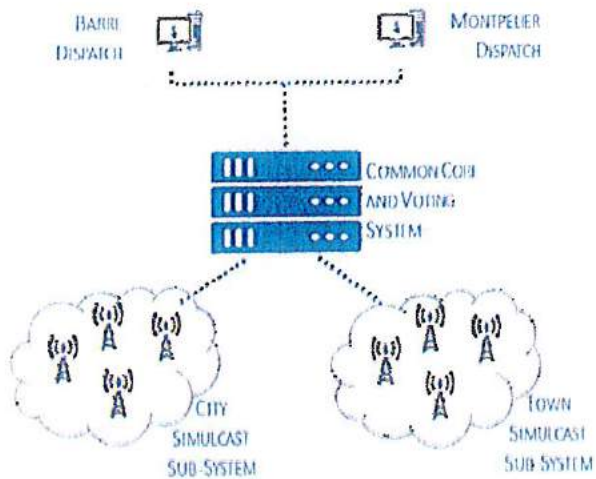


Figure 13: Proposed Towns Sub-System Predicted Mobile Coverage from Simulation

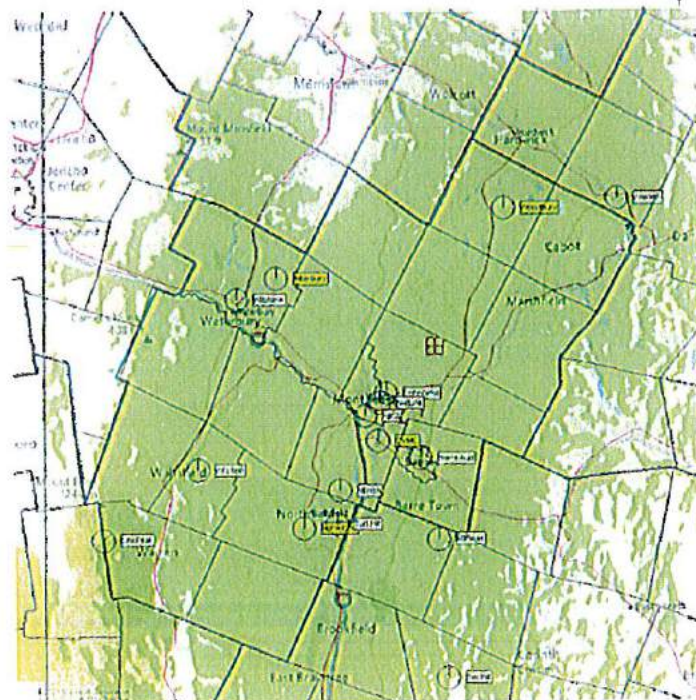


Figure 16: Predicted Coverage for Ambulance to Hospital Communications with Additional Receive Sites

The Televate assessment has broken down the infrastructure needs into a ranking of priority items from 1 to 3. The Televate project estimates a total of \$6,464,000. However, to meet the immediate need to become a regional center capable of providing services in central Vermont and essentially anywhere in the state at a moment’s notice, the Priority 1 items estimates must be procured. Those costs are estimated at \$3,230,000 (see “Priority 1 Items” chart below).

Primary Upgrade	Priority	Estimated Cost
Regional Radio System Infrastructure, Procurement, PM, Governance, Construction	1	\$2,900,00
Tower upgrades and reinforcement / Radio equipment shelters (if and where required)	1	\$330,000
Radio Consoles for Montpelier and Barre City dispatch	1	\$700,000
TAC Channel Receivers (supports TAC fire ground radio transmission to dispatch)	2	\$300,000
VMED Receivers (expands VMED coverage and interoperability)	3	\$95,000
Mobile and portable radios: P25 capable (assume 200)	1	\$700,000
Vehicular Repeater Equipment and Installation (20 units)	2	\$285,000
Redundant fiber link between dispatch facilities	2	\$100,000
Implementation of public safety broadband applications	2	\$150,000
Commercial Push-to-Talk (PTToC) or Mission Critical PTT	2	\$154,000
Computer Aided Dispatch (CAD) system	2	\$750,000
TOTAL COST ESTIMATE		\$6,464,000

Priority 1 Items	
Item	Cost Estimate
Regional Radio System Infrastructure, Procurement, PM, Governance, Construction	\$2,900,000 (need funding)
Tower Upgrades and Reinforcement/Radio Equipment Shelters (if and where required)	\$330,000 (need funding)
Radio Consoles for Barre and Montpelier	\$700,000 (Self-funded)
Mobile and Portable Radios	\$700,000 (funding has been applied for through the current DHS grant)
Total	\$3,230,000

How We Ensure Future Sustainability

Costs for additional personnel to provide dispatch for new agencies will be factored into any fees to towns and municipalities utilizing the existing negotiated contract for current agencies and Capital Fire Dispatching Formula.

With The adoption of a Capital Improvements plan by the Capital Fire Mutual Aid System will also be made for an annual contribution to be made by the 22 municipalities’ in the effort to plan to pay for the next Regional systems upgrade which is in an estimated 10 years.

3/14/22 SEM (File String below)

Twin Cities Communications Project Concept/Status Summary (SEM)

Consoles and Radios:

Portable Radios: Teams are working together and have submitted separate, but coordinated (@ DPS recommendation) DPS/HS Grant Requests Barre's is for \$107,523 for 24 portable Radios (03/04/22). No local share if grant is awarded,

Consoles: Teams have completed substantial prep work and state coordination on submitting (@ DPS recommendation) a sole-source (State Bid) RFQ to Avtec , a subsidiary of Motorola. Barre's cost estimated to be \$249, 000. With a Lease to Purchase plan from the vendor over 5 years, annual cost would be \$50,000 +/- per year for Barre. Will be funded from Barre's Dispatch Console Fund (current balance = \$169,000 +/-), plus annual \$25,000 General Fund Dispatch Console Fund contributions. No other funding source required.

Twin Cities Regional Telecommunications Project

Montpelier is taking the lead on this \$3.2 Million regional simulcast communications project (Montpelier, CFMAS, Barre City [Washington, Williamstown]). Barre Team providing coordinated support as necessary. Montpelier Team is preparing/will submit a funding request to DPS (Commissioner Shirling) for 100% funding from the DPS Dispatch Transition Funding Proposal currently before the Legislature. If successful, no local share for any involved community.

Council Briefing/Update:

Teams will meet on April 4th to coordinate a "Joint" briefing of both Councils (4/12 and 4/13 respectively) to obtain conceptual approvals/authorizations on the Consoles and Simulcast initiatives. \\FS01\Shared\User\Managers Office\1 CityMgr\Mackenzie Files\SEM FILES\CVPSA\CONSOLES

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City of Barre, Vermont

"Granite Center of the World"

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: April 12, 2022

Discussion Item No. 9.F

AGENDA ITEM DESCRIPTION:

Background Discussion on Acquisition, Funding, & Policy of Police Body &/or Cruiser Cameras

SUBJECT: Body Worn &/or Cruiser Cameras

SUBMITTING DEPARTMENT/PERSON: PD/Chief Brad Vail

STAFF RECCOMENDATION: Authorize the ability to apply for the Bureau of Justice Assistance (BJA) grant opportunity (5/20/22 deadline) for a 50% match in furtherance of implementing a Body Worn Camera Program for the Barre City Police Department. Additionally, it is recommended to bundle a package with replacement of the Department's current inventory of Taser CEW's (conducted electrical weapon) which will be out of contract in 2023. This would be a bundle plan consisting of 22 BWC units and 18 CEW units.

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action:

Strategic Outcome: To equip sworn personnel with BWC's which will aid in the efficiency and transparency of public safety services provided to the community, and further align the mission of the agency with the pillars of 21st century policing.

EXPENDITURE REQUIRED: Exact expenditure amounts are not known at this juncture as they are dependent upon which package would ultimately be approved for procurement in addition to any grant award funding. For discussion purposes the total cost of the recommended bundle plan for 18 cameras/18 Tasers with peripherals is \$168, 840.00 with a 5-year contract consisting of five annual payments of \$33,768.00 sans any grant funding. An updated quote for 22 BWC units as opposed to 18 is forthcoming. The grant opportunity under a Category 1 submission allows for \$2,000 per camera covering a 3-year performance period. This equates to \$44,000 for 22 cameras and requires a \$44,000 match from the city (can be in-kind as well). This is not a reimbursement grant, rather a draw-down grant prior to purchase which cannot commence until October 1, 2022.

FUNDING SOURCE(S):

Potential Bureau of Justice Assistance (BJA) grant (5/20/22 application deadline) for a 50% match

Local Share Possibilities (subject to future Council concurrence):

FY21 Fund Balance

FY23-27 Police Department/General Fund

LEGAL AUTHORITY/REQUIREMENTS: Any agency in the State of Vermont utilizing BWC's must adopt the legislatively mandated Body Worn Camera Policy. This policy enumerates various protocols for their usage as well as training and record retention requirements.

BACKGROUND/SUPPLEMENTAL INFORMATION: Several agencies throughout the state and country have already been using or are moving toward the usage of BWC's. Not only does a BWC program aid in transparency and speak to the pillars of 21st century policing, specifically trust and legitimacy, it can further mitigate liability. The Barre City Police Department currently utilizes Tasers but has not yet utilized BWC's. When bundling a package deal, savings can be recognized. As well, there is one more contract year (\$4176) for the current Taser program which will be negated through a bundle package upgrade.

LINK(S): <https://bja.ojp.gov/funding/O-BJA-2022-171093.pdf>,
<https://www.ojp.gov/funding/financialguidedo/iii-postaward-requirements#k6897k>

ATTACHMENTS: State BWC policy, Grant synopsis, Product Card, Quote (recommended one forthcoming)

INTERESTED/AFFECTED PARTIES: Sworn personnel, Barre citizens, Police Advisory Committee.

RECOMMENDED ACTION/MOTION: Authorize the ability to apply for the grant funding opportunity as recommended by staff and consider funding the required match under post-award requirements.

Body Camera Statewide Policy

Purpose: Body Worn Cameras are intended to record police-citizen interactions. These recordings serve many purposes including enhancing agency transparency, accountability and public trust while documenting emergency responses and crime scenes, collecting evidence and more. This policy provides consistent guidance statewide for how and when body cameras will be used by law enforcement. It also provides consistent guidance on storage, retention and release of recordings.

This policy shall apply to any Vermont law enforcement agency that chooses to equip their officers with Body Worn Cameras. Generally, only uniformed officers are required to wear Body Worn Cameras unless individual agencies determine otherwise.

Definitions as used in this policy:

Body Worn Camera (BWC): An electronic device capable of capturing audio and visual recordings worn on a person's body.

Law enforcement officer or sworn member: A Vermont law enforcement officer with the authority to conduct searches and make arrests. Referred to as "officer" in this policy.

Lethal force incident: Whenever an officer uses lethal force (whether the subject is injured or not); and, any incident where an officer takes action that results in death or serious bodily injury to a person.

Recordings: Refers to files captured by BWCs.

Subject of the video footage: Any identifiable law enforcement officer or any identifiable suspect, victim, detainee, conversant, injured party, or other similarly situated person who appears on the body camera recording, and shall not include people who only incidentally appear on the recording.

Use of force: Any action beyond verbal commands and compliant handcuffing by a law

enforcement officer that is intended to control, restrain or overcome the resistance of another. This includes any action that results in death, injury, or complaint of injury or pain that persists beyond the use of a physical control hold. Force also includes the use of a weapon (including pointing of a firearm at a person) or empty-handed control and restraint tactics against a member of the public.

Video footage or file: any images or audio and metadata recorded by a body camera.

Table of Contents:

1. Use of BWCs
2. Equipment & Training
3. Storage, Retention & Release of recordings

SECTION 1. USE OF BWCs

- (a) Only sworn officers shall be permitted to wear a BWC.¹ BWCs shall be worn in a location and manner consistent with the manufacturer's recommendations that maximize the camera's ability to capture video and audio footage of the officer's activities. BWCs are not intended to be used surreptitiously. Specifically, officers should not conceal the presence of a body worn camera, nor shall they attempt to utilize the body camera to record in secret unless so authorized by a judicial order.
- (b) Both the video and audio recording functions of the body camera shall be activated in any of the following situations:
 - (1) Whenever an officer arrives on scene at a call for service.
 - (2) At the beginning of any other investigative or enforcement encounter between an officer and a member of the public, except that when an immediate threat to the officer's life or safety makes activating the camera impossible or dangerous. The officer shall activate the camera at the first reasonable opportunity to do so.

¹ *Non-sworn employees hired specifically to perform ancillary law enforcement functions, such as Community Service Officers, may be authorized to wear BWCs. Also, undercover law enforcement officers are not expected to wear BWCs.*

- (3) During all requests made in the field to conduct a search and during the performance of the search, including K-9 searches.
- (4) During administration of Miranda warnings and any response when in the field.
- (5) At any incident that the officer reasonably anticipates may be confrontational or result in the need to use force.

Except as noted in section (c)(1) & (c)(3) below, the body camera shall not be deactivated until the encounter has fully concluded and the officer leaves the scene.

(c) Notwithstanding the requirements of subsection (b):

- (1) Prior to entering a private residence, or premise where there is a reasonable expectation of privacy, without a warrant or in non-exigent circumstances, an officer shall notify the occupant(s) of use of the body camera and ask if continued use is acceptable. If the occupant says no, the sworn officer shall immediately discontinue use of the body camera.
- (2) If entering a private residence pursuant to exigent circumstances or during the completion of any custodial arrest, use of the body worn camera shall continue regardless of consent being granted. If entering a private residence pursuant to a search warrant, the officer shall, at the time of applying for the search warrant, consult with the State's Attorney's Office or Attorney General's Office to determine whether a search warrant is needed for use of the body worn camera.
- (3) When interacting with an apparent crime victim, an officer shall, as soon as practical, notify the apparent crime victim of body camera usage and ask if continued use is acceptable. If the apparent crime victim says no, the officer shall immediately discontinue use of the body camera.
- (4) Unless the encounter occurs in a location where there is an expectation of privacy, an officer does not have an obligation to cease a body camera recording when interacting with an individual suspected of involvement in unlawful conduct, even if the individuals requests the recording to be stopped.

(d) In instances where the individual requests the officer to discontinue the use of a body camera made pursuant to subsection (c), and the responses thereto, shall be recorded by the body

camera prior to discontinuing use of the body camera.

DISCONTINUING OR NOT STARTING A RECORDING:

- (e) There are occasions where an officer should not initiate a recording; or, if an audiovisual recording has been initiated, the officer may determine it necessary to pause or stop the recording prior to the conclusion of the event. If the officer pauses or stops a recording, they shall document the reason for the termination or suspension of the recording. Acceptable reasons for discontinuing recording or activating the mute feature include:
- (1) During on scene conferences between officers, supervisors, advocates, clinicians, EMS personnel, attorneys, etc. where the officer determines the conference would violate confidentiality, privacy or individual rights.
 - (2) Conferences between officers and supervisors that might compromise this or further investigations or would otherwise impede law enforcement efforts or strategy.
 - (3) Encounters with undercover officers or confidential informants.
 - (4) If a person reporting a crime or assisting with an investigation requests to remain anonymous, the recording may be stopped.
 - (5) During times of prolonged waiting absent citizen contact such as waiting for a tow truck, funeral home or similar.
 - (6) Officers are expected to be respectful of individual's dignity and use sound judgments as to when and how the device will be used. Officers will try to avoid recording persons who are nude or have genitalia exposed, and officers will refrain from activating recordings in places where a reasonable expectation of privacy exists such as locker rooms, dressing rooms, rest rooms and similar unless such recording is necessary for a legitimate law enforcement purpose.
 - (7) Recordings shall not be made to record personal activities such as meal breaks or conversations with other officers, supervisors or staff outside of the scope of ongoing field activities.
 - (8) Recordings are not expected during innocuous activities such as taking telephone complaints, foot patrols, security assignments, providing directions, non-enforcement roadside assistance, humane destruction of a wounded animal, traffic control, providing unlocks and similar.

- (9) Recordings are not expected during some unique operations such as routine regulatory functions that are unique to specialized law enforcement agencies which are carried out by the Vermont Department of Fish and Wildlife Wardens Service, Vermont Department of Motor Vehicles Enforcement and Safety Division, and the Vermont Department of Liquor and Lottery Division of Liquor Control. Other unique operations would include the execution of a search warrant for evidence of child pornography where capturing recordings of such material and uploading them to a third party vendor's storage would constitute a crime and transports conducted pursuant to a transport order or where a cruiser camera is enabled and captures the individual being recorded.
- (10) See sections c.(1) and c.(3) above regarding recording inside residences or other places where citizens have a reasonable expectation of privacy.

Recording should resume as soon as one of the above reasons no longer exists.

PROHIBITIONS ON USE OF BWCS:

- (f) Officers shall not activate a body camera while on the grounds of any public, private or parochial elementary or secondary school, nor within a hospital or medical facility except when responding to an imminent threat to life or health or when a use of force is anticipated. This prohibition does not prevent officers from using BWCs as recording devices as part of an investigatory interview in a private setting within a school or medical environment.
- (g) Officers shall avoid using body cameras to record for the sole purpose of gathering intelligence information on First Amendment protected activities such as speech, associations, or religion. This shall not be construed to limit lawful use of body cameras to record investigative encounters between an officer and a member of the public or activity that raises an articulable suspicion of possible on-going or imminent criminal conduct.
- (h) Officers shall not run recordings through facial recognition or automated analysis programs without appropriate judicial review, except for automated redaction processes which are not for the purpose of identification or comparison to any other source.

REVIEW OF RECORDINGS:

- (i) Except as otherwise prohibited (see section j. below), an officer may review BWC recordings

prior to writing reports about incidents or arrests.

- (j) In situations that result in an officer involved shooting, or death or serious bodily injury to a member of the public due to the actions of an officer, the officer shall not review any recordings or be provided an account of any recordings of the incident prior to being interviewed or writing a report, unless doing so is necessary, while in the field, to address an immediate threat to life or safety.
- (k) See appendix A for procedures following a lethal force incident.

SECTION 2: EQUIPMENT & TRAINING

RESPONSIBILITIES OF OFFICERS:

- (a) Prior to start of each shift officers are responsible for checking their body camera equipment to be sure it is operational, fully charged and free of any defects. Officers shall report any malfunctioning equipment to a supervisor, seek a replacement if available, and make a log note or other written notation of the date and time equipment malfunction was discovered.
 - a. During interactions where there is an expectation that the body camera would be activated, an officer should periodically check the body camera to assess that it is functioning properly.
- (b) In the event a body camera either fails to activate and begin recording or fails to cease recording, the officer will describe this, along with any additional relevant details, in a written report.
- (c) Officers are responsible for “tagging” each recording appropriately. The tags or categories of files correspond to its retention period; therefore, officers must take extreme care to properly categorize each recording. Intentionally “mistagging” recordings will result in appropriate disciplinary action.
- (d) Officers shall transfer data from their assigned BWC to the agency’s storage as soon as practical, but no less than prior to use by another officer and/or prior to the capacity of the device being reached.
- (e) Under no circumstances shall an officer erase, edit, alter, duplicate share or otherwise distribute any recordings on their device except as allowed by this policy. Only a system administrator is authorized to delete or edit files pursuant to section 3 of this policy. Only designated staff are authorized to duplicate and distribute copies of recordings pursuant to section 3 of this policy.

- (f) Should any officer or employee fail to adhere to the recording requirements contained in this policy, intentionally interfere with a body camera's ability to accurately capture video footage, or otherwise manipulate the video footage captured by a body camera during or after its operation, appropriate disciplinary action shall be taken.

RESPONSIBILITIES OF AGENCY HEADS:

- (g) Each agency is responsible for providing training on the proper use of equipment to include the contents of this policy, instruction on operation of the BWC, how and when to transfer files, proper identification and proper "tagging" of recordings.
- (h) Agencies shall provide instruction to officers on how to report and replace malfunctioning equipment.
- (i) Agency supervisors may review recordings for the purpose of ensuring compliance with established policies, verifying the equipment is functioning properly, to identify any areas in which additional training or guidance is required and to identify material that would be appropriate for training.
- (j) Agency heads are responsible for ensuring that all BWCs that, subject to technological limitations, all BWC's that are equipped with a "buffering" feature have such feature activated and set to record and retain at least the most recent 30 seconds of video and audio prior to an officer's activation of the BWC.
- (k) Agency heads are responsible to ensure that the retention schedule listed in section 3 below is followed.

SECTION 3: STORAGE, RETENTION and RELEASE:

STORAGE:

- (a) Agencies are responsible for ensuring the secure storage of all recordings made by their employees. All recordings or files are the property of this agency and shall only be used for official purposes.

RETENTION & RELEASE:

- (b) At a minimum, all recordings shall be held in accordance with the State's record retention act for law enforcement records. [See VT State Archives & Records Administration's specific record

schedule for this agency]. When appropriate and not exempt under 1 V.S.A. 317, recordings shall be released, or released with redaction, upon request to members of the public or media.

- (c) Should any employee intentionally fail to adhere to the retention requirements contained in this policy, appropriate disciplinary action shall be taken.
- (d) Agencies shall make a good faith effort to locate recordings of interest to the public. If recordings exist of an interaction or event captured by a BWC and that interaction or event is identified with reasonable specificity, the agency will make that recording(s) available for review or release consistent with 1 V.S.A. 317 and any other applicable records release schedule.
- (e) Recordings shall not be divulged or used by any law enforcement agency for any commercial or other non-law enforcement purpose.
- (f) In the event that an agency authorizes access to stored footage by a vendor such as a technician, information technology staff, etc. they shall not be permitted to access, view, copy, alter, or delete footage unless in accordance with this policy and at the express direction of the agency.
- (g) The following retention guidelines are in addition to the requirements of the specific record schedule for this agency. When a BWC fails to capture some or all of the audio or video of an incident due to malfunction, displacement of camera, or any other cause, any audio or video footage that is captured shall be treated the same as any other recording as described in this policy.
 - (1.) 14 (fourteen) days - In instances where a body camera is activated mistakenly and records no discernable human activity, such footage may be permanently deleted after 14 days by the law enforcement agency. The time, date, length of recording, assigned body camera designator, and a brief summary of the image depicted shall be documented in some fashion by the law enforcement agency prior to permanent deletion.
 - (2.) 90 (ninety) days - Recordings shall be retained for no less than ninety days if the recording captures an interaction or event involving:
 - i. response to calls for service where no enforcement action occurs;
 - ii. traffic stops with no enforcement action taken beyond a written warning;
 - iii. traffic stops with enforcement action taken shall be kept until the civil case is closed;
 - iv. police-citizen interactions that do not involve enforcement action, a search or seizure;

(3.) 3 (three) years - Recordings shall be retained for no less than three (3) years if the recording captures an interaction or event involving:

- i. any use of force;
- ii. a recording related to any incident in which a member of the public has made a complaint against an agency employee;
- iii. recording(s) used in disciplinary action against an employee shall be held for a minimum of three years from the completion of the disciplinary action;
- iv. recordings shall also be retained for no less than three (3) years if a longer than normal retention period is voluntarily requested by the officer whose body camera recorded the video footage or their supervisor, or any officer who is a subject of the recording, if the officer or supervisor reasonably asserts the video footage has evidentiary or exculpatory value;
- v. recordings shall be retained for no less than three years upon written request from a member of the public who is a subject of the recording, the next of kin of a subject who is deceased, or the parent/guardian of a juvenile who is a subject.

(4.) 7 (seven) years – Recordings shall be retained for no less than seven (7) years if the recording captures an interaction or event involving:

- i. Recordings related to misdemeanor arrests or non-violent felony arrests (or longer if the case is not resolved in this time frame);

(5.) Recording related to the following will be retained indefinitely and require manual deletion:

- i. Use of force incidents resulting in injury or allegation of injury;
- ii. Officer involved shootings;
- iii. Major incidents such as mass arrests;
- iv. Serious felony offenses;
- v. Homicide cases;
- vi. Active missing persons cases.

(h) Whenever an officer equipped with a BWC is involved in, a witness to, or within audio or sight

range of a police use of force that results in a death or serious bodily injury including discharge of a firearm for other than humane destruction of an animal, or when any officer conduct becomes the subject of a criminal investigation:

- a. Such officer's body camera shall be immediately seized by the officer's agency or department, or the agency or department conducting the related criminal investigation, and maintained in accordance with the rules governing the preservation of evidence;
 - b. All files on the seized body camera shall be maintained in accordance with the rules governing the preservation of evidence; and
 - c. The procedure referenced in Appendix A "*Lethal force incident procedures and statewide policy on review of BWC recordings following lethal force incidents*".
- (i) BWC footage may only be offered as evidence by any government entity, agency, department or prosecutorial office, in accordance with established rules of evidence.
- (j) Whenever doing so is necessary to protect personal privacy, the right to a fair trial, the identity of a confidential source or crime victim, or the life or physical safety of any person appearing in video footage, redaction technology may be used to obscure the face and other personally identifying characteristics of that person, including the tone of the person's voice, provided the redaction does not interfere with a viewer's ability to fully ,completely, and accurately comprehend the events captured on the video footage.
- (k) This policy is publicly available on this agency's website or by contacting the agency.
- (l) Nothing in this chapter shall be read to contravene any laws governing the maintenance, production, and destruction of evidence in criminal investigations and prosecutions.

##

Appendix A - DRAFT Statewide Use of Force Policy on lethal force post-incident procedures and statewide policy on review of BWC recordings following lethal force incidents

INTRODUCTION:

Impartial and thorough investigation of officer involved shootings and other serious use of force incidents is essential to ensure police accountability, transparency and to maintain public trust. The following procedure is to be followed whenever an officer is involved in a lethal force incident (see definition below).

Among other things, this document describes the transition from an officer(s) being the investigator to that officer(s) becoming the subject of parallel investigations (administrative and potential criminal) in the wake of a lethal force incident. It also provides clear direction on the use of BWC recordings in the wake of a lethal force incident.

DEFINITIONS:

Chief Executive Officer (CEO): Means the person in control of a police agency, normally the Chief, Colonel or Sheriff.

Lethal force incident: Whenever an officer uses lethal force (whether the subject is injured or not); and, any incident where an officer takes any action that results in death or serious bodily injury to a person. Hereinafter referred to as "incident".

Public Safety Statement: A statement given at the scene of a lethal force incident, or as soon as practical, that allows the on-scene investigation to continue once the involved officer(s) leaves the area. It is a brief statement provided to the on-scene supervisor. The statement should include initial information such as type of force used; location of injured or dead person(s); description of any outstanding subject(s) including direction and mode of travel, known weapons, clothing description, etc.; description and location of any known victims, witnesses or evidence; and, any other information necessary to ensure officer and public safety and assist in the apprehension of outstanding suspects.

PROCEDURE:

When an incident covered by this policy occurs:

- A. Officers should take actions necessary to render the scene safe.
- B. When necessary, officers shall immediately summon emergency medical services and immediately provide appropriate medical attention.
- C. The ranking officer on scene shall assume incident command, and immediately request the response of a supervisor. Upon arrival, the supervisor shall take control of the incident scene.
- D. The incident location should be secured for purposes of investigation and evidence preservation.
- E. The involved officer(s) will provide a Public Safety Statement prior to leaving the scene when

practical. The Public Safety Statement should be made as contemporaneously to the event as possible.

F. The involved officer(s) should be removed from the scene to a secure location or a medical treatment facility if necessary. An officer or other support person should be assigned to stay with the involved officer(s). If available, a Peer Officer Support Team (POST) member or similar crisis response staff should be assigned this task. The support person should avoid conversations about the incident and instead focus on the officer's health and well being.

G. To maintain the integrity of the investigation those involved should not discuss the incident amongst themselves. This excludes communication with family, legal counsel, mental health personnel, medical personnel or union representation. Employees should be encouraged to refrain from watching or listening to the news, social media or podcasts regarding the incident in which they were involved.

H. Appropriate personnel should be contacted, including but not limited to the CEO, the VT State Police Major Crime Unit, the State's Attorney's Office and POST members or counselors as necessary.

I. At the direction of the Major Crime Unit, the involved officer(s) shall be photographed, and any injuries documented prior to the end of the shift. All BWC or other recordings of the incident shall be preserved as evidence by the home agency. The home agency will be asked to provide all video, audio, phone and radio transmission recordings of the entire incident to the Major Crimes Unit. Additionally, the officer(s)' firearm or other tools used in the incident will be collected and preserved as evidence. The CEO will determine if and when a replacement firearm will be issued to the involved officer(s).

J. When practical, the involved officer may walk through the scene to assist Major Crimes Unit with their location at the time lethal force was used and/or leading up to lethal force.

K. Involved officers shall **not** be allowed to view their body-worn camera footage prior to being interviewed by the Major Crime Unit, nor will they be permitted to review any other recordings of the incident or have them described by others. (See below for additional detail)

VT STATE POLICE INVESTIGATION:

When a Vermont law enforcement agency is involved in a lethal force incident, there are multiple priorities that must be considered. First and foremost, the agency must ensure public safety by cooperating with any investigation that seeks to identify person(s) who violate State or Federal law. Further, the agency has an obligation to its community to be as transparent and accountable as possible. Agencies also have an obligation to their employees who have the right to be treated fairly and in accordance with applicable collective bargaining agreements. There are times in the wake of a lethal force incident, when the officer(s) becomes the focus of a criminal investigation to assess compliance with the law.

Officers involved in lethal force incidents are afforded the same constitutional rights as any person under criminal investigation. It is preferable for transparency that officers participate in the Major Crime Unit's investigative process.

The following procedure is the statewide practice for Major Crime Unit review of lethal force incidents:

1. Officer(s) provides a public safety statement at the scene.
2. Officer(s) do not review BWC or other recordings of the incident, nor are they given an account of any recordings by anyone.
3. Officer and their attorney meet with investigators to provide an initial statement unaided by recordings or other information surrounding the incident.
4. Following this statement, the officer and their attorney may review the officer's BWC or cruiser camera footage and or other video that would show the officer's perspective at the time force was used.
5. The officer and their attorney may then provide investigators with additional information.

Discrepancies between an officer's unaided and aided statements following an incident are expected. The science of memory in the wake of a stressful or traumatic event is extensive and points to numerous physiological phenomena during acutely stressful situations (I.e. auditory exclusion and tunnel vision) being common causes of discrepancies.

ADMINISTRATIVE INVESTIGATION:

Whenever an officer uses lethal force, the home agency will initiate a parallel administrative investigation. The CEO of the home agency may request an independent review or investigation by an outside entity. Even if an outside entity is used, the administrative investigation is different from a potential criminal investigation in that the involved officer(s) is/are compelled to participate in the administrative investigation process as a condition of employment. The administrative investigation will be conducted in compliance with 20 V.S.A. Sections 2401(4) and 2402 and any other applicable law or regulation of the Vermont Criminal Justice Council.

In the event that an outside law-enforcement agency with jurisdiction (normally the VSP Major Crime Unit) initiates an investigation into the incident for the purpose of determining if there is criminal liability, the administrative investigation should occur after the criminal investigation and decisions by the Attorney General's Office and the State's Attorney's Office are complete.

The administrative investigator will interview the involved officer(s) and witnesses, and review all available evidence, information and statements. The administrative investigator may use information obtained as part of the criminal investigation but may **not** provide any information from the administrative investigation to criminal investigators or prosecutors. All applicable collective bargaining agreements will be followed during an administrative investigation.

The officer shall be kept informed of the progress of the administrative investigation and upon completion, notified in writing of the outcome.

The CEO or designee shall notify the State's Attorney, relevant municipal/state legal counsel, and any duly appointed police oversight body (in executive session) of the administrative investigation's outcome. If the investigation concludes a necessity to report to the VCJC, it shall be done without delay.

RECOMMENDATIONS PRIOR TO RETURN TO DUTY:

The officer(s) should be placed on administrative leave or assigned to administrative duties with no enforcement responsibilities pending completion of the criminal investigation and decision about prosecution by both the Attorney General's Office and the State's Attorney's Office.²

It is strongly recommended that the CEO direct the officer to obtain psychological follow-up for post-incident trauma and that the agency pays for such services. With prior approval from the CEO, an officer may seek psychological follow-up from a licensed professional of their choice. At least an initial psychological follow-up should be completed before the officer is reassigned to duty.

RELEASE OF BWC OR OTHER RECORDINGS IN THE WAKE OF A LETHAL FORCE INCIDENT:

Recordings, or portions thereof, taken during the course of these significant incidents do become public pursuant to public records law. In the wake of an incident, ensuring due process for every person involved is essential. The question of releasing recording is not *if*, but *when*.

Following lethal force incidents, it is not uncommon for multiple agencies to possess copies of BWC or other recordings. For instance, the home agency, the Vermont State Police and the State's Attorney's Office or Attorney General's Office may all have copies of the relevant recordings. This can create confusion, duplication of effort and expense as well as inconsistency when presented with public information requests for release of the footage. Because multiple copies of digital recordings will exist, the following guidance is intended to identify the agency with the superordinate interest at certain stages post-incident.

When an outside agency (usually VSP) conducts a criminal investigation, the investigating agency will provide the home agency with a letter requesting preservation of all evidentiary items and describing the investigative process. Recordings are considered evidence in a criminal investigation. While the criminal investigation is ongoing, VSP (or other outside agency) is in control of the record¹⁷ and, in consultation with prosecutors, will control release of recordings until the investigation is complete and the case has been reviewed by both the Attorney General's Office and the State's Attorney's Office.

- a. If the VSP investigation results in criminal charges, the prosecuting agency shall be in control of the record and control release until such charges are resolved.
- b. If the VSP investigation does not result in criminal charges, the home agency resumes its controlling role as the keeper of the record.

This procedure is intended to provide clarity to involved agencies, members of the public and media and to avoid confusion and unnecessary duplication of effort to process requests for recordings. Nothing in this guidance is intended to shield recordings from public examination. There are numerous

² Keeping an officer on admin duty may not be feasible in some agencies. The CEO should carefully evaluate the circumstances and consult with the State's Attorney and Attorney General's Office prior to returning the officer to duties that may involve enforcing laws/ordinances or using force.

factors that impact the release of body-worn camera or other recordings of a serious incident. It is not possible to create a definitive timeline for the release of recordings given the number of legal, investigative, operational, and external factors that bear on events on a case by case basis. Footage should be released as soon as practical in consultation with investigators, prosecutors, victim services, and organizational leaders. Whenever possible, release will occur within 30 days of the incident.

##

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O-BJA-2022-171093

BJA FY 22 Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies
 Department of Justice
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SYNOPSIS

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General Information

Document Type: Grants Notice	Version: Synopsis 1
Funding Opportunity Number: O-BJA-2022-171093	Posted Date: Mar 24, 2022
Funding Opportunity Title: BJA FY 22 Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies	Last Updated Date: Mar 24, 2022
Opportunity Category: Discretionary	Original Closing Date for Applications: May 20, 2022
Opportunity Category Explanation:	Current Closing Date for Applications: May 20, 2022
Funding Instrument Type: Grant	Archive Date:
Category of Funding Activity: Law, Justice and Legal Services	Estimated Total Program Funding: \$24,000,000
Category Explanation:	Award Ceiling: \$2,000,000
Expected Number of Awards: 57	Award Floor: \$0
CFDA Number(s): 16.835 -- Body Worn Camera Policy and Implementation	
Cost Sharing or Matching Requirement: Yes	

Eligibility

Eligible Applicants: Others (see text field entitled "Additional Information on Eligibility" for clarification)

Additional Information on Eligibility: Eligible agencies include law enforcement agencies, correctional agencies that perform law enforcement functions, prosecutors' offices, and state or regional consortia that support such agencies, including state administering agencies (SAAs). Eligibility is restricted to agencies that are publicly funded. State and regional consortia are eligible to apply, provided they are considered a public agency. "Public agency" means "any State, unit of local government, combination of such States or units, or any department, agency, or instrumentality of any of the foregoing"; as defined in 34 U.S.C. 10251(a)(6). Private law enforcement agencies and private correctional agencies are not eligible for funding. Category 1 applicants must be publicly funded law enforcement agencies that operate under governmental authorities or special jurisdiction. Eligible agencies include state, local, tribal, public university or college, park, and transportation authority police. Prosecutors' offices operating at a municipal, county, or state level are eligible to apply. Privately funded law enforcement agencies are not eligible to apply. Category 2 applicants must be publicly funded state or territory correctional agencies, provided they perform law enforcement functions as part of regular duties that are supported by public funding. Private correctional agencies are not eligible to apply. Category 3 applicants must meet the same provisions described for Category 1. Category 4 applicants must be publicly funded prosecutors' offices operating at a municipal, county, or state level. Category 5 applicants must meet the same provisions described for Category 1. See Eligibility section

Additional Information**Agency Name:** Bureau of Justice Assistance

Description: OJP is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community. The purpose of the FY 2022 Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies (BWCPIP-LEA) is to fund the purchase of body-worn cameras (BWCs) that are implemented as part of comprehensive BWC programs implemented in publicly funded law enforcement agencies (LEAs) or correctional agencies that perform law enforcement functions. In addition, the BWCPIP-LEA Program supports the refinement of existing BWC implementation operating in publicly funded operation through demonstration programs in which BWC implementation practice and operation have exhibited a demonstrable improvement in agency operations and that have a high likelihood of being replicated in other locations.

Eligible agencies include law enforcement agencies, correctional agencies that perform law enforcement functions, prosecutors' offices, and state or regional consortia that support such agencies, including state administrating agencies (SAAs). Eligibility is restricted to agencies that are publicly funded. Private law enforcement agencies and private correctional agencies are not eligible for funding.

Link to Additional Information: <https://bja.ojp.gov/funding/opportunities/o-bja-2022-171093>


Grantor Contact Information: If you have difficulty accessing the full announcement electronically, please contact:


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For technical assistance with submitting the full application in DOJ's Justice Grants System (JustGrants), contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or at 833-872-5175. The JustGrants Service Desk operates 5 a.m. to 9 p.m. eastern time Monday - Friday and 9 a.m. to 5 p.m. Saturday, Sunday, and federal holidays.

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/ AXON BODY 3



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Axon Body 3 isn't just a camera: it's a rugged communications beacon front-and-center on every call. Featuring our new Axon Respond technology and an LTE connection that enables real-time features like live maps of officer location, Body 3 empowers officers with more support in the moment. Coupled with enhanced low-light performance and reduced motion blur, that means clearer evidence in the now, more efficient AI-powered processes after the fact, and most importantly, safer communities in the long run.

FEATURES AND BENEFITS

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With video evidence, image quality is everything. Axon Body 3's reduced motion blur and improved low-light performance enable you to better see the truth at any moment.

/ MULTI-MIC AUDIO

Featuring multiple microphones, wind noise reduction and other advancements, Axon Body 3 lets you play back crystal-clear audio for a better sense of what happened at the scene.

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Axon Body 3 can begin recording and send realtime alerts based on configurable inputs, like when a weapon is drawn. All so your agency can act faster during critical situations.

/ LIVE MAPS*

See officers' location when recording within Axon Evidence with GPS and Wi-Fi positioning.

FEATURES & BENEFITS CONTINUED

/ LIVESTREAMING*

Axon Body 3 can stream audio and video to Axon Respond, so officers and command staff can pull up a real-time view and act with greater awareness.

/ ON-DEVICE ENCRYPTION

Axon Body 3 features disk encryption.

/ FULL-SHIFT BATTERY

Axon Body 3 will last for 12 hours, so you can depend on it for your entire shift. You can even recharge it while the camera is on.

/ PRE-EVENT BUFFER

To help ensure key moments aren't missed, Axon Body 3 supports up to a two minute pre-event buffer with configurable audio.

/ VIDEO RECALL

Retrieve footage from up to 18 hours ago in the event that a camera was not activated during a critical incident.

/ SLEEK & RUGGED DESIGN

The camera hardware strikes the perfect balance between a clean and super-strong design that can survive even the harshest conditions.

/ SAFETY & USABILITY

The top display screen gives important information without distraction. And the front LED's brightness auto-adjusts to allow transparency with the community without compromising officer safety.

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Picture this: An officer is in a foot chase away from her vehicle, alone. She's heading into unfamiliar terrain fast. Both the suspect and the officer have drawn a weapon. It's life or death.

Thankfully, command staff back at HQ are with her every step of the way. They are alerted to the escalating situation when she withdraws her firearm, and instantly pull up a live map of where to send backup. And with her camera already recording, they can view her livestream to see how the event is unfolding. Thankfully, the suspect is successfully apprehended, and everyone is unharmed. That's Axon Respond. With a combination of sensors, location services and an LTE connection, Respond brings new possibilities to keep officers safe.

SPECIFICATIONS

VIDEO RESOLUTION: 1080, 720H, 720L, 480

VIDEO FORMAT: MPEG-4

BATTERY LIFE: 12 hours

STORAGE: 64 GB

PRE-EVENT BUFFER: Configurable up to 120 sec

IP RATING: IP67

US MILITARY STANDARD: MIL-STD-810G

DROP TEST: 6 feet

OPERATING TEMPERATURE: -20 C to 50 C

DISK ENCRYPTION: XTS-AES-128

*Handsfree activation requires Axon Signal integration. Alerts, Live maps and Live streaming require Axon Aware purchase and activation. LTE is a registered trademark of Institut Européen des Normes; de Télécommunication.





Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Issued: 03/25/2022

Quote Expiration: 04/30/2022

EST Contract Start Date: 06/15/2022

Account Number: 226865

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Delivery; Invoice-15 Fourth St 15 Fourth St Barre, VT 05641-4476 USA	Barre City Police Department - VT 15 Fourth St Barre, VT 05641-4476 USA Email: bullard.jonathan@state.vt.us

SALES REPRESENTATIVE	PRIMARY CONTACT
Kyla Thompson-Boykin Phone: Email: kthompson-boykin@axon.com Fax:	Phone: (802) 223-4401 Email: bullard.jonathan@vermont.gov Fax: (802) 223-4402

Program Length	60 Months
TOTAL COST	\$168,840.00
ESTIMATED TOTAL W/ TAX	\$168,840.00

Bundle Savings	\$60,069.22
Additional Savings	\$9,169.71
TOTAL SAVINGS	\$69,238.93

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	May, 2022	\$33,768.00
Year 2	May, 2023	\$33,768.00
Year 3	May, 2024	\$33,768.00
Year 4	May, 2025	\$33,768.00
Year 5	May, 2026	\$33,768.00

BILLED ON FULFILLMENT

PLAN NAME	INVOICE DATE	AMOUNT DUE
None	As Fulfilled	\$0.00

Quote Details

Bundle Summary

Item	Description	QTY
Core+	2021 Core+	18
DynamicBundle	Dynamic Bundle	1

Bundle: Dynamic Bundle Quantity: 1 Start: 6/15/2022 End: 6/14/2027 Total: 0 USD

Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Other	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	\$789.75	\$0.00	\$0.00
Other	85147	CEW STARTER	1	\$2,750.00	\$0.00	\$0.00
Other	85144	AXON STARTER	1	\$2,750.00	\$0.00	\$0.00

Bundle: 2021 Core+ Quantity: 18 Start: 6/15/2022 End: 6/14/2027 Total: 168840 USD

Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Signal Sidearm Kit	75015	SIGNAL SIDEARM KIT	18	\$249.00	\$184.47	\$3,320.47
Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	2	\$21.00	\$15.56	\$1,866.93
Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	18	\$11.67	\$8.65	\$9,337.32
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE	18	\$39.00	\$28.89	\$31,204.42
Respond License	73449	RESPOND DEVICE LICENSE	18	\$5.00	\$3.70	\$4,000.57
Multi-bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	2	\$1,585.00	\$1,174.24	\$2,348.48
Device Storage	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	18	\$24.00	\$17.78	\$19,202.72
Auto Tagging	73682	AUTO TAGGING LICENSE	18	\$9.00	\$6.67	\$7,201.02
Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	18	\$741.00	\$548.97	\$9,881.40
Camera Refresh 2 with Spares	73310	AXON CAMERA REFRESH TWO	18	\$768.00	\$568.97	\$10,241.45
Multi-bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	2	\$1,643.00	\$1,217.21	\$2,434.42
Auto Tagging Implementation	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION	1	\$0.00	\$0.00	\$0.00

		SERVICE				
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	54	\$0.40	\$0.30	\$960.14
Signal Sidearm Batteries	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	36	\$1.00	\$0.74	\$26.67
Holsters	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	17	\$84.24	\$62.41	\$1,060.95
Holsters	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	1	\$84.24	\$62.41	\$62.41
Handle License	20248	TASER 7 EVIDENCE.COM LICENSE	18	\$5.00	\$3.70	\$4,000.57
Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54	\$38.95	\$28.86	\$1,558.22
Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54	\$38.95	\$28.86	\$1,558.22
Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	18	\$1,810.00	\$1,180.93	\$21,256.75
Inert Cartridges	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	18	\$50.23	\$37.21	\$669.83
Inert Cartridges	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	18	\$50.23	\$37.21	\$669.83
Admin License	20248	TASER 7 EVIDENCE.COM LICENSE	1	\$5.00	\$3.70	\$222.25
Taser 7 Target	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$157.95	\$117.02	\$117.02
Taser 7 Target Frame	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$78.98	\$58.51	\$58.51
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
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Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	36	\$38.95	\$28.86	\$1,038.81

Batteries	20018	TASER 7 BATTERY PACK, TACTICAL	21	\$90.56	\$67.09	\$1,408.91
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	36	\$38.95	\$28.86	\$1,038.81
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	36	\$38.95	\$28.86	\$1,038.81
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	36	\$38.95	\$28.86	\$1,038.81
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	36	\$38.95	\$28.86	\$1,038.81
Duty Cartridge Replenishment Program	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	18	\$2.50	\$1.85	\$2,000.28
Docks	74200	TASER 7 6-BAY DOCK AND CORE	1	\$1,500.00	\$1,111.27	\$1,111.27
Dock Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	\$43.90	\$32.52	\$32.52
Dock Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	\$10.45	\$7.78	\$7.78
Camera	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	18	\$699.00	\$517.85	\$9,321.32
Camera Mount	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	20	\$0.00	\$0.00	\$0.00
USB	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	20	\$0.00	\$0.00	\$0.00
Dock	74210	AXON BODY 3 - 8 BAY DOCK	2	\$1,495.00	\$1,107.56	\$2,215.13
Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	2	\$0.00	\$0.00	\$0.00
Wall Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	2	\$43.90	\$32.52	\$65.05
Other	80395	EXT WARRANTY, TASER 7 HANDLE	18	\$6.58	\$4.87	\$4,299.54
Other	80374	EXT WARRANTY, TASER 7 BATTERY PACK	21	\$0.44	\$0.33	\$335.43
Other	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$6.58	\$4.87	\$238.86

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

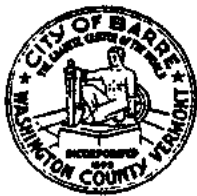
Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/25/2022



City of Barre, Vermont




" GRANITE CENTER OF THE WORLD "

CLINT P. SMITH
WATER DEPT. CLERK
(802) 476-0251 PHONE

6 N. MAIN ST. STE 5
BARRE VT 05641-4190
(802) 476-0264 FAX

MEMORANDUM

To: Mayor Jake M. Hemmerick, City Manager Steven E. Mackenzie
PE, City Clerk & Treasurer Carolyn S. Dawes, Dir. of Public
Works William E. Ahearn, Asst. Dir. of Public Works Steven N.
Micheli & Barre City Council

From: Clint P. Smith 
Water & Sewer Dept. Clerk

Date: April 7, 2022

Subject: March 2022 Water, Sewer & Debt Service Delinquencies

March 2022 Quarterly Water Billed	\$684,708.82
March 2022 Quarterly Sewer Billed	\$397,537.74
March 2022 Quarterly Debt Service Billed	\$ 1,847.25
Adjusted Bills	\$ 0.00
Total Water Paid	\$582,453.39
Total Sewer Paid	\$336,991.02
Total Debt Service Paid	\$ 1,403.91
Total Delinquent Water, Sewer & Debt Service	\$163,245.49
(Representing A 15.06% Delinquency)	

The delinquent figures for previous years of the same quarter are as follows:

March 2021	\$129,268.74
March 2020	\$186,571.31
March 2019	\$129,902.25
March 2018	\$159,087.87
March 2017	\$119,357.89
March 2016	\$110,940.96
March 2015	\$115,149.99

The total delinquent water, sewer and debt service revenue to collect, as received from Sylvie Rivard, Assistant Delinquent Tax Collector, as of April 7, 2021 is \$235,051.63 which includes the above March 2022 delinquent figure. The total delinquent figure at this time in the year 2021 was \$233,478.03.



• *City of Barre, Vermont*

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

To: Mayor Jake Hemmerick and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: April 8, 2022

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- The House Government Operations Committee continues to have jurisdiction over H.444, the bill that contains both our 2021 and 2022 charter changes as approved by the voters at those annual town meeting elections. There continues to be controversy around the flags-related language approved last year, and HGO has said they want to have additional discussion before bringing the bill to the floor for action.
- Continue to work with the VT Homeowners Assistance Program (VHAP), which provides assistance with property taxes, mortgages, utilities, and condo or homeowner association fees. Also participating in the Low Income Household Waste/Water Assistance Program (LIHWAP) being administered through DCF Economic Services. This program is offering funding support for delinquent water/sewer bills.
- 2022 dog licenses are on sale. All dogs were required to be licensed by April 1st. We are running behind pre-COVID licensing numbers, and will be sending out reminder postcards to those who licensed dogs over the past 2 years, but not this year to date.
- All but 2 liquor license renewal applications have been returned back to the clerk's office. They are being shared with the police and fire departments for their approval before coming to the Council. The holdup is that many of the facilities haven't passed their fire inspections, and have been slow in making the required corrections/repairs. Notification was sent to all those businesses that haven't passed their fire inspection yet, letting them know that delay in compliance with inspection requirements will cause a delay in getting their liquor licenses renewed. All liquor licenses expire the end of April.

2. BUILDING AND COMMUNITY SERVICES:

- I volunteered to assist with the Catholic Youth Organization (CYO) New England Regional Basketball Tournament at the AUD on Saturday and Sunday. This tournament rotates every eight years, the last time it was in Vermont was 2012, and it was only in Burlington. I received numerous compliments regarding the AUD from folks all over New England.
- The batting cages opened on Saturday with three rentals. They were also rented on Wednesday and Friday evenings.
- On Monday, I met with, and sold a lot to, a family in Hope cemetery for an upcoming burial.
- I was out on Tuesday and Wednesday.
- BYSA lacrosse practiced in the BOR on Tuesday and Thursday evenings.
- The DMV held CDL testing on Wednesday in the Civic Center parking lot.
- On Thursday, I participated in the Vermont Capital Planning webinar.
- The Zen Archery Group met on Thursday evening in the AUD basement.
- I worked with the sales representative at Agway on Thursday regarding the flower order for the cemeteries.
- Don worked on removing branches and limbs at Hope during the week. We also had one of the part time people start this week prepping the flowerbeds at the graves that are in the flower fund program. We also started picking up the wreaths that had been left at monuments.
- The Facilities crew cleaned up the AUD from the CYO Basketball tournament held over the weekend. They also started cleaning up winter debris at the playgrounds and parks. On Friday, we delivered twenty table to Spaulding High School to be used for student testing being conducted next week.

2a. RECREATION:

- Participated in a Vermont Recreation & Parks Association Director's meeting followed by a V.R.P.A. rink meeting.
- Reached out to Local Motion hoping to bring 2 biking workshops to Barre City. Connected with the Chair of the PRT.
- Continued working on the Egg Hunt dividing group allotments – preparing eggs, etc.
- Processed Rotary Park reservations for the playground (end of year school events) as well as shelter rentals.
- Attended Department Head meeting.
- Began preparing attendance record, payroll and other forms for the swimming pool.
- Updated the scheduling software.
- Worked on organizing files, older documents, supplies, etc. Researched items needed for the summer programs.
- Was out of the office one day this week.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet – the highlights (Monday through Friday):

- Reviewed all the weekend emails received;
- Completed the month of March cash receipts true-up from report out of Clerk’s office of permits, time of sales, registrations, etc.;
- Participated in the bi-weekly BADC meeting with Executive Director and City Manager;
- Attended the CVRPC Executive Committee meeting Monday night;
- Department Head meeting Tuesday morning;
- Participated in the Pearl Street Ped-Way internal meeting regarding usage;
- Attended the Capital Planning Forum on Thursday and Friday mornings;
- Prepared agenda for Planning Commission meeting next Thursday and got to Jody for posting;
- Permit Administrator work: see below;
- Assessor work: see below;
- Answering questions, phone calls, assisted fellow staff, timesheets, this weekly report write-up, etc.

Permitting – Janet – the highlights (Monday through Friday):

- Created a Vacant Building “how-to-run-the-report” document for Code Enforcement from their software;
- Met with the DRB Chair as a pre-planning measure and preparation for Thursday’s hearing;
- Met with the City Manager regarding the Domino’s signage;
- Completed filing of permits once recorded copies were returned from Clerk’s office;
- Sent out reminder email to DRB members in case USPS had not delivered their packet yet;
- Updated both the zoning software and the Code Enforcement software with the March 2022 property transfer names and addresses;
- Worked on cleaning permitadmin space and getting the computer up and running again most of the day Tuesday;
- Heather worked ¾ day Wednesday and all day Thursday on preparing the FY23 Rental Registration list in first week assisting me;
- Submitted flood hazard applications to the State of Vermont Floodplain Manager as required by rule for review and comment prior to my issuing any flood hazard permits;
- Spent time on phone and email with both City Attorney and VLCT Staff Attorney regarding process for decisions if written erroneously and how could be corrected;
- Sent a copy of 6 months of building permits issued for the City of Barre to a sales representative at RK Miles;
- Issued 1 vacant building registration renewal;
- Issued 3 building permits;
- Issued 1 electrical permit;
- Issued 5 zoning permits;
- Issued 4 flood hazard permits;
- Hosted the DRB meeting Thursday night – Conditional Use request for a fence to be 8 feet high was approved;

- Completed the minutes from the DRB hearing and drafted the Decision for review by the board members next week;
- Assisted multiple inquires this week at the counter;
- Many phone calls, site visits, email responses regarding permitting;
- Copies files and emailed copies to attorneys, researchers, etc.

Assessing Clerk – Kathryn (Monday through Friday):

- Regular office tasks: permit copies into databases, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk's office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 7 property transfer returns this week for input into all systems;
- Sent out 2 map copies and 18 lister cards for those requesting them;
- Downloaded 124 homestead filings for grand list for tax billing – year to date total is 968;
- Have input and verified 193 of 226 sales currently on the list (state added more this week), into the VTPIE software (replacing the NEMRC Grand List module) for the sales study, mapping connection, homestead filing, etc.;
- Continue working on discrepancies between the in-house assessing software named ProVal and the widely used NEMRC grand list module;
- Received copies of 4 months of death records to update all records and tax bills;
- Distributed the March 2022 Property Transfer list to all departments for updating records.

Interim Assessor-Janet – the highlights (Monday through Friday):

- Posted the final Property sales report on the Assessing website (year runs April 2 to April 1) from receipt of March 2022 property sales. Preliminary results of year-end sales are 258, as compared to 182 in 2021;
- Met with District Supervisor regarding increasing the grand list for solar and cell tower owners in the City;
- Completed Dept. of Taxes from RA-308 and included a copy of the signed contract from New England Municipal Consultants for our reappraisal – this form notifies the State Dept. of Taxes Property Value and Review that we are going to complete a total reappraisal of the properties in the City of Barre with an end date of 2025;
- Department Director continuously checking assessor email and phone inquiries;
- Department Director also sending out lister cards upon inquiry.

4. DEPARTMENT OF PUBLIC WORKS:

Wastewater Treatment Facility

Daily sampling and testing for process control requirements permit reporting

- ✓ 03-31 Skimmed both primary clarifiers
- ✓ 04-01 Changed oil in screw pump #1
- ✓ 04-04 Sucked out both oil containments areas
- ✓ 04-05 Skimmed both primary clarifiers
- ✓ 04-06 Changed oil in both thickener pumps
- ✓ Total Gallons of Wastewater thru Plant 16.532 Million Gallons, Solids Pumped to Digester 9970 Gallons, Solids out of Digester to Drying Beds 160 Yards, Solids Removed from Drying Beds 200 yards unto 5 trucks from Canada

Sewer Department

- ✓ 03-31 Check N Main Pump Station, clean out basin and run line on Sheridan Street, shop maintenance
- ✓ 04-01 Sewer maintenance & services
- ✓ 04-04 checks N Main Pump Station, clean line on Warren Street and Maple Avenue, checked manholes
- ✓ 04-05 checked N Main St. pump station, Video-recorded sewer line on Maplewood Ave, clean line and manhole on Nelson St. and Hill St., shop maintenance
- ✓ 04-06 Check N Main Pump Station, Nelson St. cleaned and Video-recorded drain line, sewer maintenance

Water Treatment Facility

State required lab testing for compliance, Chemical tank/ chemical feed monitoring, Outdoor Buildings/Grounds Maintenance, Indoor Cleaning/Housekeeping

- ✓ 03-31 State Fluoride sample, Source protection monitoring, Submitted information for recycle pump #1 replacement quotes
- ✓ 04-01 Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites
- ✓ 04-04 Iron and Manganese testing, Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites, Replacement Light pole delivered, Irving filled LP tanks at Cobble Hill Meadows
- ✓ 04-05 Norway Electric installed new yard light pole, Raw water intake valve on filtering unit #3 maintenance, Drying beds solids removal
- ✓ 04-06 Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites

Water Department

- ✓ 03-31 check water pressure issue at 49 Country Way, Spring Hollow Test water, Marking out Warren St. locate main utility, checking water on Richardson Rd., 31 Lawrence Ave. meter repair
- ✓ 04-01 Repair Water break on C Street, maintenance of services

- ✓ 04-04 West Hill Tank check, Meter readings, Corti Street repair curb stop, maintenance of services, 131 S Main St. hydrant removal, paperwork
- ✓ 04-05 Meter reading, working at WTP with loader, paperwork and sewer maintenance
- ✓ 04-06 Foster St. mainline repair, delivered water notices, truck #14 maintenance, Meter Readings

Street Department

- ✓ 03-31 Street sweeping, repairing lawns from plow damage, paperwork, work planning, repairs to truck #30, winter maintenance on trucks,
- ✓ 04-01 Street Sweeping, repairs to truck #30
- ✓ 04-04 Filling pot holes with hot box, work planning for Warren St., paperwork, shop maintenance, rebuild basin on Cable St., repairs to truck #16, 30 & 31, White Bucket truck, Filling water hole on N Main St. with crushed asphalt, Install water bollards around hydrant on Blackwell St.
- ✓ 04-05 Street sweeping, catch basin rebuild on Warren Street, paperwork, pick up salt bins on Foss St., pot hole filling on streets, repairs to truck #30 and Bob Cat # 3, Install mirror on Berlin St. & Lawrence Ave. repair lawn damage on Colby St., Lunde Lane, Beech St. Helped on Hill St. & Nelson St. sewer repair
- ✓ 04-06 Helped with Foster St. Water line repair, sweep walk thru by Subway, scrape dirt on N Main to 6th Street and picked up, Sweep streets with Johnston sweeper, Catch Basin repair on Warren St., wash and grease Backhoe, paperwork, repairs to Bob Cat #3

5. FINANCE DIRECTOR:

- Entered FY23 budget into NEMRC
- Reviewed PD Grant requisition
- Distributed employee leave balance sheets
- AP/PR Clerk Grandfield began sharing her time in the Permitting office
- Prepared CY22 Q1 VMERS report
- Received CY21 workers comp audit results, need to review in detail but no new issues were noted
- Attended DH meeting
- Attended VLCT ARPA compliance & reporting webinar
- Attended VT Bond Bank two day virtual forum on capital planning
- Met with the finance director from Montpelier to get an understanding on how they utilize finance leasing
- Reviewed and approved AP Invoices

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003362	04/07/22 00:52:35	TRO/FRO Violation	Highgate Dr	
22BA003361	04/06/22 23:51:52	Prisoner	Fourth St	
22BA003360	04/06/22 21:44:30	Assist - Agency	Highgate Dr / Skyline Dr	
22BA003359	04/06/22 21:04:00	Assist - Public	Hilltop Inn	
22BA003358	04/06/22 21:01:34	Domestic Disturbance	Church St	Disturbance on Church Street.
22BA003357	04/06/22 19:56:58	Disturbance	N Main St	
22BA003356	04/06/22 19:51:30	Prisoner	Fourth St	
22BA003355	04/06/22 19:12:00	Intoxication	Pleasant St / Beckley St	
22BA003354	04/06/22 19:10:33	Assist - K9	Comfort Inn	K9 assist to Berlin PD
22BA003353	04/06/22 19:00:00	Missing Person	Bergeron St	Report of a missing child on Bergeron Street. Juvenile located safe by family.
22BA003352	04/06/22 19:06:01	Directed Patrol - Motor Vehicle	South Main Street	
22BA003351	04/06/22 18:58:04	Traffic Stop	Washington St	Traffic Stop for running a red light on Washington Street.
22BA003350	04/06/22 18:56:27	Prisoner	Fourth St	
22BA003349	04/06/22 18:51:04	Arrest Warrant - In State	Fourth St	Arrest on warrant at PD
22BA003348	04/06/22 18:17:51	Juvenile Problem	N Main St	Juvenile problem on N Main St
22BA003347	04/06/22 18:01:24	Assist - Agency	Keith Ave	
22BA003346	04/06/22 17:58:44	Traffic Stop	N Main St	
22BA003345	04/06/22 17:56:11	Disturbance	Playground 2000	Motor vehicle complaint at Playground 2000
22BA003344	04/06/22 17:30:12	Assist - Agency	N Main St	Agency assist to WCMH on N Main St
22BA003343	04/06/22 16:59:04	Traffic Stop	Washington St	
22BA003342	04/06/22 16:58:07	TRO/FRO Service	Fourth St	
22BA003341	04/06/22 16:20:42	Assist - Agency	Warren St	Reported sighting of possible runaway on Warren Street.
22BA003340	04/06/22 16:16:06	Traffic Stop	N Main St	
22BA003339	04/06/22 16:10:40	Traffic Stop	n main st / vt dental	
22BA003338	04/06/22 16:02:09	Traffic Stop	South Main Street	
22BA003337	04/06/22 15:41:53	Traffic Stop	S Main st / 802	
22BA003336	04/06/22 15:37:27	Traffic Stop	S Main St #	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003335	04/06/22 15:07:53	Noise	Tremont St	4-12-2022 Council Packet page 128
22BA003334	04/06/22 15:02:16	Juvenile Problem	N Main St	Agency assist on N Main Street.
22BA003333	04/06/22 14:52:43	Trespass	Fourth St	
22BA003332	04/06/22 14:30:41	Domestic Disturbance	Pearl St Ext	
22BA003331	04/06/22 14:19:03	Traffic Stop	Hill St / S Main St	Traffic stop for vehicle not inspected on Hill Street.
22BA003330	04/06/22 13:50:53	Suspicious Person	Bassett St	
22BA003329	04/06/22 13:48:30	Animal Problem	S Main St	Animal problem on S Main Street.
22BA003328	04/06/22 13:00:51	Suspicious Event	Seminary St	Citizen assist on Seminary Street.
22BA003327	04/06/22 12:37:03	Larceny - Other	N Main St	
22BA003326	04/06/22 11:35:32	Assist - Agency	Granitebank Lot	
22BA003325	04/06/22 11:34:35	Larceny - from Building	Washington St	Burglary reported on Washington Street. Subject identified and paperwork issued for prosecution.
22BA003324	04/06/22 11:04:25	Assist - Other	Second St ##1	
22BA003323	04/06/22 10:53:51	Traffic Stop	Hill St	Traffic stop for stop sign violation on Camp Street
22BA003322	04/06/22 10:53:31	TRO/FRO Violation	Cottage St	Violation of Abuse Prevention Order on Cottage Street
22BA003321	04/06/22 10:45:19	Traffic Stop	Washington St	Traffic stop for vehicle not inspected on Hill Street
22BA003320	04/06/22 10:32:49	Directed Patrol - Motor Vehicle	Hill Street	Directed patrol on Hill Street.
22BA003319	04/06/22 10:23:42	Prisoner - Lodging/Releasing	Fourth St	
22BA003318	04/06/22 10:18:38	Training - Academy	Fourth Street	
22BA003317	04/06/22 09:41:03	Juvenile Problem	Leblanc Ave	juv issue
22BA003316	04/06/22 08:15:30	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
22BA003315	04/06/22 07:06:55	Traffic Stop	Subway	traffic stop
22BA003314	04/06/22 06:52:51	Traffic Stop	Basils	traffic stop
22BA003313	04/06/22 06:45:28	Traffic Stop	Simply Subs	traffic stop
22BA003312	04/06/22 06:37:27	Traffic Stop	S Main Street	
22BA003311	04/06/22 06:34:45	Traffic Stop	North End Cumberland Farms	traffic stop
22BA003310	04/06/22 06:15:29	Traffic Stop	Washington Street	
22BA003309	04/06/22 05:40:13	Traffic Stop	Washington St / Camp st	
22BA003308	04/06/22 05:34:08	Traffic Stop	Washington St / West Paterson St	
22BA003307	04/06/22 05:11:12	Traffic Stop	washington st/ poulin auto	
22BA003306	04/06/22 03:55:11	Prisoner	Fourth St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003305	04/06/22 03:51:37	Directed Patrol - Motor Vehicle	Washington Street	4-12-2022 Council Packet Directed patrol on Washington St.
22BA003304	04/06/22 03:40:12	Prisoner - Lodging/Releasing	Fourth St	page 129
22BA003303	04/06/22 03:24:51	Traffic Stop	N Main St / Jiffy Mart	Traffic stop on N. Main St.
22BA003302	04/06/22 03:03:47	Directed Patrol - Motor Vehicle	VT Rt 62 / Barre City Line	Directed patrol on RT 62.
22BA003301	04/06/22 00:36:16	Assist - Agency	Fourth St	
22BA003300	04/05/22 22:58:18	Traffic Stop	Seminary st/ brook st	traffic stop for failure to signal on Brook St
22BA003299	04/05/22 22:19:56	Traffic Stop	Mill St	Traffic Stop on for speeding on South Main Street
22BA003298	04/05/22 22:03:45	Directed Patrol - Motor Vehicle	S Main St	Directed Patrol on South Main Street
22BA003297	04/05/22 22:00:39	Suspicious Person	City Hall Park	Suspicious Person on North Main Street
22BA003296	04/05/22 21:54:00	Larceny - from Building	Jefferson St	Larceny from a building
22BA003295	04/05/22 21:38:37	Traffic Stop	N main St / Asian Gourmet	Traffic stop for no registration on N Main St
22BA003294	04/05/22 20:25:14	TRO/FRO Service	Fourth St	TRO service on Fourth Street.
22BA003293	04/05/22 19:29:26	Welfare Check	Prospect St	Welfare Check on Prospect Street
22BA003292	04/05/22 19:22:07	Traffic Stop	Brook St	
22BA003291	04/05/22 19:13:18	Traffic Stop	N Main St	
22BA003290	04/05/22 19:04:57	911 Hangup	Morse Block	911 hang up call reporting an intoxicated individual on Enterprise Alley
22BA003289	04/05/22 19:02:42	Directed Patrol - Motor Vehicle	Seminatry St	directed motor vehicle patrol on Seminary St
22BA003288	04/05/22 18:57:59	Assist - Public	Dagmont Ave	Request for information regarding a city ordinance on Dagmont Avenue.
22BA003287	04/05/22 18:08:34	Traffic Stop	N Mian St	
22BA003286	04/05/22 17:53:03	TRO/FRO Service	Fourth St	Agency Assist with Notice of Hearing Service on Fourth Street.
22BA003285	04/05/22 17:48:24	Traffic Stop	N Main St / Super Sparkle	
22BA003284	04/05/22 17:26:42	Prisoner	Fourth St	
22BA003283	04/05/22 16:48:13	Suspicious Person	N Main St	Suspicious person on N Main St
22BA003282	04/05/22 16:20:00	Disorderly Conduct	Cottage St	Citizen assist on Cottage Street.
22BA003281	04/05/22 16:17:03	Juvenile Problem	Westwood Parkway	Juvenile Problem on Westwood Parkway
22BA003280	04/05/22 15:54:02	Suspicious Event	Brook St	Suspicious event on Brook Street.
22BA003279	04/05/22 15:46:25	Threats/Harassment	Fourth St	Citizen assist at the Police Department.
22BA003278	04/05/22 15:21:53	911 Hangup	Parkside Terrace	
22BA003277	04/05/22 14:21:49	Traffic Stop	vt rte 62 / berlin st	Traffic stop for speeding on Rt 62 for speeding
22BA003276	04/05/22 14:10:45	Traffic Stop	vt rte 62 / berlin st	Traffic stop for cell phone use on N Main Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003275	04/05/22 13:46:41	Suspicious Person	N Main St	4-12-2022 Council Packet Suspicious Person on North Main Street
22BA003274	04/05/22 13:42:22	VIN verification	Circle St	VIN verification
22BA003273	04/05/22 13:36:42	Traffic Stop	Patterson st / Hill st	Traffic stop for vehicle not inspected on Patterson Street
22BA003272	04/05/22 13:28:16	Traffic Stop	Washington St / AJ	Traffic stop for speeding on Washington Street.
22BA003271	04/05/22 13:18:50	Ordinance Violation - Other	N Main St / Elm St	
22BA003270	04/05/22 12:41:09	Traffic Stop	N Main St	
22BA003269	04/05/22 12:28:02	Traffic Stop	Washington St	
22BA003268	04/05/22 12:14:44	Motor Vehicle Complaint	Hill St / Washington St	motor vehicle complaint washington street
22BA003267	04/05/22 12:11:49	Traffic Stop	N Main St	
22BA003266	04/05/22 12:05:36	Traffic Stop	Maple Ave / Corti St	
22BA003265	04/05/22 11:58:50	Traffic Stop	N Main St	
22BA003264	04/05/22 11:17:29	Property - Found	Allen St	Found Property on Allen Street
22BA003263	04/05/22 11:15:00	Traffic Stop	Prospect St / Berlin St	Traffic stop for speeding on Prospect Street
22BA003262	04/05/22 11:11:33	Traffic Stop	N Main St	
22BA003261	04/05/22 11:05:12	Suspicious Event	N Main / Depot St	suspicious event fourth street
22BA003260	04/05/22 10:54:43	Traffic Stop	N Main St	
22BA003259	04/05/22 10:47:08	Traffic Stop	Railroad St	Traffic Stop on Railroad Street
22BA003258	04/05/22 10:46:00	Traffic Stop	N Main St	
22BA003257	04/05/22 10:39:13	Traffic Stop	N Main St	
22BA003256	04/05/22 10:26:26	Traffic Stop	S Main St #	
22BA003255	04/05/22 10:15:23	Traffic Stop	N Main St #	
22BA003254	04/05/22 09:59:26	Motor Vehicle Complaint	Ayers St	mv complaint
22BA003253	04/05/22 09:52:32	Traffic Stop	N Main St / Rt 62	
22BA003252	04/05/22 09:46:44	Traffic Stop	N main st / Route 62	
22BA003251	04/05/22 09:28:00	Traffic Stop	N Main St	
22BA003250	04/05/22 09:20:32	Traffic Stop	Cottage St / Summer St	
22BA003249	04/05/22 09:16:10	Traffic Stop	Brook St / N Main St	
22BA003248	04/05/22 09:08:14	Traffic Stop	N Main st /Domino's	
22BA003247	04/05/22 08:59:12	Traffic Stop	Washington St	
22BA003246	04/05/22 07:34:02	Accident - Non Reportable	S Main St	Two car motor vehicle accident on South Main St.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003245	04/05/22 06:21:16	Directed Patrol - Motor Vehicle	Maple Avenue	4-12-2022 Council Packet Directed patrol on Maple Ave.
22BA003244	04/05/22 06:10:40	Directed Patrol - Motor Vehicle	Quarry St / S Main St	page 131
22BA003243	04/05/22 05:55:08	Assist - Public	Boynton St	C. W. said he was terminating an employee and was worried there might be problems.
22BA003242	04/04/22 23:37:17	Disturbance	Pearl St	Disturbance at Downtown Rentals
22BA003241	04/04/22 22:52:50	Assist - Public	Fourth St	Public Assist on Fourth Street
22BA003240	04/04/22 21:46:06	Violation of Conditions of Release	Eastern Ave	Renee Guy, of Williamstown, cited into court for violating court ordered curfew
22BA003239	04/04/22 19:18:01	Violation of Conditions of Release	N Main St / Dollar General	
22BA003238	04/04/22 19:16:50	Traffic Stop	S Main St	
22BA003237	04/04/22 19:07:17	Traffic Stop	Elm St / Elks Club	
22BA003236	04/04/22 19:01:52	Directed Patrol - Motor Vehicle	North Main Street	Directed patrol/Speed enforcement on N Main St
22BA003235	04/04/22 18:56:50	Traffic Stop	Seminary St	
22BA003234	04/04/22 18:53:27	Traffic Stop	S Main St / Hollow Inn	Traffic Stop for speeding on South Main Street
22BA003233	04/04/22 18:45:11	Directed Patrol - Motor Vehicle	Summer Street	Directed patrol on Summer St.
22BA003232	04/04/22 18:44:06	Assist - Agency	Fourth St	
22BA003231	04/04/22 18:39:22	Traffic Stop	S Main St / Parkside Terr	Traffic Stop on South Main Street for speeding
22BA003230	04/04/22 18:32:13	Directed Patrol - Motor Vehicle	South Main Street	Directed Patrol on South Main Street
22BA003229	04/04/22 18:02:00	Juvenile Problem	Jefferson St	Family disturbance on Jefferson St
22BA003228	04/04/22 17:41:43	TRO/FRO Service	Beckley St	TRO Service on Beckley Street
22BA003227	04/04/22 17:32:27	Animal Problem	S Main St	Dog Bite on South Main Street.
22BA003226	04/04/22 17:13:37	Disturbance	Pearl St Ext	Domestic Disturbance on Pearl Street Extension
22BA003225	04/04/22 16:48:00	Motor Vehicle Complaint	Washington St	
22BA003224	04/04/22 14:47:21	Assist - Agency	Brook St	Welfare check on Brook Street.
22BA003223	04/04/22 14:35:44	TRO/FRO Service	Maple Ave	FRO service on Maple Avenue.
22BA003222	04/04/22 14:34:48	Traffic Stop	N Main St / Berlin Town Line	Traffic stop for vehicle not inspected on N Main Street
22BA003221	04/04/22 14:27:42	Traffic Stop	S Main St / Hollow Inn	
22BA003220	04/04/22 14:26:19	Traffic Stop	N Main St / Super Sparkle	Traffic stop for vehicle not inspected on N Main Street
22BA003219	04/04/22 13:54:40	Suspicious Event	Beckley hill / st monicas	
22BA003218	04/04/22 13:27:18	Alarm - Security	N Main St	Alarm on N Main Street.
22BA003217	04/04/22 13:25:38	Assist - Agency	N Main St	Paperwork and bail to court.
22BA003216	04/04/22 12:38:57	Prisoner - Lodging/Releasing	Fourth St	Prisoner released on Fourth Street.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003215	04/04/22 12:22:52	Assist - Agency	Fourth St	4-12-2022 Council Packet Fed prisoner lunch. page 132
22BA003214	04/04/22 11:56:57	Traffic Stop	VT Rt 62 / Barre City Line	Traffic stop for speeding on Rt 62
22BA003213	04/04/22 11:54:07	Traffic Stop	Maple Ave / Brook St	
22BA003212	04/04/22 11:38:01	Traffic Stop	S Main St #	Traffic stop on South Main Street.
22BA003211	04/04/22 11:37:12	Traffic Stop	Vt Rte 62	Traffic stop for speeding on Rt 62
22BA003210	04/04/22 11:30:43	Traffic Stop	S Main st / 802	Traffic stop on South Main Street.
22BA003209	04/04/22 11:27:36	Traffic Stop	VT Rt 62 / Berlin St	Traffic stop for speeding on Rt 62
22BA003208	04/04/22 11:20:23	Threats/Harassment	Parkside Ter	mental health issue
22BA003207	04/04/22 10:57:46	Traffic Stop	south main st / jockey hollow	Traffic stop for vehicle not inspected on S Main Street.
22BA003206	04/04/22 10:57:24	Assist - Agency	S Main St	Assisted Barre City EMS with medical call
22BA003205	04/04/22 10:56:22	Directed Patrol - Motor Vehicle	S Main St #	Directed patrol on South Main Street.
22BA003204	04/04/22 09:29:23	Traffic Stop	S main st / rub a dub	Traffic stop on South Main Street.
22BA003203	04/04/22 07:24:11	Directed Patrol - Motor Vehicle	Quarry St	
22BA003202	04/04/22 02:23:36	Prisoner	Fourth St	
22BA003201	04/04/22 01:02:26	Arrest Warrant - In State	Camp St	Arrest on a warrant on Camp St.
22BA003200	04/03/22 21:00:54	Assist - Public	Fourth St	Public assist at the PD
22BA003199	04/03/22 19:37:12	Assist - Agency	Fourth St	Assist to BCFD
22BA003198	04/03/22 19:10:03	Directed Patrol - Motor Vehicle	Washington St	Directed Patrol On Washington Street
22BA003197	04/03/22 18:56:41	Welfare Check	S Main St	Welfare check on S Main St
22BA003196	04/03/22 18:10:05	Domestic Disturbance	Beckley St	Domestic Disturbance on Beckley Street
22BA003195	04/03/22 17:52:00	Disorderly Conduct	Church St	Report of a disorderly individual on Church Street.
22BA003194	04/03/22 17:00:13	Prisoner	Fourth St	
22BA003193	04/03/22 16:06:00	Violation of Conditions of Release	Pearl St	Renee Guy, of Williamstown arrested on prior fentanyl trafficking offense and new offense of violation of court ordered conditions
22BA003192	04/03/22 16:04:16	Training-In-Service	Fourth St	
22BA003191	04/03/22 15:46:43	Welfare Check	N Main St	Welfare check at the Budget Inn
22BA003190	04/03/22 15:17:44	Assault - Simple	Parkside Terrace	Juvenile issue at Park 2000.
22BA003189	04/03/22 15:04:19	Traffic Stop	S Main St / State Farm Bldg	Traffic stop for display of plate on S Main Street.
22BA003188	04/03/22 11:49:02	Traffic Stop	N Main St / Cottage St	Traffic stop for vehicle not registered on Cottage Street.
22BA003187	04/03/22 11:38:29	Suspicious Event	N Main St	An Officer checked on a crying child at a North Main St. address.
22BA003186	04/03/22 10:21:20	Threats/Harassment	Fourth St	Disorderly conduct by phone was reported to the Police Department.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003185	04/03/22 09:10:46	Domestic Disturbance	College St	4-12-2022 Council Packet Officers responded to a family disturbance on College St.
22BA003184	04/03/22 08:39:05	Prisoner - Lodging/Releasing	Fourth St	Prisoner bailed out and released.
22BA003183	04/03/22 08:33:51	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
22BA003182	04/03/22 07:05:53	Assault - Aggravated	N Main St	Officers are investigating the report of an assault on N. Main St.
22BA003181	04/03/22 06:55:46	Assist - Public	Fourth St	Feed prisoner.
22BA003180	04/03/22 06:53:57	Assist – Motorist	N Main St / Second St	Checked on vehicle parked with hazard lights on North Main St.
22BA003179	04/03/22 06:12:05	Domestic Disturbance	Kent Pl	Officers responded to a family disturbance on Kent Pl.
22BA003178	04/03/22 02:48:07	Intoxication	Farwell St	Officers responded to a family disturbance on Farwell St.
22BA003177	04/03/22 00:26:50	Traffic Stop	Cliff St / Maple Grove St	Traffic stop on Cliff St
22BA003176	04/02/22 22:51:06	Traffic Stop	S Main Street	Traffic stop for registration violation on S Main St
22BA003175	04/02/22 22:54:00	Motor Vehicle Complaint	Beckley St	Motor vehicle complaint on Beckley Street.
22BA003174	04/02/22 20:55:00	Traffic Stop	N. Main Street	traffic stop north main street
22BA003173	04/02/22 20:47:25	Prisoner	Fourth St	
22BA003172	04/02/22 20:45:59	Traffic Stop	N Main St	traffic stop north main street
22BA003171	04/02/22 20:45:22	Animal Problem	Fourth St	
22BA003170	04/02/22 20:43:14	Prisoner - Lodging/Releasing	Fourth St	Prisoner lodging on Fourth Street.
22BA003169	04/02/22 20:13:49	Traffic Stop	N Main St	traffic stop north main street
22BA003168	04/02/22 19:52:19	Motor Vehicle Complaint	Maple Ave	motor complaint maple ave
22BA003167	04/02/22 19:39:18	Traffic Stop	S. Main St	traffic stop south main street
22BA003166	04/02/22 19:15:58	Traffic Stop	Keith Ave	Traffic stop on Keith Avenue
22BA003165	04/02/22 19:32:00	Assist - Agency	Prospect St	agency assist fourth street
22BA003164	04/02/22 19:11:08	Prisoner	Fourth St	
22BA003163	04/02/22 19:11:03	Traffic Stop	Washington St	traffic stop washington street
22BA003162	04/02/22 19:04:37	Traffic Stop	N Main St	traffic stop north main street
22BA003161	04/02/22 19:04:04	Prisoner	Fourth St	
22BA003160	04/02/22 19:00:30	Traffic Stop	Cottage St	traffic stop cottage street
22BA003159	04/02/22 18:54:00	Traffic Stop	N. Main St	traffic stop north main street
22BA003158	04/02/22 18:41:13	Arrest Warrant - In State	Summer St	Gabriel Murphy, of Barre, arrested and lodged for lack of bail on outstanding warrant
22BA003157	04/02/22 18:26:00	Traffic Stop	N. Main Street	traffic stop north main street
22BA003156	04/02/22 18:28:41	Traffic Stop	Elm St	DLS on Elm Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003155	04/02/22 17:56:50	Suspicious Event	N Main St	4-12-2022 Council Packet Suspicious incident on North Seminary St. page 134
22BA003154	04/02/22 17:50:14	Traffic Stop	Merchant St	Traffic stop on Merchant Street.
22BA003153	04/02/22 17:49:50	Traffic Stop	Brook St	traffic stop brook street
22BA003152	04/02/22 17:43:00	Traffic Stop	Prospect St	Traffic stop for speeding violation on Prospect St
22BA003151	04/02/22 17:39:09	Traffic Stop	Elm St	traffic stop elm street
22BA003150	04/02/22 17:31:02	Directed Patrol - Motor Vehicle	Merchant St	Directed patrol on Merchant Street.
22BA003149	04/02/22 17:29:35	Directed Patrol - Motor Vehicle	Summer St	Directed patrol on Summer St.
22BA003148	04/02/22 17:22:52	Directed Patrol - Motor Vehicle	Prospect St	Directed patrol/Speed enforcement on Prospect St
22BA003147	04/02/22 17:21:49	Traffic Stop	N Main St	traffic north main street
22BA003146	04/02/22 17:10:59	Traffic Stop	N Main St	traffic stop north main street
22BA003145	04/02/22 16:25:33	Suspicious Event	Green Acres	suspicious event green acres
22BA003144	04/02/22 16:06:59	Training-In-Service	Fourth St	
22BA003143	04/02/22 16:04:08	Suspicious Person	S Main St	suspicious person south main street
22BA003142	04/02/22 15:05:45	Traffic Stop	washington st / a j sunoco	traffic stop washington
22BA003141	04/02/22 14:55:24	911 Hangup	College St	911 hang up college street
22BA003140	04/02/22 14:10:53	Alarm - Security	Maplewood Ave	alarm maplewood ave
22BA003139	04/02/22 13:48:07	Juvenile Problem	Boyton Street	juvenile problem boynton street
22BA003138	04/02/22 13:09:30	Parking - General Violation	Maple Ave	parking problem maple ave
22BA003137	04/02/22 12:06:32	Suspicious Vehicle	Route 62 / Berlin st	
22BA003136	04/02/22 10:31:21	Assist - Other	Jefferson St	
22BA003135	04/02/22 10:06:08	Traffic Stop	S Main St / Glenwood Ave	traffic stop south main street
22BA003134	04/02/22 09:39:43	Assist - Agency	Farwell St	agency assist farwell street barre town
22BA003133	04/02/22 06:26:09	Fraud	S Main St	An Officer responded to the report of a potential fraud at a S. Main St. business.
22BA003132	04/02/22 01:51:45	Disturbance	College St / Hill St	Report of a aggravated assault on College St.
22BA003131	04/02/22 00:57:14	Assist - Public	Fourth St	Public assist Fourth St.
22BA003130	04/02/22 00:39:07	Disorderly Conduct	Prospect St	Report of a fight at Gustos
22BA003129	04/02/22 00:10:15	Assist - Public	N Main St #	Public assist downtown
22BA003128	04/02/22 00:10:11	Suspicious Event	Merchants Row / Prospect St	Suspicious event on Merchants Row
22BA003127	04/01/22 23:51:00	Traffic Stop	N Main Street	Traffic stop on North Main Street.
22BA003126	04/01/22 22:51:05	Traffic Stop	Elm St / Eastern Ave	Traffic stop on Elm Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003125	04/01/22 22:26:16	Traffic Stop	Maple Avenue	4-12-2022 Council Packet Traffic stop on Maple Avenue
22BA003124	04/01/22 22:07:40	Noise	Elmore St	Noise complaint on Elmore Street.
22BA003123	04/01/22 21:34:40	Traffic Stop	Washington Street	Traffic stop on Washington Street.
22BA003122	04/01/22 21:26:51	Traffic Stop	Washington St / Perry St	traffic stop washington street
22BA003121	04/01/22 21:15:21	Traffic Stop	Washington Street	Traffic stop on Washington Street.
22BA003120	04/01/22 21:20:00	Assist - Agency	E Barre Rd	Assist to BTPD
22BA003119	04/01/22 21:08:59	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol on Washington Street.
22BA003118	04/01/22 21:02:45	Traffic Stop	Hill St / Liberty St	
22BA003117	04/01/22 20:51:43	Motor Vehicle Complaint	Washington St	Erratic operator.
22BA003116	04/01/22 20:47:53	Traffic Stop	Brook St / Beverage Baron	traffic stop brook street
22BA003115	04/01/22 20:24:00	Traffic Stop	N Main St	traffic stop north main street
22BA003114	04/01/22 20:11:31	Traffic Stop	N Main St	traffic stop north main street
22BA003113	04/01/22 20:05:24	Assist - Agency	Fourth St	Welfare check.
22BA003112	04/01/22 19:44:49	Trespass	Berlin St	Trespass issue investigated on Berlin St
22BA003111	04/01/22 19:10:00	Welfare Check	N Main St	Welfare check on N Main St
22BA003110	04/01/22 19:10:07	Traffic Stop	Academy St / Mount St	traffic stop academy street
22BA003109	04/01/22 19:01:59	Parking - General Violation	Merchant St	Parking issued on Merchant St.
22BA003108	04/01/22 18:57:22	Traffic Stop	North Main Street	traffic stop north main street
22BA003107	04/01/22 18:47:08	Traffic Stop	VT Rt 62 / Railroad tracks	traffic stop rt 62
22BA003106	04/01/22 18:40:43	Directed Patrol - Motor Vehicle	Railroad Street	Directed patrol on Railroad St
22BA003105	04/01/22 18:19:00	Traffic Stop	N Seminary St / Brook St	traffic stop north seminary street
22BA003104	04/01/22 18:06:34	Traffic Stop	N Main St / Granite St	traffic stop north main street
22BA003103	04/01/22 17:56:29	Traffic Stop	N Main Street	traffic stop north main street
22BA003102	04/01/22 17:47:09	Traffic Stop	Route 62	traffic stop rt 62
22BA003101	04/01/22 17:38:55	Traffic Stop	Berlin St	traffic stop berlin street
22BA003100	04/01/22 17:30:38	Traffic Stop	n main / n seminary	traffic stop north main street
22BA003099	04/01/22 17:26:02	Traffic Stop	N Main St	traffic stop blackwell street
22BA003098	04/01/22 17:19:35	Traffic Stop	Blackwell St	traffic stop blackwell street
22BA003097	04/01/22 17:15:15	Traffic Stop	N Main St	traffic north main street
22BA003096	04/01/22 17:05:01	Traffic Stop	Brook Street	traffic stop brook street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003095	04/01/22 16:37:33	Assist - Other	Fourth St	4-12-2022 Council Packet assist other highgate drive
22BA003094	04/01/22 16:02:54	Training-In-Service	Fourth St	
22BA003093	04/01/22 15:50:03	Violation of Conditions of Release	N Main St	Violation of Conditions of Release on Main Street
22BA003092	04/01/22 15:47:20	Juvenile Problem	Ayers St	juv issue
22BA003091	04/01/22 15:20:09	Accident - Property damage only	Washington St / Nelson St	Accident on Hill Street
22BA003090	04/01/22 14:45:37	Traffic Stop	Route 62	Traffic Stop on Rt 62.
22BA003089	04/01/22 14:17:15	Threats/Harassment	Division St	threats/harassment fourth street
22BA003088	04/01/22 13:48:52	Accident - Non Reportable	Merchant st / Route 14	Accident on Merchant Street
22BA003087	04/01/22 12:34:33	Accident - Non Reportable	S Main St	TCNR south main street
22BA003086	04/01/22 12:30:44	Directed Patrol - Motor Vehicle	S Main St	DPAT - South Main Street
22BA003085	04/01/22 11:03:00	Traffic Stop	Washington St / Town Line	Traffic stop for no inspection on Washington Street.
22BA003084	04/01/22 10:38:08	Attempt To Locate	Fourth St	attempt to locate fourth street
22BA003083	04/01/22 10:37:04	Traffic Stop	N Main St / Seminary St	Traffic stop for vehicle not inspected on N Main Street
22BA003082	04/01/22 10:13:17	Attempt To Locate	Fourth St	attempt to locate fourth street
22BA003081	04/01/22 10:10:51	Traffic Stop	Berlin St	Traffic stop for vehicle not inspected on N Main Street
22BA003080	04/01/22 09:58:03	Traffic Stop	Route 62	Traffic stop for cell phone use on N Main Street.
22BA003079	04/01/22 09:51:36	Traffic Stop	N Main St #	Traffic stop for vehicle not inspected on N Main Street
22BA003078	04/01/22 09:44:36	Traffic Stop	Summer St / Cottage St	Traffic stop for vehicle not inspected on Summer Street.
22BA003077	04/01/22 09:29:02	Suspicious Event	Plain St	suspicious event plain street
22BA003076	04/01/22 09:25:50	Traffic Stop	N Main St #	Traffic stop for vehicle not inspected on N Main Street
22BA003075	04/01/22 09:25:22	Attempt To Locate	Westwood Pkwy	attempt to locate fourth street
22BA003074	04/01/22 09:15:14	Suspicious Event	Nelson St	Suspicious Event on Nelson Street
22BA003073	04/01/22 09:13:25	Traffic Stop	Route 302 / Barre City	Traffic stop for vehicle not inspected on Rt 302 in Berlin
22BA003072	04/01/22 08:58:48	Traffic Stop	N Main St #	Traffic stop for vehicle not inspected on N Main Street
22BA003071	04/01/22 08:43:34	Traffic Stop	Richardson Rd	Traffic stop for vehicle not inspected on Richardson Road
22BA003070	04/01/22 08:38:05	Traffic Stop	N Main St / Richardson Rd	Traffic stop for vehicle not inspected on N Main Street
22BA003069	04/01/22 07:30:00	Welfare Check	Dollar General South Main Street	Welfare check on a male acting oddly on S. Main St.
22BA003068	04/01/22 03:44:00	Assist - Public	North St	A resident of North St. called for assistance.
22BA003067	04/01/22 03:12:37	Suspicious Person	Prospect St / Fairview St	Officers checked the area of Prospect St. and Fairview for a suspicious person.
22BA003066	04/01/22 02:27:41	Disorderly Conduct	City Hall Park	Suspicious event on N. Main St,

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003065	04/01/22 01:17:00	Traffic Stop	N Main St / Dollar General	4-12-2022 Council Packet Traffic stop for condition of vehicle on N Main St
22BA003064	04/01/22 00:57:00	Traffic Stop	Burnham St / Capital Candy	Traffic stop for condition of vehicle on Burnham St
22BA003063	04/01/22 00:46:34	Assist - Agency	Prospect St	Agency assist on Prospect Street.
22BA003062	04/01/22 00:26:07	Assist - Agency	n main st / Two Local Guys	K9 assist to VSP on N Main St
22BA003061	04/01/22 00:21:10	Traffic Stop	N Main St / Simply Subs	Traffic stop on North Main St
22BA003036	04/04/22 10:33:00	Assist - Public	Fourth St	
22BA002702	04/04/22 07:59:00	Assist - Agency	Fourth St	

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Council Packet Addendum

The materials here are additional documents that did not make the Friday Council Packet.

In addition, the Liquor Control documents that were sent separately in Friday's Council Packet are included here.



City of Barre, Vermont

“Granite Center of the World”

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Manager’s Report Tuesday 04/12/22

Following is my written summary of notable or significant municipal activities originating from or coordinated by the Manager’s office for the preceding week. I provide this in lieu of a verbal report at the Council meeting, but will certainly address any questions you may have during the meeting

OPERATIONS:

Strategic Planning Update: Mayor Hemmerick and I met (via ZOOM) with Jim Berson, Project Manager, and his assistant, Tammy Camillo, of Fio Partners, LLC for an initial “kick-off”/coordination meeting to initiate the strategic planning process. The purpose of the meeting, among other objectives, was to discuss:

General review the scope of services (*copy attached*)

Creation of a joint Council/staff leadership committee (i.e. “Design Team”) to guide the planning process

Establish timelines and expectations.

The Administration will have 4 members of the **Design Team** which will consist of the Manager plus the three (3) Department Heads who conducted the Proposal Review/Recommendation Process: Bill Ahearn, Janet Shatney, and Carol Dawes. The Mayor will have a recommendation for 3 Councilor Design Team Members at Tuesday’s Council meeting.

The overall **Strategic Planning timeline** is expected to take up to 4 months, culminating in mid-July. This will allow for some overlap in the last month with the new Manager.

The **Information Gathering Phase** is expected to take *up to* 3 months which includes the Planning (1 month). It is anticipated the **Design Team** would meet virtually 3-4 times during the Information Gathering Phase for an average of 90 minutes per meeting. Jim Berson will forward a suggested schedule by week's end, but he anticipates this first virtual session will occur either the **week of April 18th or the 25th**. We'll need to get a sense of the Council representatives of what days are best, and whether day-time (late afternoon?) meetings are possible, or evening meetings are preferred?

The information-gathering activities would be finalized by the Design Team, but could include the following:

- Interviews with City Council Members
- Interviews with Administrative Leadership
- Survey of Members of Boards, Committees, and Task Forces
- Summary of Recent and In-Motion Efforts for Each Board, Committee, and Task Force
- Summary of Recent and In-Motion Efforts for City Departments

The Final phase, **Development of the Strategic Plan**, is expected to occur in months 3 and 4

With the information gathering completed, the City Council and administrative leadership is supported through a **Planning Retreat (8:00 a.m. to 12:00 noon; Saturday; June 11th or 18th?)** to provide input and determine the strategic plan's policy-level framework. This framework includes:

- Articulation of the strategic issues to be addressed in this planning cycle.
- Re-establishment of vision, mission and values
- Establishment of high-level city-wide goals, which would include:
 - Programmatic goals and results
 - Relationship cultivation
 - Organizational evolution
 - Future work to support and sustain the strategic plan and the organization.
- Identification of a set of key results by which leadership can monitor and steer the City's progress toward meeting its goals.

Fio anticipates **two in-person sessions**: the first would be an in-person presentation and discussion with the City Council and administrative leadership at the outset of the process to review the approach and design for the planning process. The second session would be the **Retreat/planning session** itself. All other (Design Team) meetings will be conducted virtually.

The presentation of the final Strategic Planning Report is currently anticipated to be virtual, but this can be change to be in-person as well.

Councilor Cambel Briefing: In light of Councilor Cambel’s recent appointment as a City Representative to the Central Vermont Public Safety Authority (CVPSA), I scheduled a briefing last week to provide some background on the CVPSA formation and brief history to date. Participating were Chief Brent, Chief Vail, and Dpty Chief Eastman. (Dpty Chief Aldsworth was out on sick-leave.) In addition, we also briefed her on the current Twin City Telecommunications and Consoles/Radios Upgrade projects. I’m sure it felt like “drinking from a fire hydrant” for Councilor Cambel, but I think (hope) we provided a concise briefing for her to begin to get oriented but not overwhelmed.

Tree Guards Update: All 45 Tree Guards that were ordered have been delivered and are being held at the BOR at this time. BCS Director Jeff Bergeron is making arrangements to get them painted before installation, and is anticipating Main Street installation NLT June 15th - before if possible. As Memorial Day approaches, a priority concern of Jeff’s is the preparation and presentation of the City’s cemeteries for the Holiday week-end.

Manager’s Transition Planning: As the Managers Search Task Force and Council are moving ahead in the Manager hiring process, I am also initiating preparation of my internal, managerial transition plan for orienting the new Manager to municipal operations. To that end, I have made arrangements to meet (ZOOM) this Thursday with Jessie Baker, the “new” South Burlington City Manager. (The Manager Search Task Force has recently met with Jessie for recruitment advice). She has been through two transitions now: Montpelier to Winooski and Winooski to South Burlington. I have known Jessie since her tenure as Assistant City Manager to Bill Fraser ion Montpelier, and made arrangements with her last fall at the Vermont Town and City Manages Association (VTCMA) Conference to obtain any advice she may have based on her transition experiences.

Green-Up Day and Related Waste Disposal Events: See **EVENTS & REMINDERS** below.

GRANTS:

Congressional Designated Federal FY23 Spending Requests Update:

Based on coordination with Cody Morrison (BADC), and his outreach to **Senator Sanders office**, we have opted to submit the same spending requests to Senator Sanders as we did to Senator Leahy. These are the East Barre Water Transmission Main relocation Project (\$3,000,000+/-) and the Wastewater Facility Digester #1 Cover Replacement (\$500-\$750,000). In addition, we will submit a third request for substantial improvements to the auditorium, which as you know was used as a State Mass Casualty and Vaccination Site during the COVID epidemic. Auditorium Improvements being requested for funding are: a new HVAC/Air Conditioning system, a new boiler to replace the current end-of-life boiler, CVTV Audio/Visual

(Public Access) upgrade, and replacement of the existing electric panel and service. The submission deadline is March 22.

We just learned the submission deadline for **Representative Welch's** Spending Request is sooner (March 19th). Again, based on Cody's outreach to Representative Welch's office, we will submit the Auditorium projects request

EVENTS & REMINDERS:

Barre Town Yard Waste Drop-off: Barre Town Manager Carl Rogers advise that "We are opening the site from 10 am to 2 pm on Tuesdays, Wednesdays and Thursdays starting April 26. A volunteer will be there those three days. The site will be open Saturday mornings from 8 am to noon starting April 30." Jeff Bergeron has reached out to Carl for permission for City Residents to use the site, as has been past practice. Carl is requesting Selectboard approval Tuesday evening (4/12). Presuming the Selectboard will grant its usual approval, Jeff has a detailed Notice drafted and "ready to go" We will publish the event Notice and arrange for other public notice one permission is confirmed. **Please note:** DPW Director Ahearn advises that due to competing spring infrastructure repairs and spring streets maintenance and summer preparation activities (crosswalks, stop bars, line stripping, sweeping, etc.), **he is not planning a Department of Public Works spring collection cycle.**

See **ADVANCE NOTICE** below regarding other Barre City summer/fall waste collection initiatives.

Green Up Day: Green Up is Saturday, May 7, and has been named **Lucas J. Herring Green Up Day** by Proclamation of the City Council. Green-up bags distribution will occur at the High School and Clerk's Office (pending Carol's approval) and will begin April 18th. The high school will serve as the student and parent distribution point, while the City Clerk's office for the broader public.

MISCELLANEOUS:

Sub-Way Walk-Thru. As spring has now arrived, DPW has initiated a cleaning of the City owned "Sub-Way" walk-thru on a once per week basis (Fridays) to try to keep this location "presentable". We will monitor the effectiveness, and if greater frequency is required, will try to adjust the cleaning schedule accordingly.

Manager's Vacation: As previously advised, I will be on "stay-cation" this week, but will attend the Tuesday evening Council meeting. I have appointed Chief Brent as Acting Manager in my absence.

ADVANCE NOTICE

American Flag Display Application: We have received a new Flag Display Application from Brian Judd, who is requiring permission to fly the large (20 ft. X 30 ft.) American Flag over Main Street in the usual location starting May 28th in recognition of memorial day. Duration to be determined. He has noted Council Boutin as the sponsoring Councilor. We are in the process of requesting a complete application and associated Council Action Memo, which I currently anticipate will come to Council at its May 3rd meeting.

Annual Waste Disposal Events Schedule: DPW Director Ahearn advises that target dates for our miscellaneous waste disposal events are tentatively scheduled as follows:

Tire Collection Day	July 23rd
Bulky Trash Day	September 24th
FALL Yard Waste Disposal	October 1 thru November 1
Barre City DPW Street-Side Fall Yard-Waste collection cycle	October 24-27

Note: These dates will be confirmed as we get closer to each date and details/logistics are finalized.

**Agreement by and Between
City of Barre, Vermont and Fio Partners, LLC**

As of March 18, 2022

APPENDIX A: SCOPE OF WORK

PLANNING APPROACH TO SUPPORT THE CITY OF BARRE PROCESS DESIGN (MONTH 1)

ROLES — We suggest that the process begins with selecting 2-3 City Council members and 2-3 members of the administrative leadership team for the City to serve on a Design Team and act as the stewards of the effort. The group's role is to oversee the process, digest and prioritize the findings, and help convey both progress and content to other City Council members and administrative leadership. We anticipate that this group would meet virtually 3-4 times during the planning process for an average of 90 minutes per meeting. There will also be some reading that participants will need to complete between each meeting (review sample tools and draft reports that form the information base).

APPROACH AND TIMELINES — With the Design Team established, the first step in the process is to orient the group to their role and validate the proposed approach, which includes information-gathering activities, key deliverables, and points at which key decisions will be made. An initial presentation to the City Council regarding the planning process, roles, and outcomes, will also help orient the Council and administrative leadership to the planning process. Through these early discussions, we will generate critical questions that the City believes that it must answer to determine its future direction and priorities. The information-gathering process (below) describes the sources and types of information to be gathered and how the information will be gathered. During this first month, Fio will also review key City documents (CDBG applications, annual report, annual budget, City Council meeting minutes, etc.) to familiarize ourselves with the current work underway.

IN PERSON VS VIRTUAL – Fio anticipates two in-person sessions: the first would be an in-person presentation and discussion with the City Council and administrative leadership at the outset of the process to review the approach and design for the planning process. The second session would be the retreat/planning session itself. All other meetings will be conducted virtually. Since the Design Team will have fewer than four members from the City Council, these meetings can be conducted virtually without violating quorum or open meeting rules. That said, all virtual sessions will be recorded as needed.

INFORMATION GATHERING (MONTHS 1-3)

The information-gathering activities would be finalized by the Design Team, but could include the following:

- **Interviews with City Council Members:** Individual interviews with each City Council member will identify perspectives on both priorities for the City and opportunities to best execute these priorities collaboratively with city administration, the city's boards, committees, and task forces, and others. These interviews will be summarized for the planning retreat.
- **Interviews with Administrative Leadership:** Similarly, individual interviews with up to 7 members of the administrative leadership team will also help to identify perspectives on

both priorities for the City and opportunities to best execute these priorities collaboratively with the city Council, the city's boards, committees, and task forces, and others. These interviews will be summarized for the planning retreat.

- Survey – Members of Boards, Committees, and Task Forces: With the input of the Design Team, Fio will design and implement an online survey for all members of the City's various Boards, Committees, and Task Forces to complete. Questions will focus on obtaining their perspectives on priority needs and opportunities for the City to consider over the next 3 years. The survey can also help to determine how these groups might be able to function and perform more effectively and efficiently, as well as in collaboration with other City activities.
- Summary of Recent and In-Motion Efforts for Each Board, Committee, and Task Force: Given the important role that these volunteer bodies perform for the City, it is important to include their ongoing and anticipated work and priorities as part of the information base for setting overall priorities for the City. Working with the Design Team, we will create a brief template for each group to complete.
- Summary of Recent and In-Motion Efforts for City Departments: Similarly, it will be important that priority setting for the City take into account existing and planned work within and across the City departments, with one goal being to better understand the relative capacity of each department to absorb new work and/or pivot existing work. The Design Team will also help to develop a brief template for administrative directors to complete for inclusion in the information base.

DEVELOPMENT OF THE STRATEGIC PLAN (MONTH 3-4)

With the information gathering completed, the City Council and administrative leadership is supported through a planning retreat to provide input and determine the strategic plan's policy-level framework. This framework includes:

- Articulation of what was learned through the information gathering process and surfacing the strategic issues to be addressed in this planning cycle.
- Re-establishment of vision, mission and values, if any. The re-examination of core mission should always be a part of developing a strategic plan. This does not mean that it will necessarily change but should be updated to reflect changes in the environment and its evolution. Ultimately, the information base will support the discussion in helping to determine the ultimate impact or change that City elected and appointed leadership would like to make in and for the City.
- The group will also provide input into the establishment of high-level city-wide goals, which would include:
 - Programmatic goals and results
 - Relationship cultivation (systems participation, fund development, and marketing)
 - Organizational evolution (how management systems must evolve to support program goals)
 - The future work of the Council and administrative leadership to support and sustain the strategic plan and the organization.
- Identification of a set of key results by which leadership can monitor and steer the City's progress toward meeting its goals.

Once the framework is designed, Fio Partners will work closely with the Design Team and staff to identify strategies to achieve the plan goals. A draft strategic plan will be presented back to the Design Team, staff, and then City Council for review, finalization, and approval.

04/11/22
03:59 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 22-42

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hgrandfield

By check number for check acct 01(GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01122 ABILITY NETWORK INC		22M-0041306	Electronic statements	001-6040-350.1053	OFFICE SUPPLIES	0.00	126.59	144850
01088 AFSCME COUNCIL 93	PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	204.75	E175
01150 AIRGAS USA LLC		9123890075	Oxygen	001-6040-350.1055	OXYGEN	0.00	32.51	144851
		9123991684	oxygen	001-6040-350.1055	OXYGEN	0.00	48.39	144851
						-----	80.90	
01004 ALDSWORTH JOSEPH		03242022	Reimb EMT certificate crd	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	37.00	144852
01136 ALLEGIANCE TRUCKS		X12200567501	V-ribbed fan belt 10pk	001-8050-320.0743	TRUCK MAINT - STS	0.00	42.16	144853
		X40101392201	Tensioner assy fan	001-8050-320.0743	TRUCK MAINT - STS	0.00	419.70	144853
						-----	461.86	
01215 ALLEGIANCE TRUCKS JERICHO		R12200066901	Engine repair	001-8050-320.0743	TRUCK MAINT - STS	0.00	3,591.44	144854
01060 AMAZON CAPITAL SERVICES		1997LXCHPF96	Column pad, 3 column	001-6040-350.1053	OFFICE SUPPLIES	0.00	26.24	144855
23018 AUBUCHON HARDWARE		495736	Tarp	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	49.49	144856
		495784	24" rake w/grip	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	13.49	144856
		495857	midwest nuts & bolts	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	2.32	144856
		495964A	light bulbs	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	9.25	144856
						-----	74.55	
02136 BANWELL ARCHITECTS		00008	Prof svcs thru 2/28/22	050-5810-360.1160	2020 560K BOND	0.00	5,733.40	144912
02047 BARRE ELECTRIC & LIGHTING SUPPLY I		335551	pipe adaptr conduit fittn	003-8300-320.0737	EJECTOR STATION N MAIN ST	0.00	106.26	144857
		335636	pipe elbow coupling adapt	003-8300-320.0737	EJECTOR STATION N MAIN ST	0.00	80.04	144857
		335835	clear 200w bulbs	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	3.96	144857
						-----	190.26	
02193 BEN'S UNIFORMS		102363	Pants	001-6040-340.0940	CLOTHING	0.00	823.00	144858
02135 BUEL ELIZABETH		04052022	Refund parking permits	001-4030-430.4038	PARKING PERMITS	0.00	193.99	144859

04/11/22
03:59 pm

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hgrandfield

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

03124	CENTRAL VERMONT	MEDICAL CENTER					
	2201 1474	LTV 1200 Ventilator	001-6040-350.1058	DEFIB/PREVENTIVE MAINT	0.00	2.00	144860
03205	CITY OF BARRE	PENSION PLAN & TRUST					
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	373.21	144913
03411	COLLINS	APRIL					
	04012022	Reimbursement E-waste	001-7035-200.0213	RUBBISH REMOVAL	0.00	6.00	144861
03337	COMMUNITY BANK	NA					
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0001	FEDERAL TAX PAYABLE	0.00	11,879.77	144915
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	18,239.70	144915
					-----	-----	
					0.00	30,119.47	
03308	COMMUNITY BANK	NA					
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	75.00	144914
04071	DEAD RIVER	CO					
	11832	69 Treatment Plnt Dr	003-8330-330.0825	FUEL OIL	0.00	1,736.72	144862
	11833	4 Burnham St	002-8200-330.0829	FUEL OIL - GARAGE	0.00	201.45	144862
	11834	12 Burnham St	003-8300-330.0829	FUEL OIL	0.00	774.69	144862
	11835	6 Burnham St	001-8050-330.0829	FUEL OIL - GARAGE	0.00	520.02	144862
	11836	14 Burnham St	001-8050-330.0829	FUEL OIL - GARAGE	0.00	408.97	144862
	1510	69 Treatment Plnt Dr	003-8330-330.0825	FUEL OIL	0.00	375.44	144862
					-----	-----	
					0.00	4,017.29	
04208	DEERING MICHAEL	OR CITY OF BARRE					
	01293	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.22	144863
04106	DUBOIS & KING	INC					
	122115	Step III Phase WTP	003-8533-500.1400	900K-ANAEROBIC DIGESTER	0.00	1,665.17	144916
	122115	Step III Phase WTP	003-8533-500.1402	900K-METHANE SAFETY FLARE	0.00	3,092.45	144916
					-----	-----	
					0.00	4,757.62	
04209	DUNN AMANDA						
	04052022	CC overpayment refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.20	144864
05069	EDWARD JONES						
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	67.00	144917
05059	ENDYNE	INC					
	404045	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	144865
05030	ESMI OF NEW YORK	LLC					
	426257	3/13-3/19 Biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	4,640.96	144866

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	427190	Biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	2,200.03	144866
					0.00	6,840.99	
05007 EVERETT J PRESCOTT INC							
	5995345	6 RT PVC Pipe CL235	003-8300-320.0750	MAIN LINE MAINT	0.00	4,030.00	144918
	5995911	5/x3/4 SRII ECR/DM MTR	002-8200-320.0750	MAIN LINE MAINT	0.00	1,177.15	144867
					0.00	5,207.15	
06899 FIO PARTNERS LLC							
	596	Support svcs City Council	050-5010-120.1169	CONSULTING SERVICES	0.00	7,166.00	144919
07042 GOODWIN BRUCE & JOAN FOX OR CITY O							
	01305-033022	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	22.99	144868
07040 GRANITE GROUP THE							
	14243692-00	libalm21 eye 20'cord	003-8300-320.0737	EJECTOR STATION N MAIN ST	0.00	324.03	144869
07012 GREEN MOUNTAIN CREDIT UNION							
	JAN-MARCH22	3rd Qtr HSA payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	200.00	144870
07149 GREEN MOUNTAIN POWER CORP							
	517725	pole rent	001-6060-200.0210	ELECTRICITY	0.00	8.00	144871
07006 GREEN MT POWER CORP							
	03252022	Bailey St West Hill tank	002-8200-200.0208	Electricity-Bailey St	0.00	23.62	144872
	03282022	Hope cemetery office	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	60.91	144872
	03282022A	N Main St pump station	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	257.08	144872
	03312022	Street lights	001-6060-200.0210	ELECTRICITY	0.00	12,427.54	144872
					0.00	12,769.15	
08001 HACH CO							
	12928180	Sulfuric acid	002-8220-320.0737	LAB MAINT	0.00	174.73	144873
	12953968	Fluoride	002-8220-320.0737	LAB MAINT	0.00	103.39	144873
	12956607	Stablcal STD 20 NTU	002-8220-320.0737	LAB MAINT	0.00	624.96	144873
					0.00	903.08	
08993 HAMPSIRE FIRE PROTECTION CO LLC							
	225988	installed air compressor	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	960.00	144874
09021 IRVING ENERGY							
	245655	propane	002-8220-330.0836	PROPANE	0.00	293.79	144875
	283927	propane	002-8220-330.0836	PROPANE	0.00	69.58	144875
	520773	Propane	001-7030-330.0836	PROPANE	0.00	317.99	144875
					0.00	681.36	
12013 LANCE KEITH & JESSICA OR CITY OF B							
	03471-040120	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.31	144876

By check number for check acct 01(GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

12295	LANE ZEBULYN						
	2519097	boot reimbursement	003-8330-340.0943	FOOTWARE	0.00	199.71	144877
12109	LARAMIE WATER RESOURCES LLC						
	1033	Annual backflow test	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	450.00	144878
12024	LAROCHE TOWING & RECOVERY						
	28097	Tow to Jericho	001-8050-320.0743	TRUCK MAINT - STS	0.00	675.00	144879
	28098	tow Jerico to Barre shop	001-8050-320.0743	TRUCK MAINT - STS	0.00	225.00	144879
					-----	900.00	
12009	LOWELL MCLEODS INC						
	S70242	Leaf spring repair	001-8050-320.0743	TRUCK MAINT - STS	0.00	145.00	144880
	S70254	clip leaf w/hardware	002-8200-320.0743	TRUCK MAINT	0.00	125.00	144880
	S70295	Radiator	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,380.00	144880
					-----	1,650.00	
13102	MACKENZIE STEVEN E						
	040822	Manager recruitment Ads	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	611.00	144881
13045	MARTIN CAROL						
	04052022	CC overpayment refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	17.51	144882
13189	MILES SUPPLY INC						
	BB0159538-01	soap ppr towels tp	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	391.56	144883
	BB105914001	trashcan liners	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	148.08	144883
					-----	539.64	
13140	MONTPELIER AGWAY						
	412884	100' hardware cloth	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	339.98	144884
13017	MORGAN ELIJAH						
	42	mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	12.46	E176
14016	NELSON ACE HARDWARE						
	260871	cotton cord sash	001-8050-350.1061	SUPPLIES - GARAGE	0.00	12.59	144885
	260907	tube cutter	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	16.19	144885
	260911	3/4" coupling	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	30.59	144885
	260929	clock/thrm/hyg inf prt ht	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	41.39	144885
	260929	clock/thrm/hyg inf prt ht	003-8330-320.0740	EQUIPMENT MAINT	0.00	80.99	144885
	261012	toggle bolt misc hardware	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	7.65	144885
	261074	vinyl tubng hose barb	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	18.71	144885
	261185	batteries	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	17.09	144885
	261200	oring, glue, fltr cartrid	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	18.05	144885
	261213	tape measure bolt	001-8500-350.1060	SMALL TOOLS	0.00	12.04	144885

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	261216	rain wand, hose	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	83.68	144885
	261254	UPS Shipping	001-6040-350.1054	MEDICAL SUPPLIES	0.00	47.35	144885

					0.00	386.32	
14078 NEW ENGLAND AIR SYSTEMS LLC							
	U306637-01	Boiler room leak repair	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	850.00	144887
14089 NORTHFIELD SAVINGS BANK							
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	100.00	144920
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	236.00	144920

					0.00	336.00	
14059 NOVUS BECKLEY HILL SOLAR LLC							
	54	Est monthly gen March	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	6,042.00	144888
	55	Est monthly gen Apr	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	6,042.00	144888

					0.00	12,084.00	
15046 OFFICE OF CHILD SUPPORT							
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	224.27	144921
15051 ONE CREDIT UNION							
	JAN-MARCH22	3rd Qtr HSA payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	2,225.00	144889
	JAN-MARCH22	3rd Qtr HSA payment	002-8200-110.0160	BC/BS EMPLOYEE	0.00	225.00	144889
	JAN-MARCH22	3rd Qtr HSA payment	003-8300-110.0160	BC/BS EMPLOYEE	0.00	675.00	144889
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	335.00	144922

					0.00	3,460.00	
15003 ORMSBY'S COMPUTER SYSTEMS INC							
	40226	OCS Support svcs	001-7020-200.0217	IT	0.00	453.75	144890
	40399	HP PRoDesk mini HP ZBook	001-5040-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	2,865.00	144890

					0.00	3,318.75	
16048 PARSONS							
	68803	Inspections	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	4.42	144891
16800 PEOPLE'S UNITED BANK							
	040122	revolving fund	003-8330-500.1400	BOND REPAYMENT I/P	0.00	2,215.51	144892
	040122	revolving fund	003-2000-230.0292	VT CLEAN WATER (STP HVAC)	0.00	9,103.29	144892

					0.00	11,318.80	
16077 PERSHING LLC							
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	125.00	144923
16102 PRUDENTIAL RETIREMENT							
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	285.00	144924

By check number for check acct 01(GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
16301 PUTNEYS GARAGE							
	800548	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	800549	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	852025	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	852027	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	852028	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893
	8520626	Towing	001-4060-460.4061	CITY ORDINANCE VIOLATIONS	0.00	82.00	144893

					0.00	492.00	
18148 R K MILES							
	28170/7	screws plywood	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	60.42	144894
18004 REYNOLDS & SON INC							
	3405652	funnel transmission fille	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	2.79	144895
	3406057	L-2 RIT bag Portable Air	001-6040-310.0612	BREATHING APPARATUS	0.00	4,592.99	144895
	3406135	Cable ties	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	18.00	144895

					0.00	4,613.78	
18211 ROYER CORY							
	04052022	Reimbursement prking tick	001-4060-460.4066	PARKING TICKETS	0.00	38.00	144896
19418 SANEL NAPA - BARRE							
	359526	alarm	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	31.49	144897
	359531	Armorall Protectant	001-6040-320.0720	CAR/TRUCK MAINT	0.00	105.44	144897
	359572	air filters	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	73.68	144897
	359620	fuel cap	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.99	144897
	359695	alternator belt	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.29	144897
	359854	trailer adapter wire	001-8050-320.0743	TRUCK MAINT - STS	0.00	48.49	144897

					0.00	354.38	
19150 SHERWIN WILLIAMS CO							
	7751-4	paint, foam brushes	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	76.31	144898
19155 STAPLES CREDIT PLAN							
	02152022	Priner Scanner Cables	001-5050-350.1052	COMPUTER FORMS	0.00	49.98	144925
	02152022	Priner Scanner Cables	001-5050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	1,079.97	144925
	02152022	Priner Scanner Cables	001-6040-350.1053	OFFICE SUPPLIES	0.00	193.93	144925
	02152022	Priner Scanner Cables	001-8030-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	42.99	144925
	02152022	Priner Scanner Cables	001-5040-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	59.98	144925
	3152022	memo pads, pens, notebook	001-5020-350.1053	OFFICE SUPPLIES	0.00	9.79	144925
	3152022	memo pads, pens, notebook	001-6040-350.1053	OFFICE SUPPLIES	0.00	365.99	144925
	3152022	memo pads, pens, notebook	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	151.33	144925
	3152022	memo pads, pens, notebook	001-8030-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	54.99	144925
	3152022	memo pads, pens, notebook	002-8220-350.1051	COMPUTER SUPPLIES	0.00	299.99	144925
	3152022	memo pads, pens, notebook	001-5040-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	86.96	144925

By check number for check acct 01(GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	3152022	memo pads, pens, notebook	001-8050-350.1053	OFFICE EXPENSE	0.00	149.99	144925
	3152022	memo pads, pens, notebook	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	24.74	144925
					0.00	2,570.63	
19119	STRASSBERGER KIRK						
	040822	Mileage	001-6040-330.0835	VEHICLE FUEL	0.00	83.07	144899
19415	SUNBELT RENTALS INC						
	123891906000	trailer rental	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	138.00	144900
20128	THYGESEN JASON OR CITY OF BARRE						
	03065-040122	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	125.00	144901
20002	TIMES ARGUS ASSOC INC						
	300163887	Multiple Job Openings	001-5040-230.0510	ADVERTISING/PRINTING	0.00	79.50	144926
20005	TOWN OF BARRE						
	005/08900MAY	46 acres Access Rd	002-8200-230.0534	PROPERTY TAX EXP	0.00	461.37	144902
	006/10804MAY	23 Pierce Rd	002-8220-230.0534	PROPERTY TAX EXP	0.00	799.79	144902
	025/13700MAY	2.5 Acres E Barre Road	002-8200-230.0534	PROPERTY TAX EXP	0.00	202.73	144902
	029/02400MAY	220 Taplin Rd	002-8200-320.0726	BLD,GRD,MAINT FIRE DIST 8	0.00	242.33	144902
	031/01701MAY	19 acres S Barre Rd	002-8200-230.0534	PROPERTY TAX EXP	0.00	554.95	144902
	407/04801MAY	302 E Cobble Hill Rd	002-8200-320.0726	BLD,GRD,MAINT FIRE DIST 8	0.00	119.69	144902
					0.00	2,380.86	
20020	TWOMBLY OLIVER L						
	15095	Prof svcs Oct - Dec 21	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	3,803.67	144927
	15095	Prof svcs Oct - Dec 21	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	7,632.00	144927
	15095	Prof svcs Oct - Dec 21	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	204.00	144927
					0.00	11,639.67	
21002	UNIFIRST CORP						
	70118956	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.62	144903
	70118956	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.30	144903
	70118956	Uniforms	003-8330-340.0940	CLOTHING	0.00	71.98	144903
	70118958	Uniforms	001-7020-340.0940	CLOTHING	0.00	204.79	144903
	70118958	Uniforms	001-7030-340.0940	CLOTHING	0.00	59.39	144903
	70118958	Uniforms	001-7035-340.0940	CLOTHING	0.00	25.29	144903
	70118958	Uniforms	001-7015-340.0940	CLOTHING	0.00	11.56	144903
	70118958	Uniforms	001-8500-340.0940	CLOTHING	0.00	24.42	144903
	70118961	Uniforms	002-8220-340.0940	CLOTHING	0.00	79.85	144903
	70118962	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.99	144903
	70118962	Uniforms	001-8050-340.0940	CLOTHING	0.00	243.38	144903
	70118962	Uniforms	002-8200-340.0940	CLOTHING	0.00	142.96	144903
	70118962	Uniforms	003-8300-340.0940	CLOTHING	0.00	83.94	144903
					0.00	1,079.47	
21055	USABLUBOOK						
	912977	CorePro Sr Swing samplr	003-8330-320.0737	LAB MAINT	0.00	318.66	144905

By check number for check acct 01(GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	919020	Alge brush Pole Wite out	003-8330-320.0737	LAB MAINT	0.00	309.53	144905
					0.00	628.19	
22100 VERMONT DEPT OF TAXES							
	PR-04/06/22	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	5,624.46	144906
PR01:279	PR-04/13/22	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	3,893.19	144928
					0.00	9,517.65	
22135 VERMONT ELEVATOR INSPECTION SERVIC							
	33958	Ann Insp City Hall PSB	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	125.00	144907
	33958	Ann Insp City Hall PSB	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	200.00	144907
	33958	Ann Insp City Hall PSB	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	175.00	144907
					0.00	500.00	
22095 VMERS DB							
	03252022	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	38,302.98	144908
	03252022	Employer contributions	002-8200-110.0155	PENSION	0.00	3,184.37	144908
	03252022	Employer contributions	002-8220-110.0155	PENSION	0.00	3,547.96	144908
	03252022	Employer contributions	003-8300-110.0155	PENSION	0.00	2,288.28	144908
	03252022	Employer contributions	003-8330-110.0155	PENSION	0.00	3,390.11	144908
	03252022A	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	42,175.27	144908
	03252022B	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	27,057.83	144908
	032522C	Employer contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	5,519.90	144908
					0.00	125,466.70	
22163 VRWA							
	03292022	Membership renewal	002-8220-130.0180	TRAINING/DEVELOPMENT	0.00	307.50	144909
	03292022	Membership renewal	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	307.50	144909
					0.00	615.00	
23189 VT DEPARTMENT OF PUBLIC SERVICE							
	04012022	VCAAP II	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	2,979.95	144910
23050 W B MASON CO INC							
	228841118	Ink cartridge	001-7015-350.1053	OFFICE SUPPLIES	0.00	40.62	144911
23450 WHITE + BURKE REAL ESTATE ADVISORS							
	13976	Prof svcs Barre TIF	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	1,818.04	144929
24502 WRIGHT-PIERCE							
	0000219481	Prof svcs thru 3/25/22	003-8330-120.0173	PROFESSIONAL SERVICES	0.00	4,561.11	144930

04/11/22
03:59 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 22-42

By check number for check acct 01 (GENERAL FUND) and check dates 04/13/22 thru 04/13/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

293,347.26
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To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***293,347.26
Let this be your order for the payments of these amounts.

City of Barre Payroll
Employee Tax Summary Report
by name for check dates 04/13/22 thru 04/13/22

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
1018.80	59.44	58.98	13.79	20.74	0.00	58.98	13.79	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1940.79	159.74	119.14	27.86	91.74	0.00	119.14	27.86	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1569.75	117.90	86.41	20.21	34.40	0.00	86.41	20.21	0.00	0.00	0.00	0.00
Employee: 0190	AVERY, CARROLL A.										
880.00	58.38	50.77	11.87	23.68	0.00	50.77	11.87	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
1800.61	211.85	100.64	23.54	63.89	0.00	100.64	23.54	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
983.60	97.49	59.85	14.00	29.59	0.00	59.85	14.00	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1272.24	138.65	76.49	17.89	41.93	0.00	76.49	17.89	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1334.60	96.84	79.40	18.57	31.18	0.00	79.40	18.57	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
1053.60	109.07	64.81	15.16	32.81	0.00	64.81	15.16	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1371.23	168.06	79.28	18.54	50.76	0.00	79.28	18.54	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1786.00	239.98	108.47	25.37	72.33	0.00	108.47	25.37	0.00	0.00	0.00	0.00
Employee: 1182	BROWN, ANDERSON C.										
934.10	64.20	56.94	13.32	25.31	0.00	56.94	13.32	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1201.22	164.58	74.48	17.42	50.81	0.00	74.48	17.42	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1535.70	189.60	92.61	21.66	57.22	0.00	92.61	21.66	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
1297.42	138.75	77.69	18.17	41.71	0.00	77.69	18.17	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1521.89	109.24	86.17	20.15	34.77	0.00	86.17	20.15	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1521.36	149.61	81.24	19.00	45.22	0.00	81.24	19.00	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
873.85	77.35	50.24	11.75	23.40	0.00	50.24	11.75	0.00	0.00	0.00	0.00
Employee: 1832	CLARK, KAILYN C.										
910.80	63.59	56.47	13.21	25.14	0.00	56.47	13.21	0.00	0.00	0.00	0.00
Employee: 1880	COLLINS, APRIL M.										
710.80	45.54	43.55	10.19	17.20	0.00	43.55	10.19	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1617.24	182.40	91.12	21.31	55.06	0.00	91.12	21.31	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1271.30	130.02	74.05	17.32	39.34	0.00	74.05	17.32	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1533.51	110.37	86.83	20.31	35.09	0.00	86.83	20.31	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1239.40	120.63	72.39	16.93	36.28	0.00	72.39	16.93	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1261.20	149.69	72.91	17.05	44.64	0.00	72.91	17.05	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1084.00	103.57	61.91	14.48	31.41	0.00	61.91	14.48	0.00	0.00	0.00	0.00

City of Barre Payroll
Employee Tax Summary Report
by name for check dates 04/13/22 thru 04/13/22

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2355	DEXTER, DONNEL A.										
1232.40	143.64	69.42	16.24	43.43	0.00	69.42	16.24	0.00	0.00	0.00	0.00
Employee: 2400	DODGE, SHAWN M.										
891.27	65.98	54.74	12.80	25.80	0.00	54.74	12.80	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
975.92	93.70	58.75	13.74	28.45	0.00	58.75	13.74	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1333.40	172.74	82.27	19.24	52.16	0.00	82.27	19.24	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
1858.95	237.13	108.16	25.29	71.48	0.00	108.16	25.29	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1602.90	180.57	90.51	21.17	54.51	0.00	90.51	21.17	0.00	0.00	0.00	0.00
Employee: 2694	EMMONS, MICHAEL J.										
1083.20	85.74	66.64	15.59	35.36	0.00	66.64	15.59	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1443.38	172.73	87.24	20.40	52.16	0.00	87.24	20.40	0.00	0.00	0.00	0.00
Employee: 2985	FECHER, JESSE T.										
1388.31	133.31	86.08	20.13	51.31	0.00	86.08	20.13	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1703.60	214.63	96.82	22.64	64.73	0.00	96.82	22.64	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
1974.58	225.81	115.99	27.13	67.57	0.00	115.99	27.13	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1468.74	185.69	91.06	21.30	56.05	0.00	91.06	21.30	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
1061.99	112.93	64.47	15.08	34.22	0.00	64.47	15.08	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
983.01	83.11	58.20	13.61	38.29	0.00	58.20	13.61	0.00	0.00	0.00	0.00
Employee: 3701	GUYETTE, BRANDON L.										
1213.47	99.22	71.45	16.71	41.08	0.00	71.45	16.71	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
862.20	78.30	50.69	11.85	23.67	0.00	50.69	11.85	0.00	0.00	0.00	0.00
Employee: 4050	HEBERT, SARAH E.										
146.25	0.00	9.07	2.12	0.00	0.00	9.07	2.12	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1309.03	133.56	77.39	18.10	40.15	0.00	77.39	18.10	0.00	0.00	0.00	0.00
Employee: 4137	HERRING, JAMIE L.										
944.40	38.61	58.17	13.61	23.35	0.00	58.17	13.61	0.00	0.00	0.00	0.00
Employee: 4214	HOAR, BRIAN W.										
1781.12	103.31	103.37	24.18	41.46	0.00	103.37	24.18	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1512.70	190.25	92.64	21.67	57.42	0.00	92.64	21.67	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1386.78	49.93	75.13	17.57	17.70	0.00	75.13	17.57	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1213.90	87.28	68.91	16.12	38.64	0.00	68.91	16.12	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1058.80	35.16	56.37	13.18	13.46	0.00	56.37	13.18	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1446.01	141.63	83.54	19.54	40.44	0.00	83.54	19.54	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
1073.61	110.29	63.77	14.91	33.43	0.00	63.77	14.91	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 04/13/22 thru 04/13/22

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 4903	LANE, ZEBULYN M.										
1407.98	188.54	86.98	20.34	56.90	0.00	86.98	20.34	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1101.20	106.19	66.21	15.48	32.20	0.00	66.21	15.48	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
1944.88	195.52	112.90	26.40	59.93	0.00	112.90	26.40	0.00	0.00	0.00	0.00
Employee: 5049	MACHIA, DELPHIA L.										
1346.80	102.43	76.98	18.00	32.22	0.00	76.98	18.00	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
2137.05	226.53	127.26	29.76	91.08	0.00	127.26	29.76	0.00	0.00	0.00	0.00
Employee: 5085	MALONEY, JASON F.										
1630.58	149.69	96.92	22.67	46.72	0.00	96.92	22.67	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1146.80	96.04	65.75	15.38	28.90	0.00	65.75	15.38	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
1695.78	270.66	102.43	23.96	66.54	0.00	102.43	23.96	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
941.55	85.06	54.46	12.74	25.56	0.00	54.46	12.74	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1592.80	130.51	97.27	22.75	45.45	0.00	97.27	22.75	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1659.05	134.43	94.82	22.18	41.80	0.00	94.82	22.18	0.00	0.00	0.00	0.00
Employee: 5751	MORGAN, ELIJAH R.										
1234.96	107.65	73.90	17.28	43.61	0.00	73.90	17.28	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
1097.20	122.88	66.77	15.62	51.54	0.00	66.77	15.62	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1235.06	136.34	75.60	17.68	41.24	0.00	75.60	17.68	0.00	0.00	0.00	0.00
Employee: 5882	MORSE, BRADLEY P.										
609.60	39.20	37.80	8.84	18.33	0.00	37.80	8.84	0.00	0.00	0.00	0.00
Employee: 5770	MOTT, JOHN C.										
358.41	29.02	22.22	5.20	9.91	0.00	22.22	5.20	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1219.20	130.46	73.83	17.27	39.48	0.00	73.83	17.27	0.00	0.00	0.00	0.00
Employee: 5900	NOACK, RODNEY										
833.20	19.18	50.23	11.75	20.58	0.00	50.23	11.75	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
737.85	66.17	43.99	10.29	20.28	0.00	43.99	10.29	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1071.60	73.53	66.44	15.54	24.67	0.00	66.44	15.54	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
984.45	107.65	59.28	13.86	32.63	0.00	59.28	13.86	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1357.60	100.30	80.45	18.82	32.27	0.00	80.45	18.82	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1451.84	178.91	89.04	20.82	54.01	0.00	89.04	20.82	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
848.80	58.22	52.63	12.31	20.53	0.00	52.63	12.31	0.00	0.00	0.00	0.00
Employee: 6407	PRETTY, ALYSSA A.										
1189.52	94.27	73.75	17.25	39.60	0.00	73.75	17.25	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	45.09	35.65	8.34	14.27	0.00	35.65	8.34	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 04/13/22 thru 04/13/22

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6415	PRUITT, BRITTAIN J.										
1217.57	34.28	65.37	15.29	13.04	0.00	65.37	15.29	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
775.60	62.92	47.57	11.13	19.25	0.00	47.57	11.13	0.00	0.00	0.00	0.00
Employee: 6440	QUARANTA, STEPHANIE L.										
1358.80	192.17	76.05	17.79	52.49	0.00	76.05	17.79	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1193.20	131.59	73.98	17.30	39.82	0.00	73.98	17.30	0.00	0.00	0.00	0.00
Employee: 6623	RICH, STEVEN A.										
896.50	52.70	55.07	12.88	13.06	0.00	55.07	12.88	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
941.55	91.04	57.55	13.46	27.30	0.00	57.55	13.46	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1129.20	79.68	64.69	15.13	26.52	0.00	64.69	15.13	0.00	0.00	0.00	0.00
Employee: 6870	RUBALCABA, DAVID T.										
1241.49	135.86	75.50	17.66	41.10	0.00	75.50	17.66	0.00	0.00	0.00	0.00
Employee: 6872	RUSSELL, PAULA L.										
1121.20	75.18	65.90	15.41	25.26	0.00	65.90	15.41	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
1283.60	159.34	79.58	18.61	55.14	0.00	79.58	18.61	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
370.40	0.00	22.96	5.37	0.00	0.00	22.96	5.37	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
1287.40	197.26	74.67	17.46	64.02	0.00	74.67	17.46	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1325.35	89.79	75.72	17.71	29.21	0.00	75.72	17.71	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
1251.16	144.67	74.84	17.50	43.49	0.00	74.84	17.50	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1074.40	118.54	66.10	15.46	35.90	0.00	66.10	15.46	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1230.60	93.87	75.84	17.74	27.43	0.00	75.84	17.74	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
980.70	59.80	57.02	13.33	20.97	0.00	57.02	13.33	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1437.50	166.70	85.50	20.00	50.35	0.00	85.50	20.00	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1236.90	120.09	71.03	16.61	36.37	0.00	71.03	16.61	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1704.06	181.63	96.61	22.59	54.57	0.00	96.61	22.59	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1182.01	58.89	66.55	15.56	29.06	0.00	66.55	15.56	0.00	0.00	0.00	0.00
Employee: 7809	VAIL, BRAEDON S.										
1875.20	133.05	116.26	27.19	74.28	0.00	116.26	27.19	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
1046.15	74.46	59.60	13.94	22.34	0.00	59.60	13.94	0.00	0.00	0.00	0.00
125044.23	11879.77	7391.21	1728.64	3893.19	0.00	7391.21	1728.64	0.00	0.00	0.00	0.00